



Meeting of the Board of directors

Kent Regional Service Commission

September 15th 2016

6:30PM

Richibucto

1. CALL TO ORDER

M. Maurice Maillet, chair of the KRSC, calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Maurice Maillet Chairman of the Kent RSC and (LSD of Sainte-Marie)**
- **Tina Beers, Vice-Chair of the KRSC and (LSD of Harcourt)**
- **Marc Henrie, LSD of Saint-Paul**
- **Randy Warman, Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert, Mayor of the Rural Community of Cocagne**
- **Docile Cormier (LSD of Carleton)**
- **Roland Fougère, Mayor of the Town of Bouctouche**
- **Dwayne Thompson, Deputy Mayor of the Town of Richibucto**
- **Roger Richard (LSD of Acadieville)**
- **Mélanie Arseneault Siroix, Deputy Mayor of the Village of Saint-Antoine**
- **Phil Delorme (LSD of Aldouane)**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Claude LeBlanc (LSD of Wellington)**
- **Armin Arend (LSD of Weldford)**
- **Kevin Arseneau (LSD of Rogersville)**

ABSENT

- **Maurice Vautour (LSD of Saint-Ignace)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Arthur Peters, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 & 7/NB
Emergency Measure Organization**
- **Ross Antworth, manager of the New Brunswick Federation of Snowmobile Clubs**
- **Daniel Goguen, Manager of Environment and Local Government (Richibucto office)**
- **Walter Hoteran**
- **Gisèle Fontaine**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2016-039

It was moved by Danielle Dugas, seconded by Roland Richard that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES – MEETING – MARCH 16TH AND JULY 7TH 2016

2016-040

It was moved by Pierrette Robichaud, seconded by Jean Hébert that the minutes of the February 11th 2016 meeting be accepted as presented.

Motion carried

2016-041

It was moved by Roland Fougère, seconded by Docile Cormier that the minutes of the July 7th 2016 meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Strategic Planning

WHEREAS the board members of the Kent RSC mandated the Finance Committee to prepare terms of reference for a strategic plan

WHEREAS the Finance Committee prepared the terms of reference and requested for proposal to 12 different consultants

WHEREAS the Finance Committee received 2 proposals

WHEREAS the Finance Committee evaluated each proposal according to 4 criterias.

2016-042

IT IS RESOLVED THAT the Board of Directors of the Kent Regional Service Commission accepts the proposal of Léon Richard for the cost of 7,000\$ and that an agreement be signed between the consultant and the Kent RSC.

Moved by : Marc Henrie

Seconded by : Mélanie Arsenault Sirois

Motion carried

7. PRESENTATIONS

New Brunswick Federation of Snowmobile Clubs

Mr. Antworth gives us a good overview of the Snowmobile Clubs.

8. CORRESPONDENCE

-Letter Province du Nouveau-Brunswick (Hon. Brian Kenny) – April 6th 2016

-Letter Province du Nouveau-Brunswick (Hon. Brian Kenny)- April 6th 2016

-Letter Province du Nouveau-Brunswick (André Chenard) – April 14th 2016

-Letter Province du Nouveau-Brunswick (Donald Arseneault) – April 19th 2016

-Letter from the Southeast Regional Service Commission (Roland LeBlanc, P. Eng., Solid Waste director) – April 21st 2016 (engl and fr.)

-Letter from Paul Musgrave – April 20th 2016

-Letter Province du Nouveau-Brunswick (Hon. Bill Fraser) – March 23rd 2016

-Letter support request of the NB Police Association (Dean Secord)

-Letter Province du Nouveau-Brunswick (Hon. Stephen Horsman) – April 3rd 2016

-Thank you Note from Mme Roseline Maillet, past mayor of the Village of Saint-Antoine

-Thank you Memo from RDÉE; Mayor for a day 2016 (Marie-Ève and Jason)

-Letter from Éric Paquet – June 2nd 2016

-Letter Town of Bouctouche (Roland Fougère) –May 30th 2016

-Letter 'Place aux compétences' (Jean-Louis Caron) – July 13th 2016

-Information – bulletin CDR-Acadie

-Letter Province du Nouveau-Brunswick (Hon. Serge Rousselle) – July 13th 2016

- CC : Letter from the Acadian Peninsula Regional Service Commission to Hon. Serge Rousselle (Georges R. Savoie) – July 15th 2016
- Letter from 'Foyer Saint-Antoine' (Joanne Babineau) – July 28th 2016
- Letter from the RCMP (Roger L. Brown) – June 21st 2016
- Letter Province du Nouveau-Brunswick (Hon. Serge Rousselle) – August 30th 2016

9. COMMITTEES REPORT

a) Finance

2016-043

It is moved by Pierrette Robichaud, seconded by Danielle Dugas that the financial report of July 31st 2016 be adopted as presented.

Motion carried

2016-044

It is moved by Pierrette Robichaud, seconded by Roland Fougère that the minutes of the finance committee meeting of August 2nd 2016 be accepted as circulated.

Motion carried

2016-045

It is moved by Pierrette Robichaud, seconded by Randy Warman that the minutes of the finance committee meeting of September 6th 2016 be accepted as circulated.

Motion carried

2016-046

It is therefore resolved that the board recommends that the tipping fee for the solid waste service be 107\$ a ton in 2017 and that this fee covers the entire costs charged to member communities for the solid waste service in the Kent region (excluding hauling).

Moved by: Marc Henrie
Seconded by: Danielle Dugas

Motion carried

2016-047

It is therefore resolved that the Kent Regional Service Commission accepts the agreement set with the South-East Regional Service Commission regarding the transfer of funds coming from the commercial (ICI) and the construction and demolition sectors (C&D). The fee per ton will be 10\$ for ICI and 6\$ for C&D.

Moved by : Pierrette Robichaud

Seconded by: Marc Henrie

Motion carried

2016-048

It is moved by Pierrette Robichaud, seconded by Roger Richard that the board of the Kent Regional Service Commission recommends that the total operating budget for the Regional Service Commission for the 2017 calendar year would consist of total revenue of \$3,242,831 and total expenditures of \$3,242,831 and that the capital budget would consist of total expenditures of \$0

Motion carried

b) Audit

NO REPORT

10. REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes of the PRAC and construction report circulated. Mrs. Claudette Richard will be retiring in December 2016 and we hired Alexandria Daigle on October 3rd, she will be the new Development officer starting January 2017.

b) Solid Waste

Minutes of the Solid Waste Technical Committee circulated. The 3-stream recycling program is starting on October 17th, 2016.

c) Policing services

NO REPORT

d) Emergency measures

MIKE LEBLANC REPORTING ON ACTIVITIES

Mr. Mike LeBlanc reminds the municipalities to submit their plans, he has received to date 2 of 7 plans. A Regional forum will be held on January 19th, in Salisbury. The session will show how to apply for Federal grants. Mr. Lang will submit the information via email to all the board members.

e) Regional leisure and community infrastructure

The fall consultation is going very good, the public participation is great and the comments are positive. The sessions will end on September 26th, 2016.

11. REPORT FROM THE CHAIR / VICE CHAIR

CA de la CSRK	July 7 Juillet	KRSC Board
DG – révision des dossiers courants de la CSRK	July 14 Juillet	ED – update on current files of KRSC
Conseil d’administration - séance d’orientation	July 14 Juillet	Board (KRSC) - Orientation session
DG - réunion bi-mensuelle (dossiers et planification).	August 9 Août	ED - Bi-monthly meeting (files and planning)
Rencontre avec les fonctionnaires d’OMU NB avec partenaires – mesures d’urgence dans la région	August 9 Août	Meeting on EMO officials and other partners – emergency measures in region
Rencontre sur le développement économique avec le Premier ministre et élus	August 18 août	Meeting on economic development with Premier and elected officials
Comité des finances, administration et ressources humaines (CSRK)	September 6 Septembre	KRSC’s Finance, Administration and Human Resources Committee
DG - rencontre bi-mensuelle	September 7 Septembre	ED - Bi-monthly meeting

12. REPORT OF THE EXECUTIVE DIRECTOR

(MARCH 14TH – SEPTEMBER 9TH)

MARCH 14TH – Conference call on the organization of the municipal orientation in June.

MARCH 15TH – Conference call with EMO provincial strategy committee.

MARCH 16TH – KRSC regular board meeting.

MARCH 17TH – Contemporary Management training at l’Université de Moncton.

MARCH 21ST - Conference call on the organization of the municipal orientation in June.

MARCH 22nd – Conference call on the organization of regional planning sessions with municipal associations.

MARCH 23RD – Audit Committee Meeting in Richibucto

MARCH 23RD – Mayor for a day meeting in Saint-Louis to revise the projects submitted by the participants.

MARCH 24TH – Interregional meeting on solid waste in Sussex.

APRIL 6TH – Meeting with the Architect Paul Landry to discuss about the plans of the KRSC office.

APRIL 6TH – IPAC Board meeting in Dieppe

APRIL 6TH – Meeting with Marc Henrie to plan the AGM

APRIL 6TH – Participation at the LSD of Saint-Louis advisory committee foundation meeting.

APRIL 7TH – KRSC AGM in Richibucto

APRIL 11TH – IPAC Events Committee meeting in Moncton

APRIL 12TH – Meeting with the Committee that works on a regional food charter

APRIL 13-15th – Course in Longueuil Quebec on Local Development with l'APDEQ

APRIL 19th – Meeting in Fredericton with EMO provincial strategy committee.

APRIL 19TH – Meeting on the organization of the municipal orientation in June.

APRIL 25TH – PRAC meeting in Richibucto

APRIL 26TH – Meeting with Kent North CAO's and Daniel Goguen to discuss about a formula for the funding of regional recreation infrastructure

APRIL 27TH – Meeting with Marc Henrie to discuss different subjects about the KRSC

APRIL 29TH – Presentation of the regional planning framework to the AFMNB board of directors in Petit-Rocher.

MAY 3RD – Participation at the meeting with members of the Kent North Arena Complex Committee in Richibucto

MAY 5TH – Meeting with the consultants and the leisure planning committee. The goal of the meeting was to confirm the way phase 2 will go forward.

MAY 10th – Meeting with Stewart Fast of the University of Ottawa to discuss about a study on shale gas in the Kent region.

MAY 12TH – 13TH – Land use training in Bathurst

MAY 16TH – Meeting with Éric Paquet on the arena project in Richibucto

MAY 19TH – IPAC Luncheon in Dieppe. Topic of the speaker was on how to build relationships with First Nations

MAY 19TH – Meeting the Katherine Halas-Moulton regarding the Upriver Country Market

MAY 19th – Meeting in Rogersville for the election of an LSD Advisory Committee

MAY 24TH – Meeting with the municipalities and LSD's of Kent North on the arena project

MAY 25TH – Meeting with Pierrette Robichaud in Rogersville to discuss about the municipal orientation

MAY 25TH – Meeting with the Maire d'un jour committee in Rogersville to discuss about the program that was held this Spring

MAY 26TH – Regular meeting with the Richibucto BIA

MAY 26TH - Conference call with the committee on regional planning.

MAY 30TH – Meeting with the 3 mayors of Kent North, their CAO's and Daniel Goguen to discuss about the Kent-North Sport Complex project.

MAY 31ST – Meeting with the Provincial Emergency Preparedness and Resiliency Committee in Fredericton.

JUNE 1ST – Quarterly meeting with the RSC Regional Directors in Richibucto

JUNE 1ST – Meeting with Mayor Randy Warman of Rexton. The purpose of the meeting was to explain him how the RSC was working.

JUNE 1ST – LSD RAC meeting in Aldouane.

JUNE 2-4 – Participation at the Georgetown Conference in Georgetown PEI

JUNE 6TH – Meeting with the Events Committee of the IPAC Regional Chapter

JUNE 7TH – Meeting with the Mayor of Saint-Antoine Ricky Gautreau. The purpose of the meeting was to explain him how the RSC was working

JUNE 8th–10TH – AMANB Annual Conference in Shippagan

JUNE 13TH – Special Meeting of the Richibucto BIA

JUNE 13TH – Meeting with the 3 CAO's of Kent North to work on motions for their respective councils regarding the sport complex project for the area.

JUNE 15TH – Regional EMO quarterly meeting in Dieppe

JUNE 16TH – Participation at the IPAC Moncton Chapter Annual General Meeting

JUNE 17th -18th – Presentation at the Municipal Orientation in Fredericton

JUNE 20th - Meeting with the 3 CAO's of Kent North to work on motions for their respective councils regarding the sport complex project for the area.

JUNE 21ST – Meeting with Roger Doiron to discuss of the Richibucto BIA

JUNE 22ND – Meeting with Kevin Arseneau of the LSD of Rogersville for a quick orientation of the KRSC

JUNE 22ND – Meeting with Marc Henrie to plan the upcoming KRSC board meeting

JUNE 23RD – KRSC Board Meeting in Richibucto

JUNE 28TH – Meeting with lawyer for a situation in the Planning Department

JUNE 29TH – Workshop on the modernization of the Municipalities and Community Planning Acts in Fredericton

JUNE 30TH – Meeting with Mike Leblanc, EMO Coordinator on the development of a protocol for solid waste removal during an emergency.

JULY 5TH – Meeting with the Southeast RSC and RSC 8 in Moncton to discuss solid waste

JULY 5TH – Participation for the interviews for the position of Recreation Director for the village of Saint-Antoine

JULY 5TH – Municipal Orientation with the council of the village of Saint-Antoine

JULY 6TH – IPAC Board meeting in Dieppe

JULY 6TH – Municipal Orientation with the council of the village of Saint-Antoine

JULY 7TH – Meeting with Roger Doiron and the Executive of the Kent North Sport Complex Committee

JULY 7TH – KRSC board meeting in Richibucto

JULY 8TH – Meeting with the interior decorator for the KRSC office in Bouctouche

JULY 12TH – Meeting of the Recreation Committee with the consultants for an update on the recreation masterplan

JULY 13TH – Meeting with Anne Fauré of the Université de Moncton to discuss the role of the KRSC in climate change.

JULY 14TH – Meeting with Maurice Maillet to discuss about the regular business and projects of the KRSC

JULY 14TH – Orientation session with board members

JULY 18TH – BIA regular meeting in Richibucto

JULY 18TH – PRAC meeting in Richibucto

AUGUST 2ND – BIA regular meeting in Richibucto

AUGUST 2ND – KRSC Finance Committee Meeting in Richibucto

AUGUST 9TH - Meeting with Maurice Maillet to discuss about the regular business and projects of the KRSC

AUGUST 9TH - BIA regular meeting in Richibucto

AUGUST 9TH – Meeting with NBEMO to discuss about regional issues regarding EMO.

AUGUST 10TH – Meeting with the municipal administrators and the local services manager about the 2017 KRSC budget

AUGUST 11TH – Meeting with Ricky Gautreau, mayor of Saint-Antoine about the 2017 KRSC budget

AUGUST 11TH – Meeting with the town of Bouctouche on the topic of the voluntary shared services agreement chart.

AUGUST 17TH - Meeting with Mélanie Arsenault-Sirois, deputy mayor of Saint-Antoine about the 2017 KRSC budget

AUGUST 18TH – Meeting with the Premier on economic development

SEPTEMBER 6TH - Finance Committee Meeting

SEPTEMBER 6TH – Interview Committee Meeting for the position in planning

SEPTEMBER 7TH – Bi-Monthly Meeting with the Chair

SEPTEMBER 8TH – Meeting with the RSC directors of the province in Hemlock Knoll

Mr. Lang briefs the board on the meeting on Shale gas with Stewart Fast.

Mr. Henrie will be going to a National Seminar that will be held in Ottawa. The seminar is organized by the University of Ottawa.

13. RESOLUTIONS

No report

14. NEW BUSINESS

a. Up River Country Market

Update: received the official confirmation that the UpRiver Country Market will be incorporated.

b. Transfer from reserve funds

WHEREAS the Solid Waste Department will need furniture in the new office building

WHEREAS the Solid Waste Department was borrowing furniture from the Town of Bouctouche

WHEREAS the Solid Waste Department has a capital reserve funds

WHEREAS in order to avoid paying the furniture from the operating fund, the capital reserve fund has sufficient cash to pay for this type of expense

2016-049

It is therefore resolved that an amount of 7,000\$ that the board of directors accepts of the Kent Regional Service Commission be withdrawn from the Capital Reserve Fund in order to purchase furniture for the new office.

Moved by: Danielle Dugas

Seconded by: Jean Hébert

Motion carried

15. QUESTIONS FROM THE PUBLIC

Meeting with the Minister will be held on September 22nd, 2016 (2pm) at the KRSC Richibucto office.

16. CLOSURE OF MEETING

2016-050

It is moved by Roland Fougère that the closure of the meeting is at 8:40pm.

Chairperson

Executive Director / Clerk