



Meeting of the Board of directors

Kent Regional Service Commission

September 24th 2015

6:30PM

Richibucto

1. CALL TO ORDER

Mr. Marc Henrie calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Marc Henrie, Chairman of the Kent RSC and LSD of Saint-Paul**
- **David Hanson, Vice-chairman of the Kent RSC and Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Jean Hébert (Mayor of the Rural Community of Cocagne)**
- **Docile Cormier (LSD of Carleton)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Tina Beers (LSD of Harcourt)**
- **Roger Richard (LSD of Acadieville)**
- **Aldéo Saulnier, Mayor of the Town of Bouctouche**
- **Roseline Maillet, Mayor of the Village of Saint-Antoine**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Phil Delorme (LSD of Aldouane)**
- **Maurice Maillet (LSD of Sainte-Marie)**
- **Maurice Vautour (LSD of Saint-Ignace)**
- **Henri E. Saulnier (LSD of Sainte-Anne-de-Kent)**

ABSENT

- **Allan Marsh (LSD of Saint-Charles)**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Bruno Doucette (LSD of Collette)**
- **Raymond Millier, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Administrative assistant of the Kent RSC**
- **Francine Babineau, Translator**
- **Éric Demers, Solid Waste director**

3. CONFLICT OF INTEREST DECLARATIONS

N/A

4. ADOPTION OF THE AGENDA

2015-087

It was moved by Henri Saulnier, seconded by Danielle Dugas that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES – MEETING, MAY 21ST JUNE 25TH, JULY 23RD.

2015-088

It was moved by Roseline Maillet, seconded by Pierrette Robichaud that the minutes of the May 21st 2015 meeting be accepted as presented.

Motion carried

2015-089

It was moved by Danielle Dugas, seconded by Docile Cormier that the minutes of the June 25th 2015 meeting be accepted as presented.

Motion carried

2015-090

It was moved by Roseline Maillet, seconded by Roger Doiron that the minutes of the July 23rd 2015 meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Building project

2015-091

Moved by: Roseline Maillet
Seconded by: Pierrette Robichaud

Be it resolved that the Kent Regional Service Commission submit to the Municipal Capital Borrowing board an application for authorization to borrow money in an amount not to exceed \$ 967,500 for the following:

<u>Purpose</u>	<u>Term</u>	<u>Amount</u>
General Administration		
Long term lease for RSC Office Space :	15 YRS	967,500\$

Motion carried

7. CORRESPONDENCE

- Letter from Town of Bouctouche (Aldéo Saulnier)
- Letter from Province of New Brunswick (Minister of Environment and Local Government)
- Letter from Village of Rogersville (Angèle McCaie)
- Letter from Province of New Brunswick (Hon. Victor Boudreau)
- Letter from Province of New Brunswick (Hon. Brian Kenny)
- Letter from Chambre de Commerce St-Louis/St-Ignace (Émilie Arsenault)
- Letter from Jacques Bourque, Maillet Investments Ltd
- Letter from Vitalité (Paul Couturier)
- Letter from Province of New Brunswick (Jeff LeBlanc)
- Letter from Province of New Brunswick (Hon. Stephen Horsman)
- Letter from "AFMNB" (Fédérick Dion)

8. COMMITTEES REPORT

a) Finance

2015-092

It is moved by Roseline Maillet, seconded by Henri Saulnier that the financial report of July 31st 2015 be adopted as presented.

Motion carried

2015-093

It is moved by Roseline Maillet, seconded by David Hanson that the minutes of the finance committee meeting of June 4th 2015 be accepted as circulated.

Motion carried

2015-094

It is moved by Roseline Maillet, seconded by Pierrette Robichaud that the minutes of the finance committee meeting of September 3rd 2015 be accepted as circulated.

Motion carried

2015-095

It is therefore resolved that the board recommends that the tipping fee for the solid waste service be 107\$ a ton in 2016 and that this fee covers the entire costs charged to member communities for the solid waste service in the Kent region (excluding hauling).

Moved by: Roseline Maillet
Seconded by: Pierrette Robichaud

Motion carried

2015-096

It is therefore resolved that the Kent Regional Service Commission accepts the agreement set with the South-East Regional Service Commission regarding the transfer of funds coming from the commercial (ICI) and the construction and demolition sectors (C&D). The fee per ton will be 10\$ for ICI and 6\$ for C&D. In case the estimated tonnage is not reached, the South-East RSC will reimburse the Kent RSC to a maximum amount of 42,000\$ and 6,000\$ respectively.

Moved by: Roseline Maillet
Seconded by: Roland Richard

Motion carried

2015-097

It is moved by Roseline Maillet, seconded by Aldéo Saulnier that the board of the Kent Regional Service Commission recommends that the total operating budget for the Regional Service Commission for the 2016 calendar year would consist of total revenue of \$ 3,531,302 and total expenditures of \$ 3,531,302 and that the capital budget would consist of total expenditures of \$0.

WHEREAS the Department of Environment and Local Governments recommends to RSC's to prepare a five year budget plan

WHEREAS all requests sent to the Municipal Capital Borrowing Board needs to have a five year plan attached to it.

WHEREAS it is in the best interest of the KRSC to have a budgetary plan

WHEREAS this plan is not a budget, but rather a working too.

2015-098

It is therefore resolved that the Kent Regional Service Commission adopts this five year budget plan (2016-2021) and it be used as a reference tool for the preparation of annual budget in the upcoming years.

Moved by: Roger Doiron

Seconded by: Roseline Maillet

Motion carried

b) Audit

2015-099

Moved by: Roger Doiron

Seconded by: Docile Cormier

That the executive director of the KRSC prepares terms of reference to go to tender for an external auditing firm for 2016.

Motion carried

c) Policies and Procedures

NO REPORT

d) Ad hoc Committees – Economic Development

UPDATE from Mrs. Pierrette Robichaud.

e) Local Governance Forum

UPDATE from Mr. Maurice Maillet.

REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes of the PRAC and construction report circulated

b) Solid Waste

Update on initiatives from Mr. Éric Demers.

c) Policing services

2015-100

It is moved by Docile Cormier, seconded by David Hanson that the minutes of the Public Safety committee meeting of June 3rd 2015 be accepted as circulated.

Motion carried

2015-101

It is moved by David Hanson, seconded by Docile Cormier that the minutes of the Public Safety committee meeting of September 2nd 2015 be accepted as circulated.

Motion carried

d) Emergency measures

NO REPORT

e) Regional leisure and community infrastructure

UPDATE from Mr. Paul Lang.

9. REPORT FROM THE CHAIR / VICE CHAIR

May 26th Local Governance meeting
June 7th Supper of the Rotary Club with the Prime Minister
June 9th Meeting with Paul Lang
June 15th Meeting with Opportunities NB with its new CEO, Stephen Lund
June 24th Local Governance meeting
June 25th Meeting with Minister Donald Arseneault, on the subject of the Commission on Shale Gas
July 8th Local Governance meeting
July 10th Meeting with Minister Rob Kelly, on Economic Development
July 16th Economic Development meeting
July 30th Local Governance meeting
August 31st Local Governance meeting
September 4th Recording with CJSE (Local Governance Forum)
September 10th Economic Development meeting
September 15th Meeting with Paul Lang, Roger Doiron and Pam Robichaud (GD of Richibucto) vacant space in the municipal building
September 22nd Participation on the Radio program “Parle Parle Jaze Jaze”

10. REPORT OF THE EXECUTIVE DIRECTOR

MAY 19TH – Official opening of the Kent-South Cultural Center in Bouctouche
MAY 19TH - Official launch of the 2016 season at the Pays de la Sagouine
MAY 20TH – Presentation on Sustainable development at Notre Centre in Grande-Digue
MAY 20TH – Meeting with Pam Robichaud at the Town of Richibucto
MAY 21ST – Board meeting in Saint-Antoine
MAY 22ND – Meeting with the Institute of Canadian Public Administration, Southeast division in Moncton
MAY 27TH – Meeting with Paul Jordan, Planner at ELG regarding the regional plan
MAY 27TH – Meeting with Martin Corbett of ELG for an update on Provincial files
MAY 27TH – Meeting with Bertrand Leblanc, MLA for Kent-North
MAY 28TH – Recycle NB Presentation in Fredericton
MAY 29TH – Meeting with Roseline Maillet for the preparation of the Finance Committee meeting
JUNE 2ND – Meeting with Robert Frenette on Recreation Planning
JUNE 3RD – Public Safety Committee meeting in Richibucto
JUNE 4TH – Finance Committee meeting
JUNE 9TH – BIA Meeting in Richibucto
JUNE 9TH – Meeting with David Hanson in Rexton
JUNE 9TH – Local Governance Forum Meeting in Richibucto
JUNE 10TH – JUNE 12TH – Participation at the AMANB conference in Moncton

JUNE 13TH – Meeting with Jacques Bourque for the building project
JUNE 15TH – Meeting with Stephen Lund of Opportunities NB
JUNE 15TH – Richibucto BIA Public Meeting
JUNE 17TH – Meeting with Southeast RSC for solid waste matters
JUNE 18TH – 19TH – Meeting with RSC ED's in Miramichi.
JUNE 23RD – Meeting with Minister Donald Arseneault on the topic of shale gas
JUNE 24TH – BIA meeting in Richibucto
JUNE 24TH – Local Governance Forum Meeting in Richibucto
JUNE 25TH – Recreation study oversight committee meeting
JUNE 25TH – Special Board Meeting of the KRSC
JULY 7TH – Meeting with Finance Committee
JULY 8TH – Meeting with IPAC at the ACOA office in Moncton
JULY 8TH – Meeting with the RCMP in Cocagne
JULY 8TH – Local governance forums committee meeting in Bouctouche
JULY 10TH – Meeting with Rob Kelly in Fredericton
JULY 14TH – Meeting with the Translation Committee with other RSC's in Miramichi
JULY 15TH – Meeting with IAP2 in Dieppe
JULY 16TH – Economic Development Committee meeting in Harcourt
JULY 20TH – BIA Meeting in Richibucto
JULY 22ND – BIA meeting in Richibucto
JULY 22ND – Meeting with René Côté of the CBDC Kent
JULY 23RD – KRSC Board meeting in Richibucto
JULY 27TH – Meeting with Rachelle Richard-Collette of Opportunities NB
JULY 27TH – Meeting with Mélanie Arseneault of Tourism, Heritage and Culture
JULY 28TH – IPAC meeting in Dieppe
JULY 29TH – Meeting with the Department of Local Governments and the Department of Intergovernmental Affairs in Fredericton
JULY 30TH – Local governance forums committee meeting in Richibucto
JULY 30TH – Meeting with Roseline Maillet in Saint-Antoine for the 2016 KRSC budget
AUGUST 7TH - BIA meeting in Richibucto
AUGUST 27TH – Meeting with Barry Glencross of Rexton for the Governance Forum
AUGUST 31ST – Local Governance Forum Meeting in Richibucto
SEPTEMBER 1ST – Meeting with Mélanie Arseneault of Tourism, Heritage and Culture
SEPTEMBER 1ST – Meeting with the Leisure Study Committee in Bouctouche
SEPTEMBER 2ND – Public Safety Committee in Richibucto
SEPTEMBER 3RD – Finance Committee Meeting in Bouctouche
SEPTEMBER 4TH – Meeting with André Blanchard of Continued Education of Université de Moncton
SEPTEMBER 4TH – Meeting with Christine Paulin, professor in public administration
SEPTEMBER 4TH – Meeting with Robert Frenette, consultant for the recreation study
SEPTEMBER 8TH – Conference Call with the Department of Environment and Local Governments
SEPTEMBER 8TH – Meeting with Richibucto Town Council
SEPTEMBER 9TH – REAC meeting in Dieppe

SEPTEMBER 9TH – IPAC meeting in Dieppe
SEPTEMBER 10TH – Economic Development Committee Meeting in Harcourt
SEPTEMBER 10TH – Meeting with the CAO and Mayor of Saint-Louis
SEPTEMBER 11TH – Meeting with Mike Leblanc of NBEMO in Shediac
SEPTEMBER 14TH – Conference Call with the Department of Environment and Local Governments
SEPTEMBER 15TH – Meeting with the Mayor and CAO of Richibucto
SEPTEMBER 16TH – IPAC meeting in Moncton
SEPTEMBER 16TH – Meeting with Gerard Belliveau in Moncton
SEPTEMBER 16TH – 19th – Participation at the Canadian Rural Revitalization Foundation annual conference

11. OTHER QUESTIONS – INFORMATION REQUEST FROM THE BOARD – DISCUSSION ON IMPORTANT SUBJECTS RELATIVE TO THE COMMISSION

Questions/comments

12. RESOLUTIONS

N/A

13. NEW BUSINESS

a. Line of Credit

WHEREAS the policies at the Caisse Populaire Sud-Est changed regarding lines of credit.
WHEREAS a new motion must be passed by the board of directors.

2015-102

It is therefore resolved that the Kent Regional Service Commission authorizes the Caisse Populaire Sud-Est to emit a line of credit, in case of need), based on the operational budgets, actual and future, in the following percentage : 5% of the Corporate's budget, 5% of the Local Planning Budget and 25% of the Solid Waste budget.

Moved by: Roseline Maillet

Seconded by: Danielle Dugas

Motion carried

b. Stella Maris Hospital

Mr. Doiron informs that board of directors of the Vitalité Health Network are meeting on October 5th and 6th.

14. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

N/A

15. CLOSURE OF MEETING

2015-103

It is moved by Roseline Maillet that the closure of the meeting is at 8:35pm.