



**Meeting of the Board of directors**

**Kent Regional Service Commission**

**February 11<sup>th</sup> 2016**

**6:30PM**

**Richibucto**

## **1. CALL TO ORDER**

Mr. Marc Henrie, chair of the KRSC calls the meeting to order at 6:30pm and welcomes the assembly.

## **2. ATTENDEES**

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **David Hanson, Vice-chairman of the Kent RSC and Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert (Mayor of the Rural Community of Cocagne)**
- **Docile Cormier (LSD of Carleton)**
- **Tina Beers (LSD of Harcourt)**
- **Roger Richard (LSD of Acadieville)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Phil Delorme (LSD of Aldouane)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Maurice Vautour (LSD of Saint-Ignace)**
- **Stella Richard, deputy mayor of the Town of Richibucto**

## **ABSENT**

- **Roger Doiron, Mayor of the Town of Richibucto**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**
- **Bruno Doucette (LSD of Collette)**
- **Allan Marsh (LSD of Saint-Charles)**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Arthur Levi, Non-voting member (First Nation)**

## **OTHER ATTENDEES**

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Daniel Goguen, Manager, Environment and Local Government (Richibucto office)**
- **Roger Després**
- **Dr. Hubert Dupuis, Égalité santé en français**
- **Mr. Jacques Verge**
- **Dr. William LaPlante**

### **3. CONFLICT OF INTEREST DECLARATIONS**

No declaration of conflict of interest.

### **4. ADOPTION OF THE AGENDA**

#### 2016-009

It was moved by Pierrette Robichaud, seconded by Roger Richard that the agenda be accepted as presented.

Motion carried

### **5. ADOPTION OF THE MINUTES – MEETINGS – NOVEMBER 19<sup>TH</sup> 2015, DECEMBER 10<sup>TH</sup> 2015, JANUARY 14<sup>TH</sup> 2016, JANUARY 21<sup>ST</sup> 2016**

#### 2016-010

It was moved by Danielle Dugas, seconded by Docile Cormier that the minutes of the November 19th 2015 meeting be accepted as presented.

Motion carried

#### 2016-011

It was moved by Maurice Maillet, seconded by Henri E. Saulnier that the minutes of the December 10<sup>th</sup> 2015 meeting be accepted as presented.

Motion carried

#### 2016-012

It was moved by Aldéo Saulnier, seconded by Roland Richard that the minutes of the January 14<sup>th</sup> 2016 meeting be accepted as presented.

Motion carried

#### 2016-013

It was moved by Henri E. Saulnier, seconded by Danielle Dugas that the minutes of the January 21<sup>st</sup> 2016 meeting be accepted as presented.

Motion carried

## **6. PRÉSENTATION**

### **a. Égalité Santé en Français**

**Mr. Dupuis explains the need and importance on offering more services at the Stella Maris de Kent hospital.**

## **7. BUSINESS ARISING FROM THE MINUTES**

### **a. Recreation Planning**

Update from Mr. Paul Lang.

## **8. CORRESPONDENCE**

- AFMNB (Frédéric Dion)
- PNB (Alexandra Ferris)
- Dialogue NB (Carole Fournier)
- PNB ( Donald Arseneault)
- PNB – memo
- Southwest New Brunswick Service Commission (Ellen Mansfield and Frank Tenhave)
- Kent Centre for Prevention of Violence
- Guimond Waste Inc. (Andrew Guimond)
- Memo – Modernization of local government (Hon. Brian Kenny, Minister -Department of Environment and Local Government)

## **9. COMMITTEES REPORT**

### **a) Finance**

#### 2016-014

It is moved by Pierrette Robichaud, seconded by Henri E. Saulnier that the financial report of November 30<sup>th</sup> 2015 be adopted as presented.

Motion carried

#### 2016-015

It is moved by David Hanson, seconded by Roland Richard that the minutes of the finance committee meeting of January 22<sup>nd</sup> 2016 be accepted as circulated.

Motion carried

### **b) Audit**

NO REPORT

**c) Policies and Procedures**

2016-016

It is moved by Roger Richard, seconded by Henri E. Saulnier that the minutes of the Policies and Procedures Committee of January 18th be adopted as circulated.

Motion carried

**10. REPORT ON COLLABORATIVE SERVICES ACTIVITY**

**a) Planning**

Minutes of the PRAC and construction report circulated.

**b) Solid Waste**

Not applicable

**c) Policing services**

2016-017

It is moved by David Hanson, seconded by Phil Delorme that the minutes of the Public Safety committee meeting of December 2<sup>nd</sup>, 2015, be adopted as circulated.

Motion carried

WHEREAS the Policing Committee revised the priorities survey that is circulated every year to municipalities and LSD's

WHEREAS the current survey is not designed to answer to the needs of the community

WHEREAS the policing committee is recommending a new format of the survey to the board of directors for approval.

2016-018

It is therefore moved that the board of directors of the KRSC accept the new survey format as recommended by the Policing Committee.

Moved by: Danielle Dugas

Seconded by: Docile Cormier

Motion carried

Reminder: In camera-meeting with the RCMP will be held on February 25<sup>th</sup>, 2016. Questions for the meeting should be sent to the KRSC Executive director, Paul Lang, by February 18<sup>th</sup>, 2016.

**d) Emergency measures**

NO REPORT

**e) Regional leisure and community infrastructure**

NO REPORT

**11. REPORT FROM THE CHAIR / VICE CHAIR**

Mr. Marc Henrie officially announces he will be stepping down as Chairman of the KRSC at the next election.

**12. REPORT OF THE EXECUTIVE DIRECTOR**

NOVEMBER 18<sup>TH</sup> – Meeting with Goguen Champlain for the renewal of the collective employee insurance.

NOVEMBER 19<sup>TH</sup> – Meeting with the Economic Development Committee in Harcourt to discuss about the next steps to take regarding economic development planning in the region.

NOVEMBER 19<sup>TH</sup> – KRSC Board meeting in Richibucto.

NOVEMBER 20<sup>TH</sup> – Meeting with Marc Henrie to discuss about the agenda for the next two board meetings.

NOVEMBER 24<sup>TH</sup> – Contemporary management program at l'Université de Moncton. It's a 10 day program offered by the Adult Learning Department.

NOVEMBER 25<sup>TH</sup> – Provincial round table on emergency measures. I sit there as the representative for the Regional Service Commission.

NOVEMBER 26<sup>TH</sup> – Richibucto BIA meeting. I sit on the board.

NOVEMBER 27<sup>TH</sup> – Team building exercise with the staff of the KRSC. Training for the entire staff in order to improve collaboration within departments.

DECEMBER 1<sup>ST</sup> – Meeting with the Southeast RSC to discuss various regional collaboration issues, especially solid waste

DECEMBER 1<sup>ST</sup> – Meeting of the IAPC activities committee. I sit on the board and help organize educational activities for public servants of the area.

DECEMBER 2<sup>ND</sup> – Meeting of the recreation master plan advisory committee to work on the terms of reference of phase 2 of the study

DECEMBER 2<sup>ND</sup> – Public Safety Committee quarterly meeting. The Committee also discussed about policing costs.

DECEMBER 4<sup>TH</sup> – Conference call with the Regional Planning Advisory Committee to discuss about the regional plan framework.

DECEMBER 8<sup>TH</sup> – 10<sup>TH</sup> – Meetings with the RSC Executive Directors in Fredericton. Various topics that touches the RSC's was discussed

DECEMBER 10<sup>TH</sup> – Meeting with the Department of Public Safety on the topic of policing costs for the Kent region

DECEMBER 10<sup>TH</sup> – KRSC board meeting in Richibucto

DECEMBER 18<sup>TH</sup> – Meeting with Marc Henrie and Maurice Maillet to prepare the meeting on local governance in January

JANUARY 5<sup>TH</sup> – Meeting with Éric Paquet and Denis Mazerolle of the Kent North Arena project. Discussion on how to involve LSD's in the process of reconstruction and funding.

JANUARY 7TH – Meeting with Ashley Jones of the village of Rexton to introduce myself and explain the RSC model

JANUARY 7TH – Meeting with Marc Henrie to discuss the upcoming board meetings.

JANUARY 7TH – Meeting with Bosco Media on the development of a training video for new board members.

JANUARY 11TH – Conference call with the Regional Planning Advisory Committee to discuss about the regional plan framework.

JANUARY 11TH – Meeting with Mélanie Arsenault of the Department of Tourism, Heritage and Culture to discuss about the Recreation Master Plan

JANUARY 12TH – Meeting with Costa Dimopolous of the RCMP to discuss about the content of their presentation to the board of directors for the planned meeting this winter.

JANUARY 14TH – 15TH – Contemporary Management training at l'Université de Moncton

JANUARY 18TH – Meeting with Joanne Roy and Aaron Shantz of the Food Security Network to discuss of a food charter for the Kent region and the possible involvement of the department of local planning.

JANUARY 18TH – Meeting of the Policies and Procedures Committee to review the procedural bylaw and bring amendments.

JANUARY 21ST – Meeting with the RSC Executive Directors and the Planners of the province to discuss about the regional planning framework. The meeting was in Moncton.

JANUARY 21ST – Special board meeting of the KRSC in Richibucto.

JANUARY 22ND – Finance committee meeting in Richibucto

JANUARY 22ND – Lunch with Pierrette Robichaud and Danielle Dugas with a discussion on various subjects they are working on in their municipality.

JANUARY 25TH – Conference Call with the Regional Planning Advisory Committee.

JANUARY 25TH – Meeting with the principal at Clément Cormier School on possible partnership with the planning department.

JANUARY 26TH – Meeting with Grant Sinclair with the Department of Tourism, Heritage and Culture to discuss about the terms of reference for the second phase of the recreation planning.

JANUARY 26TH – Meeting with the committee responsible for the preparation of the municipal orientation to discuss the planning of the 2016 municipal orientation.

JANUARY 27TH – Meeting with the Recreation Advisory Committee to discuss about the terms of reference for phase 2 of the recreation master plan.

JANUARY 28TH – Meeting with Daniel Goguen and Dennis Mazerolle to discuss about the Kent North Recreation Complex project.

FEBRUARY 1ST – 2ND – IAP2 Training in Dieppe

FEBRUARY 3RD – Conference Call with the Department of Local Government on board transitions after the municipal elections

FEBRUARY 3RD – Meeting with the board governance training video committee to choose the consultants responsible to prepare the training video for the new RSC board of directors.

FEBRUARY 4TH – Contemporary Management course at l'Université de Moncton.

### **13. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION**

Reminder of upcoming meetings:

Meeting of the BOD on March 16<sup>th</sup>, 2016

KRSC's Annual Meeting on April 7<sup>th</sup>, 2016

Special Annual Meeting on July 7<sup>th</sup>, 2016 (signatories)

#### **14. RESOLUTIONS**

Not applicable

#### **15. NEW BUSINESS**

##### **a. Local Governance Discussion (Continued)**

Update from Mr. Marc Henrie.

#### **16. CLOSURE OF MEETING**

2016-019

It is moved by Docile Cormier that the closure of the meeting is at 8:45pm.