



Meeting of the Board of directors

Regional Service Commission #6

September 19th, 2013

6:30PM

Harcourt Legion

1. CALL TO ORDER

Mr. Marc Henrie calls the meeting to order at 6 :30pm and welcomes the assembly.

2. ATTENDEES

- **Marc Henrie, Chairman of the RSC6 and LSD of Saint-Paul**
- **David Hanson, vice chairman of the RSC6**
- **Roger Richard (LSD of Acadieville)**
- **Docile Cormier (LSD of Carleton)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Danielle Dugas, Mayor of the Village of Saint-Louis-de-Kent**
- **Allan Marsh (LSD of Saint-Charles)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Élie Thébeau (LSD of Saint-Ignace)**
- **Bonar Morton (LSD of Weldford)**
- **Tina Beers (LSD of Harcourt)**
- **Roger Després (LSD of Cocagne)**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**

ABSENT

- **Germaine Montague (LSD of Dundas)**
- **Herman Maillet (LSD of Sainte-Marie)**

OTHER ATTENDEES

- **Paul Lang, Executive Director of the RSC6**
- **Tanya Collette, Administrative assistant of the RSC6**
- **Éric Demers, Director of the Solid Waste department**
- **Daniel Goguen, Manager, Local Services, Richibucto office**
- **Yolande Chiasson, Translator**
- **Damien Dauphin, Acadie nouvelle**

3. CONFLICT OF INTEREST DECLARATIONS

No conflict of interest declared.

4. ADOPTION OF THE AGENDA

2013-142

It was moved by Pierrette Robichaud, seconded by Docile Cormier that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES - MEETING AUGUST 22nd 2013

2013-143

It was moved by Roseline Maillet, seconded by Aldéo Saulnier that the minutes of the August 22nd, 2013 meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. CRINS

After discussion,

2013-144

It is resolved that the resolution be added on the agenda of the next RSC6 board of director meeting.

Moved by: Roger Doiron

Seconded by: Aldéo Saulnier

Motion carried

7. CORRESPONDENCE

- 1) Letter from RSC Groupe TIRU
- 2) Letter from Town of Bouctouche
- 3) Invitation – Dialogue Award
- 4) Letter from RSC Groupe TIRU

8. COMMITTEES REPORT

a) Finance

2013-145

It is moved by Roseline Maillet, seconded by Danielle Dugas that the minutes of the finance committee meeting of August 19th 2013 be accepted.

Motion carried

Mr. Paul Lang, executive director of the RSC6, presents the budget for 2014.

WHEREAS the previous Kent county Solid Waste Commission had established a base fee for the general administration of its services.

WHEREAS this base fee was calculated according to the tax bases of communities and the number of households in first nation communities.

WHEREAS the way to calculate the base fee is very complex and the transfer of the base fee to a tipping reflects the real cost of producing waste in region 6.

WHEREAS RSC 6 is the only RSC in the province to have a base fee.

WHEREAS the transfer of the base fee to the tipping fee creates an increase of \$8,600 for the LSD's at 7687 tons.

2013-146

It is therefore resolved that the RSC 6 recommends that the base fee for solid waste be replaced by a tipping fee of \$21.50 a ton in 2014.

Proposé par : Roseline Maillet

Appuyé de : Allan Marsh

Motion carried

WHEREAS the businesses that are producing commercial and industrial waste, also those that are producing construction and demolition waste are paying \$4,82 a ton; this amount covers a portion of the administrative services of the solid waste department.

WHEREAS this fee hasn't gone up significantly in many years.

WHEREAS in the long term, the objective is that all types of waste (residential and commercial) have the same tipping fee.

2013-147

It is therefore resolved that the RSC 6 recommends that the tipping fee for the commercial waste (ICI) and the demolition waste (C&D) be increased from \$4.82 to \$6.00 a ton in 2014.

Moved by : Roseline Maillet

Seconded by : Henri Saulnier

Motion carried

2013-148

It is moved by Roseline Maillet, seconded by Docile Cormier that the Board of the Regional Service Commission #6 recommends that the total operating budget for the Regional Service Commission for the 2014 calendar year would consist of total revenue of \$2,486,651 and total expenditures of \$2,486,651 and that the capital budget would consist of total expenditures of \$0.

Motion carried

WHEREAS the board of the RSC 6 prefers to deal with a local broker for its liability insurance, its property insurance and its directors and officers insurance (D&O).

WHEREAS the RSC 6 is insured with two different brokers.

WHEREAS the RSC board has asked its Executive Director to search for a local broker (Kent Region) that offers the same benefits as we have now with a comparable or better price.

WHEREAS the Executive Director has sent packages to 7 different brokers of the region.

2013-149

It is therefore resolved that the RSC 6 accepts the broker Vienneau Insurance, and that the total premium for liability insurance, property insurance and directors and officers (D&O) insurance be of \$15,714.00 for the following coverage; D&O coverage at \$2.5M; Legal Expense coverage at \$50 000; Aggregate coverage at \$250 000; E&O coverage at \$5M and AD&D coverage and that the policy be effective on October 1st 2013.

Moved by : David Hanson

Seconded by : Allan Marsh

Motion carried

b) Audit

NO REPORT

c) Policies and Procedures

NO REPORT

d) Ad hoc Committees

NO REPORTS

9. REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes from the August PRAC meeting circulated as well as the Construction Report.

b) Solid Waste

Minutes from the June Solid Waste meeting are circulated.

2013-150

It is moved by Roseline Maillet, seconded by Henri Saulnier that the RSC #6 board accepts that an amount up to \$10,000 be released from the solid waste department's budget towards the hiring of a legal counsel regarding the transfer options at the end of current contract of the infrastructure and equipment from Tiru Canada. The contract terminates on December 31st 2014.

Motion carried

2013-151

It is also moved by Roseline Maillet, seconded by Docile Cormier that the board accepts the legal firm McKinnis Cooper as the legal counsel for the transfer of the infrastructure and equipment at the end of the contract with Tiru Canada that terminates on December 31st 2014.

Motion carried

c) Police services

NO REPORT

d) Emergency measures

There will be a session with Mr. Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 and 7 on September 28th, 2013 at the Richibucto Town hall. This session is for the Municipalities, LSD's, chief firemen and emergency services.

e) Regional leisure and community infrastructure

NO REPORT

10. REPORT FROM THE CHAIR / VICE CHAIR

August 17th, 2013 – Meeting with Paul Lang.

September 10th, 2013 – Meeting with Paul Lang (Agenda and budget)

11. REPORT OF THE EXECUTIVE DIRECTOR

AUGUST 19TH – Meeting with Pierrette Robichaud and Éric Demers to discuss solid waste

AUGUST 19TH – Finance Committee meeting

AUGUST 20TH – Meeting with Denise Lang of ACOA

AUGUST 20TH – Meeting with the Minister of Energy and the Minister of Environment and Local Governments in Fredericton.

AUGUST 21ST – Meeting with the lawyer André Daigle in Memramcook for possibilities of services.

AUGUST 22ND – Meeting with the village of Saint-Antoine to discuss of development

AUGUST 22ND – Meeting with the mayors and CAO's of Rogersville, Saint-Louis and Richibucto to look at possibilities of collaborative projects (EMO and bylaws)

AUGUST 22ND – RSC meeting in Grande-Digue

AUGUST 23RD – Meeting with Gilles Allain of the Kent Sud Chamber of Commerce.

AUGUST 26th-27th – Meeting in Shediac with the other RSC's Executive Directors

AUGUST 28TH – Meeting with the website developer

AUGUST 28TH – Meeting with Roseline Maillet for the budget process

AUGUST 29TH – Visit of a composting site in South Branch

AUGUST 29TH – Meeting with Omer Chouinard of l'Université de Moncton on coastal flooding

AUGUST 29TH – Meeting with Colette Lacroix of the Kent Community Inclusion Network

AUGUST 29TH – Meeting with the Friends of the Kouchibouguacis in Saint-Louis

SEPTEMBER 10TH – Meeting with the finance committee

SEPTEMBER 10TH – Meeting with the Economic Development Advisory Committee

SEPTEMBER 12TH – Meeting with the various organizations in Rogersville

SEPTEMBER 12TH – Meeting with the Solid waste Committee

SEPTEMBER 13TH – Meeting with Laurent Brideau of the Richibucto BIA

SEPTEMBER 13TH – Meeting with Léon Bourque, Auditor of the RSC

12. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION

N/A

13. RESOLUTIONS

EMPLOYEE MANUAL – CHAPTERS 11 TO 12

WHEREAS the Executive Director is developing an employee's manual.

WHEREAS it would be too difficult to adopt the whole document by the finance committee and the Board.

WHEREAS the RSC 6 is taking examples from the two previous commission's HR policies and also policies coming from municipalities in order to prepare ours.

2013-152

It is therefore resolved that the RSC 6 accepts the recommendations of the finance, administration and human resources committee for the chapters 11 to 12 of the employee's manual.

Moved by: Roseline Maillet

Seconded by: Roger Doiron

Motion carried

WHEREAS OUR two urban planners have to follow training to keep their certification.

WHEREAS THE training offered by the American Planners Association offers more training on rural issues.

WHEREAS THE training offered by the APA is offered in different regions throughout the US.

2013-153

It is therefore resolved that the RSC pays the training of our 2 urban planners up to a total of \$5,500 and that they participate in the Annual APA conference in Atlanta Georgia from April 25th to May 1st 2014.

Moved by: Roseline Maillet

Seconded by: Pierrette Robichaud

Motion carried

14. NEW BUSINESS

- a) Announcement / our new Minister : Honorable Mr. Danny Soucy, Minister of Environment and Local Government , Minister Responsible for the Efficiency NB

15. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

The municipality of Rogersville will have an open house on Sunday September 22nd, 2013 from 11:00am to 3:00pm. Everybody is welcome.

16. CLOSURE OF MEETING

2013-154

It is moved by Roseline Maillet that the closure of the meeting is at 8:40pm.