



Meeting of the Board of directors

Kent Regional Service Commission

JULY 7th 2016

6:30PM

KRSC RICHIBUCTO OFFICE

1. CALL TO ORDER

Mr. Marc Henrie calls the meeting to order at 6:30pm.

2. ATTENDEES

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **Randy Warman, Mayor of the Village of Rexton**
- **Christine Johnson, Deputy Mayor of the Village of Saint-Louis**
- **Docile Cormier (LSD of Carleton)**
- **Tina Beers (LSD of Harcourt)**
- **Roland Fougère, Mayor of the Town of Bouctouche**
- **Phil Delorme (LSD of Aldouane)**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Maurice Vautour (LSD of Saint-Ignace)**
- **Ricky Gautreau, Mayor of the Village of Saint-Antoine**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Roger Richard (LSD of Acadieville)**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Kevin Arseneau (LSD of Rogerville)**
- **Claude LeBlanc (LSD of Wellington)**

ABSENT

- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Jean Hébert, Mayor of the Rural Community of Cocagne**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Armin Arend (LSD of Weldford)**
- **Arthur Peters, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 & 7/NB
Emergency Measure Organization**
- **Daniel Goguen, Manager of Environment and Local Government (Richibucto office)**
- **Dwayne Thompson, Deputy Mayor of the Town of Richibucto**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2016-001SGM

It was moved by Roger Doiron, seconded by Maurice Maillet that the agenda be accepted as presented.

Motion carried

MOTIONS AND RESOLUTIONS

a) Election of the Finance Committee

WHEREAS the board of the KRSC elected its members for the Finance Committee in May 2015

WHEREAS the members of the Finance Committee have a 1 year term

WHEREAS the Finance Committee is composed of a maximum of 6 members of the board

2016-002SGM

It is moved by Pierrette Robichaud, seconded by Maurice Maillet that the call for nomination for a maximum of six (6) positions on the Finance, Administration and Human Resources Committee be held.

Motion carried

Nominations:

PIERRETTE ROBICHAUD

RANDY WARMAN

DANIELLE DUGAS

ROGER DOIRON

TINA BEERS

ROLAND FOUGÈRE

The Chairperson asks for nominations 3 times

2016-003SGM

It is moved by Roger Richard, seconded by Christine Johnson that the nominations cease.

Motion carried

2016-004SGM

It is therefore resolved that the following persons will be nominated to the **Finance, Administration and Human Resources Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

PIERRETTE ROBICHAUD
RANDY WARMAN
DANIELLE DUGAS
ROGER DOIRON
TINA BEERS
ROLAND FOUGÈRE

Moved by: Pierrette Robichaud

Seconded by: Kevin Arseneau

Motion carried

b) Election of the Audit Committee

WHEREAS the board of the KRSC elected its members for the Audit Committee in May 2014

WHEREAS the members of the Audit Committee have a 1 year term

WHEREAS the Finance Committee is composed of a maximum of (6) members of the board

2016-005SGM

It is moved by Docile Cormier, seconded by Maurice Maillet that the call for nomination for a maximum of six (6) positions on the Audit Committee be held.

Motion carried

Nominations:

KEVIN ARSENEAU
CLAUDE LEBLANC
ROGER RICHARD
MAURICE VAUTOUR
DOCILE CORMIER
RICKY GAUTREAU

The Chairperson asks for nominations 3 times

2016-006SGM

It is moved by Roland Fougère, seconded by Randy Warman that the nominations cease.

Motion carried

2016-007SGM

It is therefore resolved that the following persons will be nominated to the **Audit Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

KEVIN ARSENEAU
CLAUDE LEBLANC
ROGER RICHARD
MAURICE VAUTOUR
DOCILE CORMIER
RICKY GAUTREAU

Moved by: Pierrette Robichaud

Seconded by: Ricky Gautreau

Motion carried

c) Election of the Public Safety Committee

WHEREAS the board of the KRSC elected its members for the Public Safety Committee in May 2015

WHEREAS the members of the Public Safety Committee have a 1 year term

WHEREAS the Public Safety Committee is composed of a maximum of (6) members of the board

2016-008SGM

It is moved by Pierrette Robichaud, seconded by Roger Doiron that the call for nomination for a maximum of six (6) positions on the Public Safety Committee be held.

Motion carried

Nomination:
RICKY GAUTREAU
RANDY WARMAN
VICTOR RICHARD
TINA BEERS
PHIL DELORME
CLAUDE LEBLANC

The Chairperson asks for nominations 3 times

2016-009SGM

It is moved by Roger Richard, seconded by Roger Doiron that the nominations cease.

Motion carried

2016-010SGM

It is therefore resolved that the following persons will be nominated to the **Public Safety Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

RICKY GAUTREAU
RANDY WARMAN
VICTOR RICHARD
TINA BEERS
PHIL DELORME
CLAUDE LEBLANC

Moved by: Pierrette Robichaud
Seconded by: Maurice Vautour

Motion carried

d) Election for the Workplace Health and Safety Committee

WHEREAS the board of the KRSC elected Alan Marsh to sit on the Workplace Health and Safety Committee in 2014

WHEREAS the members of the Workplace Health and Safety Committee have a 2 year term

WHEREAS the Workplace Health and Safety Committee is composed of 3 employees, 2 management employees and 1 board member.

WHEREAS the Workplace Health and Safety Committee meets 4 times a year

2016-011SGM

It is moved by Pierrette Robichaud, seconded by Roger Doiron that the call for nomination for a maximum of one (1) position on the Workplace Health and Safety Committee be held.

Motion carried

RICKY GAUTREAU

The Chairperson asks for nominations 3 times

2016-012SGM

It is moved by Pierrette Robichaud, seconded by Roland Fougère that the nominations cease.

Motion carried

2016-013SGM

It is therefore resolved that the following person will be nominated to the **Workplace Health and Safety Committee** for a 2 year term and that their roles and responsibilities be determined as the workplace health and safety policy of the KRSC.

Nomination:

RICKY GAUTREAU

Moved by: Pierrette Robichaud

Seconded by: Claude LeBlanc

Motion carried

e) Election for the Solid Waste Technical Committee

WHEREAS the board of the KRSC elected three new members in March 2016 to the Solid Waste Technical Committee

WHEREAS Ronald Cormier of Saint-Antoine gave his resignation to the committee on May 13th

WHEREAS the Solid Waste Technical Committee is composed of 6 members

WHEREAS the Solid Waste Technical Committee meets once a month

2016-014SGM

It is moved by Pierrette Robichaud, seconded by Ricky Gautreau that the call for nomination for one position on the Solid Waste Technical Committee be held.

Motion carried

Nomination:
EUGÈRE CORMIER

The Chairperson asks for nominations 3 times

2016-015SGM

It is moved by Pierrette Robichaud, seconded by Roger Richard that the nominations cease.

Motion carried

2016-016SGM

It is therefore resolved that the following person will be nominated to the **Solid Waste Technical Committee** for the remaining term ending March 2017.

EUGÈRE CORMIER

Moved by: Pierrette Robichaud
Seconded by: Maurice Vautour

Motion carried

f) Election of the Chair and Vice Chair (1 year)

WHEREAS the terms for the Chair and Vice Chair are for a one year renewable four (4) times

WHEREAS the Chair and Vice Chair have terminated their third term.

WHEREAS an election has to be held to choose the Chair and Vice-Chair

WHEREAS the Election Chair does not have the intention to be chair of the KRSC.

2016-017SGM

It is moved by Pierrette Robichaud, seconded by Roland Fougère that the election chair be: MARC HENRIE.

Motion carried

The Chairperson asks for nominations 3 times.

2016-018SGM

It is moved by Roland Fougère, seconded by Roger Doiron that the nominations cease and the election chair be MARC HENRIE.

Motion carried

2016-019SGM

It is moved by Pierrette Robichaud, seconded by Docile Cormier that the nomination process for the position of Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination:

MAURICE MAILLET

The election Chairperson asks for nominations 3 times.

2016-020SGM

It is moved by Roger Doiron, seconded by Roger Richard that nominations ceases.

Motion carried

2016-021SGM

It is moved by Pierrette Robichaud, seconded by Roger Richard that the nomination process for the position of Vice-Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination:

TINA BEERS

The election Chairperson asks for nominations 3 times.

2016-022SGM

It is moved by Pierrette Robichaud, seconded by Docile Cormier that nominations ceases, and that MAURICE MAILLET be selected as **Chair** and TINA BEERS be selected as **Vice-Chair** of the Kent Regional Service Commission for a one year term.

Motion carried

g) Signatories – Bank Account and Instruments

WHEREAS MAURICE MAILLET and TINA BEERS are the Chair and Vice-Chair of the KRSC

WHEREAS all the instruments of the Caisse Populaire need two signatures out of three being the executive director with the Chair or Vice-Chair, except on the Executive director's cheque, in that case the Chair and Vice-Chair will be able to issue their signatures.

WHEREAS the previous Chairs and Vice-Chairs are no longer the signatories representing the board.

WHEREAS the third signatory is the Executive Director

2016-023SGM

Be it resolved that MAURICE MAILLET and TINA BEERS become authorized to sign all cheques, instruments and other official documents of the Kent Regional Service Commission and that Marc Henrie and David Hanson be removed from the signatory list.

Moved by : Pierrette Robichaud

Seconded by : Kevin Arseneau

Motion carried

7. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

N/A

8. CLOSURE OF MEETING

2015-024AGM

It is moved by Claude LeBlanc that the closure of the meeting is at 7:15pm.