



Meeting of the Board of directors

Kent Regional Service Commission

February 26th, 2015

6:30PM

Saint-Paul Multipurpose Center

1. CALL TO ORDER

Mr. Marc Henrie, chairman of the KRSC, calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Allan Marsh (LSD of Saint-Charles)**
- **David Hanson, Vice-chairman of the Kent RSC and Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert (Mayor of the Rural Community of Cocagne)**
- **Docile Cormier (LSD of Carleton)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Ronald Cormier, Deputy Mayor of the Village of Saint-Antoine**
- **Phil Delorme (LSD of Aldouane)**

ABSENT

- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Tina Beers (LSD of Harcourt)**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**
- **Roger Richard (LSD of Acadieville)**
- **Raymond Millier, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Jean Goguen, Director of Planning department**
- **Francine Babineau, Translator**
- **Herman Maillet**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2015-006

It was moved by Jean Hébert, seconded by Maurice Maillet that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES - MEETING NOVEMBER 20TH, DECEMBER 18TH 2014 AND JANUARY 8TH 2015

2015-007

It was moved by Jean Hébert, seconded by Docile Cormier that the minutes of the November 20th 2014 meeting be accepted as presented.

Motion carried

2015-008

It was moved by Roland Richard, seconded by Docile Cormier that the minutes of the December 18th 2014 meeting be accepted as presented.

Motion carried

2015-009

It was moved by Aldéo Saulnier, seconded by Pierrette Robichaud that the minutes of the January 8th 2015 meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

- a. Not applicable

7. CORRESPONDENCE

- Letter/Report from the Office of the Commissioner of Official Languages for New Brunswick (Katherine d'Entremont)
- Letter from AFMNB (Federick Dion)
- Letter from Université de Moncton, Campus de Moncton (Hubert Roussel, Ph.D.)
- Letter from Province of New Brunswick (Cathy Rogers)
- Letter from Province of New Brunswick (Hon. Brian Kenny, Minister)
- Letter from NB Power (Gaëtan Thomas)
- Letter from Province of New Brunswick (Cathy Rogers)

-Record of meeting – RSC Chairs, Executive Directors and representatives of the Department of Environment and Local Government

8. COMMITTEES REPORT

a) Finance

Review of the financial report ending December 31st, 2014.

2015-010

It is moved by Roger Doiron, seconded by Danielle Dugas that the financial report of December 31st 2014 be adopted as presented.

Motion carried

2015-011

It is moved by David Hanson, seconded by Pierrette Robichaud that the minutes of the finance committee meeting of November 20th 2014 be accepted as circulated.

Motion carried

2015-012

It is moved by Jean Hébert, seconded by Roland Richard that the minutes of the finance committee meeting of January 26th 2015 be accepted as circulated.

Motion carried

b) Audit

NO REPORT

c) Policies and Procedures

2015-013

It is moved by Docile Cormier, seconded by Ronald Cormier that the minutes of the Policies and Procedures committee of November 24th, 2014 be accepted as circulated.

Motion carried

d) Ad hoc Committees – Economic Development

2015-014

It is moved by Pierrette Robichaud, seconded by Aldéo Saulnier that the minutes of the Economic Development adhoc committee of June 6th 2014 be accepted as circulated.

Motion carried

2015-015

It is moved by Roger Doiron, seconded by Docile Cormier that the minutes of Economic Development adhoc committee meeting of January 13th, 2015 be accepted as circulated.

Motion carried

2015-016

It is moved by Ronald Cormier, seconded by Pierrette Robichaud that the minutes of Economic Development adhoc committee meeting of January 29th, 2015 be accepted as circulated.

Motion carried

2015-017

Moved by: Pierrette Robichaud

Seconded by: Danielle Dugas

That the meeting be closed to the public according to article 13(3) of the Regional Delivery Service Act Regulation and of the article 10.2(4) paragraph c) the Municipalities Act.

Motion carried

2015-018

Moved by: Roger Doiron

Seconded by: Aldéo Saulnier

That the assembly returns to the meeting.

Motion carried

9. REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes from the November and December 2014 are circulated as well as the 2014 Construction Report

WHEREAS the board of the KRSC has nominated 6 citizens to sit on the Planning Review and Adjustment Committee (PRAC) in January 2013

WHEREAS three members (Richard Thébeau, Berthier Côté and Pauline Hébert), have terminated their two year mandates.

WHEREAS the next mandate for the new PRAC members will be for four years.

WHEREAS all three members that their mandates terminated in December have demonstrated an interest to sit for another term.

WHEREAS the invitation to submit other nominations were sent to the Chairs of the LSD's, the Mayors of municipalities and their administrators

WHEREAS no more than 25% of the members on the committee can be members of municipal councils or LSD advisory committees.

2015-019

It is moved by Docile Cormier, seconded by Roger Doiron that the nominations begin.

RICHARD THÉBEAU
BERTHIER CÔTÉ
PAULINE HÉBERT
GÉRARD THÉBEAU

The Chairperson asked three times if there are other nominations.

2015-020

Moved by: Docile Cormier

Seconded by: Aldéo Saulnier

That the nominations ceases.

Motion carried

2015-021

It is resolved that the following persons be selected on the PRAC committee for a four year mandate beginning February 2015, ending February 2019.

Moved by: Aldéo Saulnier

Seconded by: Roland Richard

Motion carried

b) Solid Waste

Minutes from the past meetings are circulated

c) Policing services

No report from the RCMP

d) Emergency measures

NO REPORT

e) Regional leisure and community infrastructure

WHEREAS the KRSC has recommended in its 2015 budget the item on regional recreation planning.

WHEREAS the Department of Healthy and Inclusive Communities is offering RSC's a grant of 75,000\$ covering 75% of a study in recreation.

WHEREAS the working committee prepared terms of references for proposals for consultants that will do the work determined in the RFP.

WHEREAS the working committee was composed of members of the board, the Executive Director, two municipal administrators the Regional Consultant with the Department of Healthy and Inclusive Communities, and at least one CAO of a municipality, the director of planning of the KRSC and the Local Services Manager for the Local Services Districts.

WHEREAS in order for the process to be the more transparent as possible, it is important that other people replace the two mayors and administrators on the committee.

2015-022

Moved by: Pierrette Robichaud

Seconded by: Danielle Dugas

That the nominations begin.

Motion carried

Nominations for the selection committee to evaluate the proposals:

- Docile Cormier
- Maurice Maillet

The Chairperson asked three times if there are other nominations.

2015-023

Moved by: Danielle Dugas

Seconded by: Jean Hébert

That the nominations ceases.

Motion carried

2015-024

It is therefore resolved that the Board accepts the following persons (2) to be part of the selection committee to evaluate the proposals submitted and once terminated that they bring a recommendation to the Board for approval.

- DOCILE CORMIER
- MAURICE MAILLET

Moved by: Pierrette Robichaud

Seconded by: Aldéo Saulnier

Motion carried

10. REPORT FROM THE CHAIR / VICE CHAIR

December 15th – Meeting with Paul to discuss about the Special Board Meeting

December 19th – Open House at the CBDC Kent

January 6th – Meeting with Paul to discuss about the Special board meeting

January 14th – Meeting with the other RSC chairs and Minister Kenny

- Topics discussed were the challenges we face as RSC's, but especially the opportunities. Collectively, we requested the minister to study two important points:
 - o To give the mandate to the RSC'S to do economic development. RSC's would have the capacity to raise revenues so it can intervene, support community economic development
 - o After the frustration of some RSC's to review the 2/3, 2/3 for the budget voting

January 20th – Meeting with Denis Caron

January 29th – Economic Development committee meeting

February 11th – Breakfast meeting with CDR Acadie on business succession and how the coop model could be an option.

- There will be community sessions in our region to find out the potential of developing

February 12th – Economic Development Committee meeting

February 13th – Meeting with Paul to discuss about the board meeting

11. REPORT OF THE EXECUTIVE DIRECTOR

NOVEMBER 16TH – Meeting with the Cocagne municipal council
NOVEMBER 17TH – Interviews for the solid waste position
NOVEMBER 18TH – Interviews for the solid waste position
NOVEMBER 18TH – Meeting with the Cocagne municipal council
NOVEMBER 19TH – Meeting with the Cocagne CAO interview committee
NOVEMBER 20TH – Meeting with the Richibucto Business Improvement Area Committee
NOVEMBER 24TH – Meeting of the Policy and Procedures Committee
NOVEMBER 25TH – Cocagne municipal council meeting
NOVEMBER 26TH – Regional EMO Committee meeting in Dieppe
NOVEMBER 27TH – Meeting with Scott Girvan for the Cocagne website
NOVEMBER 27TH – Meeting with Phil Delorme Chairperson of LSD of Aldouane
DECEMBER 1ST – Interviews for Recreation Coordinator in Richibucto
DECEMBER 2ND – Meeting with Marie-Lyne Martin of Paul Bourque and Assoc. for training.
DECEMBER 9TH – Cocagne municipal council meeting
DECEMBER 10TH – Interviews for the CAO position in Cocagne
DECEMBER 12TH – Meeting with Bernadine Maillet-Leblanc and Roseline Maillet in Saint-Antoine
DECEMBER 12TH – Interviews for the CAO position in Cocagne
DECEMBER 15TH – Meeting with Tina Beers in Harcourt
DECEMBER 15TH – Meeting with Marc Henrie in Saint-Paul
DECEMBER 15TH – Meeting with Maurice Maillet in Sainte-Marie
DECEMBER 16TH – Meeting with Danielle Dugas in Saint-Louis
DECEMBER 16TH – Recreation Terms of Reference Committee meeting in Saint-Louis
DECEMBER 16TH – Meeting with Victor Richard in Bouctouche
DECEMBER 16TH – Interviews for the CAO position in Cocagne
DECEMBER 16TH – Training for the Cocagne Council
DECEMBER 17TH – Presentation of the KRSC to youths in Rogersville
DECEMBER 17TH – Meeting with Roland Richard in Pointe-Sapin
DECEMBER 18TH – Board meeting in Richibucto
DECEMBER 19TH – CBDC Kent Open House
DECEMBER 23RD – Cocagne Municipal Council Meeting
JANUARY 8TH – Meeting with Marcelle Paulin CAO of Cocagne
JANUARY 8TH – KRSC special board meeting
JANUARY 13-14 – Meeting of RSC chairs in Fredericton
JANUARY 13TH – Meeting with Guy Gallant Deputy Chief of Staff of the Premier
JANUARY 14TH – Meeting with Jamie Shanks of Recreation NB
JANUARY 15TH – Meeting with Grant Sinclair of the Department of Healthy and Inclusive Communities
JANUARY 15TH – Meeting with Roger Melanson, Minister of Transportation and Infrastructure
JANUARY 16TH – Meeting with the Terms of Reference Committee for the recreation study

JANUARY 16TH – Meeting with Phil Delorme in Richibucto.
JANUARY 19TH – Information session on the Wellington/Bouctouche amalgamation project
JANUARY 20TH – Meeting with Denis Caron, Deputy Minister of the Department of Economic Development
JANUARY 20TH – Participation at the Engage New Brunswick initiative in Fredericton
JANUARY 22ND – Meeting with RSCSE and RSC 8 on Solid Waste
JANUARY 23RD – RTIPPA training in Richibucto
JANUARY 26TH – Finance Committee meeting in Bouctouche
JANUARY 29TH – Economic Development Committee Meeting in Harcourt
JANUARY 30TH – Solid waste meeting with the CAO's in Richibucto
FEBRUARY 5TH – Meeting with the Aldouane LSD Advisory Committee
FEBRUARY 9TH – RFP Community Pickups meeting
FEBRUARY 12TH – Economic Development Committee Meeting in Rogersville
FEBRUARY 13TH – Briefing meeting for board meeting of February 19th

12. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION

Not applicable

13. RESOLUTIONS

a. Right to Information and Protection of Privacy Act

WHEREAS the Chairperson of the Kent Regional Service Commission is the head for the Right to Information and Protection of Privacy Act, or the “Act”

WHEREAS according to article 6 of the “Act” a public body can delegate the responsibilities of the person responsible to an employee of the public body.

2015-025

It is therefore resolved that the board delegate the responsibilities of the chairperson to the Executive Director of the Kent Regional Service Commission the duties and powers of the head under the Right to Information and Protection of Privacy Act.

Moved by: Danielle Dugas

Seconded by: Roger Doiron

Motion carried

b. Buy Local Policy

WHEREAS sourcing goods and services in the Kent Region creates jobs and supports our local economy;
WHEREAS supporting Kent County farmers and food producers contributes to food security for our region;

WHEREAS locally grown, nutritious and increasingly organic food creates better health for the people in our communities;

WHEREAS many businesses in the Kent Region can offer competitive prices and services as much as other big box stores or other stores outside our region

2015-026

It is moved that the Finance Committee draft a policy to ensure the Kent Regional Service Commission purchase locally, whenever possible.

Moved by: Jean Hébert

Seconded by: Allan Marsh

Motion carried

14. NEW BUSINESS

a) André Daigle – Report from legal counsel
Not applicable (report will be at a later date)

b) Bilingualism from EMO Coordinator
Discussion: seems to be better since they mentioned to problem to the Coordinator.

c) Local Governance forum

WHEREAS the KRSC mandates the Regional Collaboration and many citizens of our region have questions, interest or even ideas about the subject of local governance.

WHEREAS the Kent RSC held an evening information session on local governance in 2014.

WHEREAS several discussions and community restructuring project taking place in the Kent region lately.

2015-026

It is moved by Roland Richard, seconded by Maurice Maillet that the KRSC organizes a one-day forum on local governance to better understand the governance structures, the challenges and opportunities of community restructuring and discuss ideas and opportunities in the region.

Vote: 1 no

Motion carried

2015-027

Moved by: Docile Cormier

Seconced by: Roger Doiron

That an adhoc committee for local governance be created.

Motion carried

15. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

Jean Hébert invites/welcomes everyone to “CinéRelève” in April.

Reminder: Meeting with Minister Kenny this coming Thursday at 6:30pm (Richibucto office)

16. CLOSURE OF MEETING

2015-028

It is moved by Aldéo Saulnier that the closure of the meeting is at 8:15pm.