



**Meeting of the Board of directors**

**Kent Regional Service Commission**

**November 19<sup>th</sup> 2015**

**6:30PM**

**Richibucto**

## **1. CALL TO ORDER**

Mr. Marc Henrie calls the meeting to order at 6:30pm and welcomes the assembly.

## **2. ATTENDEES**

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **David Hanson, Vice-chairman of the Kent RSC and Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert (Mayor of the Rural Community of Cocagne)**
- **Docile Cormier (LSD of Carleton)**
- **Tina Beers (LSD of Harcourt)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Phil Delorme (LSD of Aldouane)**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Maurice Vautour (LSD of Saint-Ignace)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**
- **Allan Marsh (LSD of Saint-Charles)**
- **Ronald Cormier, Deputy Mayor of the Village of Saint-Antoine**

## **ABSENT**

- **Roger Doiron, Mayor of the Town of Richibucto**
- **Roger Richard (LSD of Acadieville)**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Bruno Doucette (LSD of Collette)**
- **Raymond Millier, Non-voting member (First Nation)**

## **OTHER ATTENDEES**

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Éric Demers, Solid Waste director**
- **Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 & 7/NB  
Emergency Measure Organization**

### **3. CONFLICT OF INTEREST DECLARATIONS**

**No declaration of conflict of interest.**

### **4. ADOPTION OF THE AGENDA**

#### 2015-109

It was moved by Pierrette Robichaud, seconded by Aldéo Saulnier that the agenda be accepted as presented, with the addition of Mayor for a day in new business.

Motion carried

### **5. ADOPTION OF THE MINUTES – MEETING OCTOBER 22<sup>ND</sup>**

#### 2015-110

It was moved by Allan Marsh, seconded by Jean Hébert that the minutes of the October 22<sup>nd</sup>, 2015 meeting be accepted as presented.

Motion carried

### **6. BUSINESS ARISING FROM THE MINUTES**

#### **a. Animal Control**

Paul updates the assembly of the information received by the province.

### **7. CORRESPONDENCE**

- Letter (subject: Framework for recreation in Canada 2015: Pathways to Wellbeing)  
Honorable Bill Fraser, Minister – Tourism, Heritage and Culture and Jason Thorne, President-  
Recreation New Brunswick

## **8. COMMITTEES REPORT**

### **a) Finance**

#### 2015-111

It is moved by Henri E. Saulnier, seconded by Allan Marsh that the financial report of September 30<sup>th</sup> 2015 be adopted as presented.

Motion carried

#### 2015-112

It is moved by Pierrette Robichaud, seconded by Danielle Dugas that the minutes of the finance committee meeting of November 2<sup>nd</sup> 2015 be accepted as circulated.

Motion carried

#### 2015-113

It is therefore resolved that the board accepts that the tipping fee for the solid waste service be 107\$ a ton in 2016 and that this fee covers the entire costs charged to member communities for the solid waste service in the Kent region (excluding hauling).

Moved by: Danielle Dugas

Seconded by: Jean Hébert

Motion carried

#### 2015-114

It is resolved that the board accepts the tipping fee of 10\$ a ton for the ICI waste and 6\$ a ton for C&D waste in 2016. This sum does not include the fees charged by the Southeast Regional Service Commission for the disposal.

Moved by: Danielle Dugas

Seconded by: Ronald Cormier

Motion carried

#### 2015-115

It is moved by Danielle Dugas, seconded by Aldéo Saulnier that the board of the Kent Regional Service Commission resolves that the total operating budget for the Regional Service Commission for the 2016 calendar year would consist of total revenue of \$ 3,531,302 and total expenditures of \$ 3,531,302 and that the capital budget would consist of total expenditures of \$0.

Motion carried

**b) Audit**

NO REPORT

**c) Policies and Procedures**

NO REPORT

**d) Ad hoc Committees – Economic Development**

UPDATE ON PROJECT

2015-116

Moved by Pierrette Robichaud, seconded by Danielle Dugas that the Economic Development adhoc committee be dissolved.

Motion carried

**e) Local Governance Forum**

Presentation of the report- Mr. Maurice Maillet

2015-117

Moved by Maurice Vautour, seconded by Docile Cormier that the Local Governance Forum Committee be dissolved because the forums were held in the last months.

Motion carried

2015-118

Moved by Maurice Maillet, seconded by Pierrette Robichaud that the board of directors meet on January 14<sup>th</sup> 2016 to discuss only on the topic of local governance, the LSD chairs are invited.

Motion carried

**9. REPORT ON COLLABORATIVE SERVICES ACTIVITY**

**a) Planning**

Minutes of the PRAC and construction report circulated

**b) Solid Waste**

WHEREAS the Board of Directors of the Kent Regional Service Commission Kent adopted the 2015-065 motion to move forward with the optimized collection system;  
WHEREAS the Commission received the approval of the participating communities in the optimized collection system through the 2015-066 motion;  
WHEREAS the estimated annual cost for the collection of residential solid waste is \$1,458,004.00 and is included in the 2016 budget of the Commission;  
WHEREAS the Commission initiated tenders for five (5) collection areas (K1, K2, K3, K4 and K5) on October 23<sup>rd</sup> for the intended services;  
WHEREAS a total of three (3) proposals were received in accordance with the different requirements requested;

Miller Waste Systems Inc. for the sum of \$ 1,199,554.92 for three (3) years including HST;

- \$391,960.17 for year one (1) of the contract
- \$399,799.38 for year two (2) of the contract
- \$407,795.37 for year three (3) of the contract

Guimond Waste Inc. for the sum of \$1,342,549.60 for three (3) years including HST;

- \$447,516.56 for year one (1) of the contract
- \$447,516.56 for year two (2) of the contract
- \$447,516.56 for year three (3) of the contract

Fero Waste & Recycling Inc. for the sum \$1,682,424.22 for three (3) years including HST;

- \$555,237.20 for year one (1) of the contract
- \$560,789.56 for year two (2) of the contract
- \$566,397.46 for year three (3) of the contract

WHEREAS following the analysis of the bids received, it is recommended to award the contract for the K1 collection territory to the lowest bidder;

**2015-119**

IT IS THEREFORE RESOLVED THAT the Board of Directors of the Kent Regional Service Commission awards the contract #2015-10-23-K1 at Miller Waste Systems Inc. for the amount of \$1,199,554.92 for a period of three (3) years (including HST).

Moved by: Docile Cormier  
Seconded by: Henri E. Saulnier

Motion carried

WHEREAS a total of three (3) proposals were received in accordance with the different requirements requested;

Fero Waste & Recycling Inc. for the sum \$345,238.85 for three (3) years including HST;

- \$113,936.45 for year one (1) of the contract
- \$115,075.82 for year two (2) of the contract
- \$116,226.58 for year three (3) of the contract

Guimond Waste Inc. for the sum of \$488,576.97 for three (3) years including HST;

- \$162,858.99 for year one (1) of the contract
- \$162,858.99 for year two (2) of the contract
- \$162,858.99 for year three (3) of the contract

Miller Waste Systems Inc. for the sum of \$ 1,083,006.77 for three (3) years including HST;

- \$353,877.52 for year one (1) of the contract
- \$360,955.08 for year two (2) of the contract
- \$368,174.17 for year three (3) of the contract

WHEREAS following the analysis of the bids received, it is recommended to award the contract for the K2 collection territory to the lowest bidder;

### **2015-120**

IT IS THEREFORE RESOLVED THAT the Board of Directors of the Kent Regional Service Commission awards the contract #2015-10-23-K2 at Fero Waste & Recycling Inc. for the amount of \$345,238.85 for a period of three (3) years (including HST).

Moved by: Docile Cormier

Seconded by: Danielle Dugas

Motion carried

#### **c) Policing services**

Meeting on December 2<sup>nd</sup>, 2015.

#### **d) Emergency measures**

Mr. Mike LeBlanc gives up and update and answers questions.

**e) Regional leisure and community infrastructure**

The report will be received by the end of December 2015.

**10. REPORT FROM THE CHAIR / VICE CHAIR**

September 23rd – Participation at region development forum, Richibucto  
September 24th - KRSC BOD meeting  
October 6th – Local governance Forum in Saint-Paul  
October 7th – Local governance Forum in Bass River  
October 15th – Meeting on shale gas, Richibucto  
October 22th – KRSC BOD meeting  
October 23rd – participation to the CJSE radio show « parle parle jaze jaze”  
October 24th – Local governance Forum in Richibucto  
November 12th – Meeting of the Local Governance committee  
November 13th and 14th – Region Summit in Miramichi

**11. REPORT OF THE EXECUTIVE DIRECTOR**

OCTOBER 20<sup>TH</sup> – Meeting of RSC Executive Directors in Fredericton  
OCTOBER 22<sup>ND</sup> – KRSC Board meeting in Richibucto  
OCTOBER 23<sup>RD</sup> – Meeting with Roger Doiron and Pam Robichaud of the town of Richibucto  
OCTOBER 24<sup>TH</sup> – Local Governance Forum in Richibucto  
OCTOBER 25<sup>TH</sup> - 28<sup>TH</sup> – Training session in Quebec with l’Université Laval (Economic Development)  
OCTOBER 29<sup>TH</sup> – Training session in Moncton with l’Université de Moncton (Management)  
NOVEMBER 2<sup>ND</sup> – Finance Committee Meeting in Bouctouche  
NOVEMBER 2<sup>ND</sup> – Recreation Advisory Committee meeting in Bouctouche  
NOVEMBER 3<sup>RD</sup> – Presentation to the Public Administration Masters students at l’Université de Moncton  
NOVEMBER 3<sup>RD</sup> – Participation at the meeting to discuss about the arena in Richibucto  
NOVEMBER 4<sup>TH</sup> – Meeting with Kent LSD’s in Sainte-Anne  
NOVEMBER 4<sup>TH</sup> – 6<sup>TH</sup> – IAP2 Training in Dieppe  
NOVEMBER 9<sup>TH</sup> – Meeting with Jean Hébert of Cocagne  
NOVEMBER 10<sup>TH</sup> – Presentation to the Public Administration Masters’ students at l’Université de Moncton  
NOVEMBER 12<sup>TH</sup> – Local Governance Forum Committee meeting in Richibucto  
NOVEMBER 13<sup>TH</sup> – 14<sup>TH</sup> – Participation at the Development of Regions Summit in Miramichi



**12. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION**

**Not applicable**

**13. RESOLUTIONS**

**Not applicable**

**14. NEW BUSINESS**

- a. **Mayor for a day** : Mrs. Danielle Dugas and Mrs. Pierrette Robichaud -Update and discussion
- b. **Brochure**: “Isolated seniors.... Let’s think about them!”: Mrs. Francine Babineau briefs us on the importance of reducing senior isolation and to involve them as much as possible and asks to make a presentation to the board of directors in January /February 2016.
- c. **Next Board of direction meeting**: December 10<sup>th</sup>, 2015 at 5:30pm.

**15. QUESTIONS FROM THE PUBLIC / PRESENTATIONS**

**Not applicable**

**16. CLOSURE OF MEETING**

2015-121

It is moved by Docile Cormier that the closure of the meeting is at 8:05pm.