



Meeting of the Board of directors

Regional Service Commission #6

July 18th 2013

6:30PM

Collette Church Basement

1. CALL TO ORDER

Mr. Marc Henrie, Chairman of the RSC#6, calls the meeting to order at 6 :30pm. He welcomes the members of the assembly along with the public. He explains to the audience that the question period will be at the end of the meeting.

2. ATTENDEES

- **Marc Henrie, Chairman of the RSC6 and LSD of Saint-Paul**
- **David Hanson, vice chairman of the RSC6**
- **Roger Richard (LSD of Acadieville)**
- **Docile Cormier (LSD of Carleton)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Danielle Dugas, Mayor of the Village of Saint-Louis-de-Kent**
- **Germaine Montague (LSD of Dundas)**
- **Allan Marsh (LSD of Saint-Charles)**
- **Herman Maillet (LSD of Sainte-Marie)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Élie Thébeau (LSD of Saint-Ignace)**
- **Ronald Cormier**
- **Bonar Morton**

ABSENT

- **Roger Després (LSD of Cocagne)**
- **Tina Beers (LSD of Harcourt)**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**

OTHER ATTENDEES

- **Paul Lang, Executive Director of the RSC6**
- **Tanya Collette, Administrative assistant of the RSC6**
- **Eric Demers, Director of the Solid Waste Department**
- **Jean Goguen, Director of the Planning Revision committee**
- **Rose-Marie Allain, bookkeeper for the RSC6**
- **Roger Bastarache, Ernst and Young**
- **Yolande Chiasson, Translator**
- **Damien Dauphin, Acadie nouvelle**
- **Idrissa Diakité, Acadie nouvelle**

3. CONFLICT OF INTEREST DECLARATIONS

No conflict of interest declared.

4. ADOPTION OF THE AGENDA

2013-112

It was moved by Henri Saulnier, seconded by Aldéo Saulnier that the agenda be accepted as presented.

Motion carried

2013-113

It was moved by Henri Saulnier, seconded by Aldéo Saulnier that Mike (member of the public) is permitted to take a video during the meeting.

Motion carried

5. ADOPTION OF THE MINUTES - MEETING JUNE 20TH 2013

2013-114

It was moved by Pierrette Robichaud, seconded by Germaine Montague that the minutes of the June 20th, 2013 meeting be accepted as presented with the addition of "Solid Waste contract" in the motion 2013-101, English and French version.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. EMPLOYEE MANUAL – CHAPTERS 3 TO 5

WHEREAS the Executive Director is developing an employee's manual.

WHEREAS it would be too difficult to adopt the whole document by the finance committee and the Board.

WHEREAS the RSC 6 is taking examples from the two previous commission's HR policies and also policies coming from municipalities in order to prepare ours.

2013-115

It is therefore resolved that the RSC 6 accepts the amended recommendations from the Finance, Administration and Human Resources Committee - ***11(1) Length of the leave***

- a) *Under written request, the employer will permit a leave without pay for no longer than fifty two (52) weeks, without the loss of seniority, to every employee. The employee will have to advise the administration at least two (2) weeks in advance before returning to work.*

The employer ensures to the permanent employee that leaves on a maternity leave, 85% of her regular pay during the first fifteen (15) weeks that she receives employment insurance benefits on top of her additional employment insurance benefits as according to the Employment Insurance Act. The employee will have to submit, at the request of the employer her employment insurance statements during the period she benefits from the additional 85% of her regular salary. The employer will grant to the employee that has become a parent of a new born child or a child that is yet to be born, a leave without pay for thirty seven (37) consecutive weeks or shorter (under request of the employee) will be granted to the employee in order to take care of the child.

Moved by: Pierrette Robichaud

Seconded by: Allan Marsh

Motion carried

2013-116

It is therefore resolved that the RSC 6 accepts the amended recommendations from the Finance, Administration and Human Resources Committee – b) ***The employer ensures to the employee 85% of his or her regular salary for a period of six (6) weeks during the time he or she can receive employment insurance benefits on top of her additional employment insurance benefits as according to the Employment Insurance Act, when the parent has adopted a child. A leave without pay for forty six (46) consecutive weeks or shorter (under request of the employee) will be granted to the employee in order to take care of the child.***

Moved by: Roger Doiron

Appuyé par: Docile Cormier

3=yes

8=no

Motion declined

2013-117

It is therefore resolved that the RSC 6 accepts the amended recommendations from the Finance, Administration and Human Resources Committee – c) *At the request of the employee, a maternity leave must begin at any time within eight (8) weeks after the delivery date.*

When the employee is incapable of doing her normal work duties because of the pregnancy, the employer will make an effort to bring adaptive measures. If the adaptive measures are not possible, the employer may order the employee to go on maternity leave.

When, in any time, before the beginning of the maternity leave that was requested, the employer orders the employee to go on maternity leave, or when her competent physician orders her to go on maternity leave, the employee can, after the presentation of an appropriate medical certificate, utilize her accumulated sick days until the expected maternity leave date was requested.

Moved by: Docile Cormier

Appuyé par: Élie Thébeau

Motion acceptée

b. Discussion on shale gas

WHEREAS some municipalities within the boundaries of the RSC #6 have the responsibility of offering a public potable water supply and distribution to its citizens;

WHEREAS the residents of some municipalities and all of the local service districts (LSD'S) get their potable water from the ground water table through individual wells;

WHEREAS the technology for hydraulic fracturing for the extraction of shale gas always poses risks for the environment, the protection of potable water supply and the ground water table;

WHEREAS no precise indication was provided to determine what are the water supply demand for businesses that will exploit shale gas and also the mediums of the waste water treatment;

WHEREAS the land use planning is the first responsibility of municipalities and the regional service commissions have the obligations of developing and a the implementation of regional plans that will be applicable for municipalities and local service districts;

WHEREAS the municipal land use plans can and the future regional plans possibly could determine the type of activity and the different zones these activities can be held in on the territory;

WHEREAS the *New Brunswick Oil and Natural Gas Blueprint* released by the provincial government in May 2013 foresee that the development of the shale gas sector could happen without the approval of local administrations and a real social acceptability by the municipalities and the local service districts;

WHEREAS the Association francophone des municipalités du Nouveau-Brunswick (AFMNB) has adopted a motion asking the provincial government to have moratorium on this issue during its Annual General Meeting in 2011:

2013-118

It is therefore resolved that the Regional Service Commission #6 demand from the provincial government that the municipalities and the members of the Regional Service Commission board be directly involved in all decisions related to the activities of the exploration and the exploitation of the shale gas on its territory in order to ensure a sustainable development of the territory and to guaranty the respect and the coherence of the local land use plans and eventually the regional plans;

Moved by: Danielle Dugas

Seconded by: Roger Doiron

Motion carried

2013-119

It is also resolved that the Regional Service Commission #6 demand that all exploration and exploitation of shale gas be respectful of the various land use bylaws at the local level and eventually at the regional level.

Moved by: Danielle Dugas

Seconded by: Roger Doiron

Motion carried

2013-120

It is also resolved that the Regional Service Commission #6 ask that a moratorium be adopted by the provincial government until there are clear answers and that guaranties be brought in order to answer the concerns of the municipalities and local service districts of the territory covered by the RSC #6.

Moved by: Danielle Dugas

Seconded by: Allan Marsh

1=no

Motion carried

7. CORRESPONDENCE

- 1) Letter from Mrs. Kennedy for building permit reimbursement, after discussion;

2013-121

It is therefore resolved that 50% of the amount paid for the building permit be reimbursed to Mrs. Kennedy.

Motion carried

- 2) Letter from the Chamber of Commerce St-Louis/St-Ignace
- 3) Correspondence to Hon. Bruce Fitch from Mrs Tina Beers (Shale gas)
- 4) Correspondence from Mrs Tina Beers (Shale gas)

8. COMMITTEES REPORT

a) Finance

2013-122

It is moved by Pierrette Robichaud, seconded by Aldéo Saulnier that the minutes of the finance committee meeting of July 9th 2013 be accepted.

Motion carried

2013-123

It is moved by Pierrette Robichaud, seconded by Docile Cormier that the financial report of June 30th 2013 be adopted as presented.

Motion carried

b) Audit

2013-124

It is moved by Aldéo Saulnier, seconded by Henri Saulnier that the minutes of the finance committee meeting of July 12th 2013 be accepted.

Motion carried

Mr. Roger Bastarache of the Accounting firm Ernst and Young explains the 2012 Financial Statement for the Kent District Planning Commission.

WHEREAS the two previous commission have to submit audited financial statements.

WHEREAS the two previous commission closed their books on December 31st 2012 because of the new Regional Service Commission structure.

WHEREAS the accounting firm Ernst and Young has prepared the financial statements for the Kent District Planning Commission.

2013-125

It is therefore resolved that the Regional Service Commission #6 accepts the 2012 audited financial statements for the Kent District Planning Commission

Moved by: Roger Doiron

Seconded by: Danielle Dugas

Motion carried

CHOICE OF A FINANCIAL AUDITOR FOR 2013

WHEREAS the Regional Service Commission #6 signed an agreement with the Town of Bouctouche for accounting services, and this for a period of 5 years.

WHEREAS the agreement between the Regional Service Commission #6 and the Town of Bouctouche stipulates that the Commission has to take the same auditors as the town.

WHEREAS the Town of Bouctouche uses the auditing services from the accounting firm Paul Bourque and Associates.

WHEREAS, according to the act we have to choose annually the auditor for the following year.

2013-126

It is therefore resolved that the Regional Service Commission #6 chooses the accounting firm Paul Bourque and Associates as external auditors for the year 2013.

Moved by: Roger Doiron
Seconded by: Docile Cormier

Motion carried

c) Policies and Procedures

WHEREAS the ad hoc committee for the review of the procedural bylaw has completed its work
WHEREAS the board has accepted the new procedural bylaw.
WHEREAS after a review of the act and the regulation 2012-109 article 14(3) and having discussions between other Executive Directors of the RSC's in the province, it is mandatory that the board Chairerson votes on every motion brought to the board meetings

2013-127

It is therefore resolved that the board accepts the changes brought to the articles 6.5 and 6.9.3 be adopted as presented

Moved by: Pierrette Robichaud
Seconded by: Dave Hanson

Motion carried

d) Ad hoc Committees

NO REPORTS

9. REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes of the June meeting have been circulated.
Jean Goguen, the Planning department director makes his presentation on his 2012 annual report.

2013-128

It is moved by Roger Doiron, seconded by Roger Richard that the 2012 annual report of the Kent District Planning Commission be accepted as presented.

Motion carried

b) Solid Waste

Éric Demers, director of the Department of Solid Waste presents his annual report for 2012.

2013-129

It is moved by Herman Maillet, seconded by Élie Thébeau that the 2012 annual report of the Kent County Solid Waste Commission be accepted as presented.

c) Police services

Not applicable

d) Emergency measures

Not applicable

e) Regional leisure and community infrastructure

Not applicable

10. REPORT FROM THE CHAIR / VICE CHAIR

Not applicable

11. REPORT OF THE EXECUTIVE DIRECTOR

June 18th – Meeting with the Town of Richibucto

June 25th – Meeting in Fredericton (budget preparation)

June 27th – Meeting with Mrs. Roseline Maillet (finance committee)

June 27th – Meeting with Mr. Marc Henrie

June 27th – Meeting with the Regional Solid Waste Committee

July 9th - Finance committee meeting

July 10th – Meeting with Mr. Guy Léger and Mrs. Rachelle Richard-Collette of the Department of Économic Development of New Brunswick

July 10th – Meeting with Mr. Mike LeBlanc of the Public security committee

July 11th – Meeting with Mr. Dave Hanson

July 11th – Meeting with the LSD of Cocagne

12. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION

No questions

13. RESOLUTIONS

PER DIEM FOR LSD SUBSTITUTES

WHEREAS the amount that is given to the LSD substitutes is 75\$ during their presence at the meetings of the RSC board

WHEREAS since the beginning of January, there has been regular absences from the LSD members.

WHEREAS the member of the Grande-Digue LSD is absent for an undetermined period of time and this leaves only one substitute for all the other LSD'S since Mr. Herman Maillet is the substitute of Mr. Éric Arsenault's during his absence.

WHEREAS the substitutes receive the same meeting package as all the other regular board members and have to be prepared in consequence in case there is a last minute absence.

2013-130

It is therefore resolved that the board accepts that the substitute members receive the same per diem as regular board members, which is 150\$ per board meeting and that this amount be retroactive to January 1st 2013.

Moved by: Danielle Dugas

Seconded by: Docile Cormier

Motion carried

14. NEW BUSINESS

a) Staff evaluation

15. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

Discussion from the public:

- Jerry Vautour
- Charles Richard
- Philippe Arsenault
- Edna Thompson
- Dennis Kelly

16. CLOSURE OF MEETING

2013-131

It is moved by Pierrette Robichaud that the closure of the meeting is at 9:35pm.