



Meeting of the Board of directors

Kent Regional Service Commission

March 16TH 2016

6:30PM

KRSC RICHIBUCTO OFFICE

1. CALL TO ORDER

Mr. Marc Henrie calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **David Hanson, Vice-chairman of the Kent RSC and Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert (Mayor of the Rural Community of Cocagne)**
- **Docile Cormier (LSD of Carleton)**
- **Tina Beers (LSD of Harcourt)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Stella Richard, deputy mayor of the Town of Richibucto**
- **Roger Richard (LSD of Acadieville)**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**

ABSENT

- **Phil Delorme (LSD of Aldouane)**
- **Allan Marsh (LSD of Saint-Charles)**
- **Maurice Vautour (LSD of Saint-Ignace)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Bruno Doucette (LSD of Collette)**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Arthur Peters, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 and 7 NB
Emergency Measures Organization**
- **Katherine Hallas Moulton, Up River Country Market**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2016-020

It was moved by Pierrette Robichaud, seconded by Danielle Dugas that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES – MEETING – FEBRUARY 11TH 2016

2016-021

It was moved by David Hanson, seconded by Roger Richard that the minutes of the February 11th 2016 meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Recreation Planning

WHEREAS the recreation planning advisory committee has prepared the terms of reference for the second phase of the study

WHEREAS it is indicated in the request for proposal for phase 1 that the board would retain the consultant that did the work on phase 1 if they were satisfied with the work.

WHEREAS the board was satisfied with the work that the consultants (AFMNB) did in phase 1

WHEREAS the committee recommends that the terms of reference are accepted by the board and to be sent to the consultants (AFMNB) for a quote and a scope of the work proposed.

2016-022

It is therefore resolved that the board accepts the terms of reference for phase 2 of the recreation planning project and that they'd be sent to the AFMNB for pricing and scope of the work proposed.

Moved by: Pierrette Robichaud

Seconded by: Danielle Dugas

Motion carried

2016-023

Moved by: Docile Cormier

Seconded by: Pierrette Robichaud

That letter of support be sent to the Kent Skills Development Center.

Motion carried

7. CORRESPONDENCE

- Letter from the PNB (Hon. Brian Kenny) February 18th, 2016
- Letter from the PNB (Hon. Brian Kenny) March 1st, 2016
- Letter from the Upriver Country Market (Katherine Halas Moulton) March 6th, 2016
- Letter CC: to the KRSC from Tina Beers, Bonar Morton to Hon. Brian Kenny March 4th, 2016
- Inter-office memo from James Hoyt March 2nd, 2016

8. COMMITTEES REPORT

a) Finance

2016-024

It is moved that the board of the KRSC go into closed session according to the article 10.2(4)c) and 10.2(4)f) of the Municipalities act to discuss about the lease agreement for the office building that will be built this year in Bouctouche.

Moved by: Roseline Maillet
Seconded by: Aldéo Saulnier

Motion carried

2016-025

It is moved that the assembly comes out of in-camera discussion and returns to the regular meeting.

Moved by: Roseline Maillet
Seconded by: Aldéo Saulnier

Motion carried

WHEREAS the board of the KRSC requested permission from the Municipal Capital Borrowing Board to enter into a long term lease with Maillet Investment and the MCBB accepted the request.

WHEREAS the Executive Director presented a draft copy of the lease agreement to the Finance Committee and that they recommend the lease agreement to the board following comments and modifications from the KRSC insurers.

2016-026

Be it resolved that the board of the KRSC accepts the terms and conditions of the lease between the KRSC and Maillet Investment Inc. and that the Chair and Executive Director be authorized to sign the document.

Moved by: Roseline Maillet

Seconded by: Henri Saulnier

Motion carried

b) Audit

NO REPORT

c) Policies and Procedures

NO REPORT

REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes of the PRAC and construction report circulated

b) Solid Waste

WHEREAS the KRSC board of directors nominated 6 citizens in March 2013 to sit on the Solid Waste Technical Committee.

WHEREAS the three year terms for three members (Roland Fougère, Barry Spencer and Achille Bastarache) is terminated.

WHEREAS Roland Fougère has indicated that he would not be submitting his candidacy to sit on the committee.

WHEREAS the term for the new members will be for three years.

WHEREAS the invitation to submit nominations were sent to LSD Chairs and mayors of municipalities

WHEREAS any board member can sit on this committee.

2016-027

It is moved by Docile Cormier, seconded by Maurice Maillet that the nominations begin.

Nominations: Archille Bastarache

Barry Spencer

Mike LeBlanc

Mr. Marc Henrie will be asking three times for nominations.

2016-028

Moved by: David Hanson
Seconded by: Danielle Dugas

That the nominations cease.

Motion carried

2016-029

Be it resolved that the following individuals will sit on the solid waste technical committee for a period of three years, from March 2016 to March 2019, be: ARCHILLE BASTARACHE, BARRY SPENCER, MIKE LEBLANC.

Moved by: Pierrette Robichaud
Seconded by: Roger Richard

Motion carried

c) Policing services

2016-030

It is moved by Docile Comier, seconded by Roseline Maillet that the minutes of the Public Safety Committee of March 2nd 2016 be adopted as circulated.

Motion carried

d) Emergency measures

Mike LeBlanc informs the assembly of the emergency drills which will happen on by radio and television.

e) Regional leisure and community infrastructure

NO REPORT

9. REPORT FROM THE CHAIR / VICE CHAIR

Mr. Marc Henrie had meetings with Paul Lang during the last month.

10. EXECUTIVE DIRECTOR REPORT (FEBRUARY 6TH – MARCH 11TH)

FEBRUARY 8TH – Meeting of the Advisory Committee on Regional Planning in Fredericton. The meeting had for objective to make a presentation to the upper management of the Department of Environment and Local Governments

FEBRUARY 10TH – Facilitating a luncheon for IPAC on the topic of the Syrian Refugees

FEBRUARY 11TH – Meeting with the external auditors in preparation for the auditing of the KRSC books

FEBRUARY 11TH – Meeting with Marc Henrie to revise the agenda for the regular board meeting of February 11th

FEBRUARY 11TH – Meeting with OC Maillet Transport to discuss about the land of the old transfer station.
FEBRUARY 11TH – Meeting with the committee “Maire d’un jour” to finish the planning of the activities.
FEBRUARY 11TH – KRSC Regular Board meeting
FEBRUARY 12TH – Participation at the NBEN Climate Change Conference in Moncton.
FEBRUARY 15TH – Conference call with the Regional Planning Advisory committee in preparation for the presentation to the municipal association.
FEBRUARY 15TH – Conference call with Gary Leblanc of the Acadian Peninsula RSC to discuss about best practices for collection during the winter.
FEBRUARY 16TH – Meeting with Andrew Guimond of Guimond Waste for a follow-up on the collection service in the K5 region.
FEBRUARY 17TH – Meeting with Bill Fraser to discuss about the terms of reference for the recreation study of the KRSC
FEBRUARY 17TH – Meeting with Don Fitzgerald and David McQuinn of McQuinn Media on the board training video for the RSC’s in New Brunswick.
FEBRUARY 17TH – Participation at the Wellington LSD public meeting to elect an LSD advisory committee.
FEBRUARY 22ND – Meeting with Andrew Bell and Jacques Bourque to discuss about the lease of the new office space.
FEBRUARY 23RD – Participation at the Regional Advisory Committee LSD meeting in Sainte-Anne.
FEBRUARY 24TH – 25TH – Lean Six Sigma Course at l’Université de Moncton
FEBRUARY 25TH – Meeting with the RCMP and the Department of Public Safety on policing services.
FEBRUARY 26TH – Meeting with Jacques Bourque to discuss about the lease of the new office space
FEBRUARY 26TH – Meeting with the Cocagne Rural Community to discuss about amalgamation of the Cocagne Island.
FEBRUARY 26TH – Meeting with the Department of Environment and Local Governments and the Saint-Paul Fire Department to discuss of a potential partnership with the KRSC.
MARCH 1ST – Participation at the Mayor for a Day Press Conference in Richibucto.
MARCH 2ND – Conference call with the Regional Planning Advisory committee in preparation for the presentation to the municipal association.
MARCH 3RD – Meeting with Tina Beers, Bonar Morton and Katherine Halas Moulton to discuss of possible funding for the Upriver Farmer’s Market
MARCH 3RD – Public Safety Committee Meeting in Richibucto
MARCH 4TH – Presentation on solid waste at the landfill in Barry Mills to the IPAC members
MARCH 7TH – 10TH – Training with l’Université Laval on revitalization of communities

11. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION

N/A

12. RESOLUTIONS

N/A

13. NEW BUSINESS

a. Board Expense Sheets

Mr. Paul Lang mentions the importance of submitting the expense sheets on a monthly basis and refers to the policies.

b. Translation equipment (sell)

2016-031

Moved by: Pierrette Robichaud

Seconded by: Roseline Maillet

That the translation equipment received free of charge from the PNB be sold, not including the receivers, ear phones and transmitter.

Motion carried

c. Upriver Farmer's Market

Mrs. Katherine Halas Moulton informs the assembly about the Upriver Country Market.

WHEREAS Paul Lang of the KRSC, Tina Beers of the LSD of Harcourt and Bonar Morton of the LSD of Weldford met with Katherine Halas Moulton of the Upriver Country Market to discuss about funding opportunities

WHEREAS the Department of Environment and Local Governments has presented a voluntary service adoption approach to the RSC's in 2014.

WHEREAS this approach gives the opportunity to two or more LSD's to contribute to an infrastructure or program that benefits their area without going to a plebiscite if the Presidents of the affected LSD's agree on the contribution and the minister is in agreement with the initiative.

WHEREAS the Upriver Country market has requested funding for their operations in 2016 and upcoming years according to the voluntary service approach.

WHEREAS 2/3 of members of the board of directors of the KRSC representing 2/3 of the population of the Kent region has to agree to be the intermediary between the funding local service districts and the WHEREAS by being the intermediary in this initiative, the KRSC doesn't incur any cost and all costs are redistributed back to the funding LSD's.

WHEREAS the LSD's of Harcourt and Weldford have requested to the Minister of Environment and Local Governments that their LSD's and the Richibucto LSD contribute ½ cent on the tax rate to fund the Upriver Country Market.

2016-032

Be it resolved that the KRSC board of directors accept to be the intermediary between the funding LSD's and the Upriver Country Market as permitted by the Department of Environment and Local Governments according to their voluntary service agreement process for 2016 and that a letter be sent to the Minister of Environment and Local Governments confirming that the KRSC accepts the role of intermediary.

Moved by: Pierrette Robichaud

Seconded by: Danielle Dugas

1- no

Motion carried

2016-031

Be it resolved that the KRSC and the Upriver Country Market work on a long term agreement for the funding to be continued for upcoming years and that this agreement is presented in September during the budget deliberations.

Moved by: Danielle Dugas
Seconded by: Roseline Maillet

1-no

Motion carried

14. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

a. Françoise Babineau

Mrs. Babineau explains the importance of including the seniors by making small kind gestures, inviting them to activities, to overcome isolation.

She also mentions the program offered to parents with low income giving the children an education fund.

15. CLOSURE OF MEETING

2016-032

It is moved by Aldéo Saulnier that the closure of the meeting is at 7:57pm.

Chairperson

Executive Director / Clerk