



Commission de services  
régionaux de Kent

Kent Regional  
Service Commission

**Meeting of the Board of directors  
Kent Regional Service Commission**

**February 21st, 2019  
6 :30pm  
Richibucto**

## **1. CALL TO ORDER**

M. Maurice Maillet calls the meeting to order at 6:30pm and welcomes the assembly.

## **2. ATTENDEES**

- Maurice Maillet, President of the KRSC and LSD of Sainte-Marie
- Eugène Cormier, Deputy mayor of town of Saint-Antoine
- Gisèle Fontaine, LSD of Saint-Louis
- Pierre LeBlanc, LSD of Grande-Digue
- Roger Doiron, Mayor of the town of Richibucto
- Bruno Doucette, LSD of Collette
- Roger Richard, LSD of Acadieville
- Kris Morey, LSD of Weldford
- Docile Cormier, LSD of Carleton
- Claude LeBlanc, LSD of Wellington
- Paul Lirette, LSD of Saint-Charles
- Danielle Dugas, Mayor of the town of Saint-Louis-de-Kent
- Roland Fougère, Mayor of the town of Bouctouche
- Jean Hébert, Mayor for the rural community of Cocagne

## **ABSENT**

- Pierrette Robichaud, maire du Village de Rogersville
- Arnold Peters, non voting member (First Nations)
- Roland Richard, LSD of Pointe-Sapin
- Tina Beers, LSD of Harcourt
- Ricky Gautreau, Mayor of the town of Saint-Antoine
- Marc Henrie, LSD of Saint-Paul

## **OTHERS**

- Paul Lang, Executive Director of the KRSC
- Francine Arsenault, Administrative Assistant
- Francine Babineau, Translator
- Julie Payer LaFrance, Recreation Master Plan Coordinator
- Ginette Doiron
- Roger Pitre, NB EMO
- Wallace Blacquièrre, SCAN program representative
- Philippe Fontaine, NB EMO
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### **3. CONFLICT OF INTEREST DECLARATIONS**

There are no declarations of conflict.

### **4. ADOPTION OF THE AGENDA**

#### 2019-005

It was moved by Roger Richard, seconded by Paul Lirette that the agenda be accepted with the following changes - add 6e) Route 11 and that 10b) Solide Waste, goes to closed meeting and be put in last place.

Motion carried

### **5. ADOPTION OF THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 15TH 2018, SPECIAL BOARD MEETINGS OF DECEMBER 13TH 2018 AND JANUARY 7TH 2019**

#### 2019-006

It was moved by Paul Lirette, seconded by Roland Fougère that the minutes of November 15th 2018 be accepted as presented.

Motion carried

#### 2019-007

It was moved by Pierre LeBlanc, seconded by Gisèle Fontaine that the minutes of December 13th 2018 be accepted as presented.

Motion carried

#### 2019-008

It was moved by Jean Hébert, seconded by Paul Lirette that the minutes of January 7th 2019 be accepted as presented.

Motion carried

### **6. BUSINESS ARISING FROM THE MINUTES**

#### **a. Strategic planning and b. Opportunities NB**

Paul Lang combines a) and b) and refers to the attached table. At the economic development level, there are 3 major projects in the works. 1) There will be an Agricultural Forum in Acadieville on March 30th 2019. An invitation was sent out to all farmers and aspiring farmers. There will be a presentation from a Quebec firm, activities, kiosks and information on available government programs. This forum is financed in part by the provincial government as well as partners and sponsors. 2) A youth forum in partnership with Alliance Jeunesse and students from MFR is organized for the end of April. All high schools will be encouraged to participate. This forum will serve to encourage cooperative entrepreneurship amongst young people. CDR is also involved in the project. 3) A commercial

exhibition will take place in 2020. There is a lot of interest from businesses in the Kent region to participate in this job fair/commercial exhibition.

The Kent RSC has sent two letters – the Finance Minister as well as the Economic Development Minister and to the minister responsible for Opportunities NB – to demonstrate our support to keep Lise Babineau amongst us after the adoption of the budget. We reiterated the importance of having a development officer in our region.

The 72 hours Emergency Information sheet was sent out approximately 3 weeks ago. There are also copies in each municipal office as well as the KRSC offices.

As for the governance model, the feasibility study for the rural community of Rogersville was sent last week. The committee requests to have a plebiscite between now and May. It's an election campaign in its self to raise awareness from now till the plebiscite.

The next KRSC newsletter for spring will be sent out in the next coming weeks. It's very similar to the others – bulky waste schedule, Board meetings, recreational activities, planning services and public safety.

#### **c. Policing costs**

There was a 1% increase this year which is a little less than the last few years. It's a positive compared to other increases. Each territory has a different rate. A provincial rate would be ideal. Rates should be the same for everyone since the services are the same.

#### **d. Projet Historique**

Paul met with UdeM and a book will be published in 2020. It'll be a first of its kind in Atlantic Canada and possibly Canada. It's a unique product that could essentially be useful to anyone.

#### **e. Route 11**

The committee has had a few discussions before Christmas while meeting with the federal and provincial deputies. There has been progress but it's very slow. A letter was sent the Prime Minister on December 21st 2018 asking to meet with him to discuss our concerns. We received an answer on February 20th 2019. Paul reads the letter we received. We also met with the RSC of Restigouche, Chaleur, Miramichi and Acadian Peninsula to request their support. The RSC of Miramichi is a bit hesitant as its main concern is Route 8. Each RSC affected by Route 11 has its own concerns. We want to argue that this is an interregional project so that Route 11 becomes a longterm priority for all RSCs and not just the Kent region. We also want to meet with Mr. Robert Gauvin, Tourism Minister to promote what we'd like to promote to the Higgs government.

## **7. PRESENTATION – SCAN (Wallace Blaquière)**

M. Blaquière explains the SCAN program which offers residents a way to raise their concerns regarding to drug, alcohol, prostitution or other criminal activities in their neighborhood. The investigators are all trained or former police officers or others in public safety field. The investigators can only act once a complaint is received. Pour plus d'information, voir le site - SCAN@gnb.ca.

## **8. CORRESPONDENCE**

- November 8th, 2018 – Ville de Richibucto (Roger Doiron)
- November 14th, 2018 – Brunswick Bravo 2019
- November 15th, 2018 – ADMQ (lettre de remerciement)
- October 29th, 2018 – AFMNB (lettre de remerciement)
- FCMNB – Annual report
- December 19th, 2018 – Hon. Jeff Carr (lettre remerciement)
- January 3rd, 2019 - IUA (remerciement pour don)
- January 10th, 2019 – Ministère de l'environnement et gouvernements locaux (Paul Jordan)
- January 22nd, 2019 – ONB (Stephen Lund)
- January 21st, 2019 – Centre de Prévention de la Violence (Bernice Ryan)
- January 10th, 2019 – CRP (Rhéal LeBlanc)
- February 5th, 2019 – CSR Péninsule (Georges R. Savoie)

## **9. COMMITTEE REPORTS**

### **a) Finance – Administration – Human resources**

Maurice Maillet presents to the Board two documents that were developed by the Mallette firm. The first document is a policy for the Executive director's evaluation and the second is the auto-evaluation of the Board of directors. The Finance committee support's these two documents.

### 2019-009

It is moved by Danielle Dugas, seconded by Roland Fougère that the minutes of the Finance committee of January 15th 2019 be adopted as presented.

Motion carried

WHEREAS the Kent RSC hired the Mallette firm in order to make an assessment of the human resources structure of the KRSC

WHEREAS Mallette submitted a report with recommendations

WHEREAS the Board of directors of the Kent RSC accepted the report and the implementation of the recommendations

WHEREAS Mallette has been rehired to accompany the administration in the implementation of the recommendations

WHEREAS the finance committee received a presentation on staff evaluation models and particularly

that of the Executive director

WHEREAS the finance committee also asked Mallette to provide a process so that the Board of directors can do a self assessment.

WHEREAS all of these documents will be part of a policy on performance management.

#### 2019-010

IT IS THEREFORE RESOLVED THAT the Board of directors of the Kent Regional Service Commission adopts the policy 19-01 and that it be implemented as soon as it is adopted as well as the self assessment questionnaire for the Board of directors.

Proposed by : Danielle Dugas

Seconded by : Docile Cormier

Motion carried

#### **b) Audit**

Will be available in March.

#### **c) Economic Development**

#### 2019-011

It is moved by Roland Fougère, seconded by Roger Doiron that the Economic Development committee minutes of December 11th 2018 be adopted as presented.

Motion carried

#### **d) Kent Community Transportation**

WHEREAS the Kent RSC has a community transportation committee

WHEREAS the role of this committee is to bring recommendations to the Board of directors of the Kent RSC to improve the public transportation in the Kent region

WHEREAS a provincial committee on public transportation in rural regions uses the Kent region as a model in order to implement a public transportation system

WHEREAS the Executive director of the Kent RSC was invited to sit on the provincial committee

WHEREAS a \$40,000 financing request was made to the provincial government to fund a feasibility study on the public transportation in rural regions

WHEREAS if the funds are granted, \$20,000 will go towards the design of possible routes and the other \$20,000 to develop a business plan and that the province accepted to contribute \$10,000

WHEREAS the provincial committee hired the firm Black Arcs to develop the road design

WHEREAS the Kent RSC would have a lot to gain if it received the data from the design.

2019-012

IT IS THEREFORE RESOLVED THAT the Kent RSC agrees to contribute \$10,000 towards the design of possible routes study and that the funds come from the planning services budget.

Proposed by: Roger Doiron

Seconded by : Claude LeBlanc

Motion carried

**10. REPORT ON COLLABORATIVE SERVICES ACTIVITY**

**a) Planning**

The minutes of the Planning committee and the construction report are circulated.

WHEREAS the term of 3 of the 6 Planning review and adjustment committee members expires at the end of February 2019

WHEREAS the next term for 3 of the 6 members will be for 4 years

WHEREAS the Board of directors of the Kent RSC has the responsibility to make the appointment of committee members

WHEREAS the Board of directors of the Kent RSC received the resumés of the interested applicants to sit on the committee

2019-013

It is moved by Roger Richard, seconded by Paul Lirette that the Board of directors of the Kent RSC accept the applications from the following persons – Pauline Hébert, Richard Thébeau and Gérard Thébeau for the 3 positions on the Planning review and adjustment committee for a 4 year term starting March 1st 2019.

Motion carried

**b) Solid Waste**

The minutes of the Solid Waste Technical Committee are circulated.

2019-014

It is moved by Paul Lirette, seconded by Docile Cormier that the meeting goes in camera as per section 68 (1) of the Local Governance Act to discuss interregional agreement.

**c) Policing services**

The minutes of the Public safety committee are circulated.

2019-015

It is moved by Paul Lirette, seconded by Gisèle Fontaine that the minutes of the Public safety committee of December 12th 2018 be adopted as circulated.

**d) Emergency measures**

Roger Pitre introduces Philippe Fontaine who is the new Southeast Regional Coordinator. Roger will now be able to concentrate on the Kent municipalities. The Brunswick Bravo exercises will take place on May 25<sup>th</sup> 2019. So far there are 94 municipalities participating.

**e) Regional community infrastructures**

Julie Payer Lafrance is presently working on various projects. The 2 main projects are the multifonctionnal center for Bouctouche and the other the AquaKent center. There will be a forum from the “Réseau Mieux-Être” this Friday night in Saint-Antoine. A sum of \$35,000 was received to develop promotional videos on various subjects with the students from our local high schools that will be available to our communities.

**11. CHAIR/VICE-CHAIR REPORT**

<p>Réunions (9 nov 2018 – 11 fév 2019) Meetings (Nov 8, 2018 – Feb 11, 2019)</p> <ul style="list-style-type: none"> <li>• Réunion de planification avec Paul Lang</li> </ul>	<p>Nov 14 nov Sainte-Marie</p>	<ul style="list-style-type: none"> <li>• Planning meeting with Paul Lang</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion avec Paul et Éric, et réunion du CA</li> </ul>	<p>Nov 15 nov Rhicbouctou</p>	<ul style="list-style-type: none"> <li>• Meeting with Paul, Éric, and Board meeting</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion du comité des ressources naturelles</li> </ul>	<p>Nov 19 nov Richibouctou</p>	<ul style="list-style-type: none"> <li>• Meeting of the Natural Resources Committee</li> </ul>
<ul style="list-style-type: none"> <li>• Rencontre avec Maxime Babineau de la GRC</li> </ul>	<p>Nov 20 nov Bouctouche</p>	<ul style="list-style-type: none"> <li>• Meeting with Maxime Babineau of RCMP</li> </ul>
<ul style="list-style-type: none"> <li>• Participation au Gala du tourisme. La CSR était en nomination pour un prix.</li> </ul>	<p>Nov 21 nov Fredericton</p>	<ul style="list-style-type: none"> <li>• Attended the Tourism Gala. RSC was nominated for one of the prizes.</li> </ul>



<ul style="list-style-type: none"> <li>• Réunion de planification avec Paul Lang</li> </ul>	Nov 27 nov Sainte-Marie	<ul style="list-style-type: none"> <li>• Planning meeting with Paul Lang</li> </ul>
<ul style="list-style-type: none"> <li>• Ouverture officielle du Centre Kent-Nord</li> </ul>	Dec 8 déc Richibouctou	<ul style="list-style-type: none"> <li>• Official opening of Kent-North Center</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion du CA de la CSR</li> </ul>	Dec 13 déc Richibouctou	<ul style="list-style-type: none"> <li>• RSC BOD Meeting</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion extraordinaire du CA au sujet de la route 11</li> </ul>	Dec 18 déc Richibucto	<ul style="list-style-type: none"> <li>• Special Board Meeting on Route</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion de planification avec Paul et Pierrette</li> </ul>	Jan 7 jan Richibouctou	<ul style="list-style-type: none"> <li>• Planning meeting with Paul and Pierrette</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion extraordinaire du CA au sujet de la route 11</li> </ul>	Jan 7 jan Richibouctou	<ul style="list-style-type: none"> <li>• Special meeting of the Board on Route 11</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion du comité de finance</li> </ul>	Jan 15 jan Cocagne	<ul style="list-style-type: none"> <li>• Meeting of Finance Committee</li> </ul>
<ul style="list-style-type: none"> <li>• Rencontre du comité de transport en commun</li> </ul>	Jan 16 jan Richibucto	<ul style="list-style-type: none"> <li>• Meeting on Public Transportation Committee</li> </ul>
<ul style="list-style-type: none"> <li>• Appel national sur la prévention du crime</li> </ul>	Jan 17 jan Sainte-Marie	<ul style="list-style-type: none"> <li>• National call on crime prevention</li> </ul>
<ul style="list-style-type: none"> <li>• Rencontre de planification avec Paul Lang et Pierrette Robichaud</li> </ul>	Jan 22 jan Sainte-Marie	<ul style="list-style-type: none"> <li>• Planning meeting with Paul Lang and Pierrette Robichaud</li> </ul>
<ul style="list-style-type: none"> <li>• Rencontre avec facilitateur, Paul et Lise au sujet du Forum agricole</li> </ul>	Jan 22 jan Moncton	<ul style="list-style-type: none"> <li>• Meeting with facilitator, Paul Lang and Lise Babineau on Agricultural Forum</li> </ul>
<ul style="list-style-type: none"> <li>• Réunion du Groupe de travail sur les déchets solides</li> </ul>	Jan 23 jan Richibucto	<ul style="list-style-type: none"> <li>• Meeting of Working Group on Solid Waste Management</li> </ul>
<ul style="list-style-type: none"> <li>• Rencontre avec Richard Saillant et Paul Lang au sujet de la route 11</li> </ul>	Jan 28 jan Moncton	<ul style="list-style-type: none"> <li>• Meeting with Richard Saillant and Paul Lang on Route 11</li> </ul>

## 12. EXECUTIVE DIRECTOR'S REPORT

### EXECUTIVE DIRECTOR REPORT (NOVEMBER 10<sup>TH</sup> 2018 – FEBRUARY 15<sup>TH</sup> 2019)

NOVEMBER 13<sup>TH</sup> – Meeting of the Board of the Cultural Coast in Shediac  
NOVEMBER 13<sup>TH</sup> – Meeting with the NB Agriculture Alliance to present them with a project on access to local farm products  
NOVEMBER 14<sup>TH</sup> – Bi-monthly meetings with the Chairperson of the Kent RSC  
NOVEMBER 15<sup>TH</sup> - Conference Call with the CMNCP on crime prevention in rural communities  
NOVEMBER 15<sup>TH</sup> – Kent RSC Board meeting  
NOVEMBER 19<sup>TH</sup> – Meeting with the CAO of the Town of Richibucto to discuss about the Kent North Center budget  
NOVEMBER 19<sup>TH</sup> – Meeting with the Natural Resources Sub-Committee  
NOVEMBER 19<sup>TH</sup> – Public Meeting for the Rogersville Rural Community Project  
NOVEMBER 20<sup>TH</sup> – Meeting with the new Sargent for the RCMP Max Babineau  
NOVEMBER 21<sup>ST</sup> – Meeting with DELG and other departments on collective transportation in Kent  
NOVEMBER 21<sup>ST</sup> – Participation at the TIANB Gala in Fredericton  
NOVEMBER 22<sup>ND</sup> – Meeting with the Community Transportation Committee in Richibucto  
NOVEMBER 26<sup>TH</sup> – Meeting with NBEMO on door knocker project  
NOVEMBER 27<sup>TH</sup> – Bi-monthly meeting with Chairperson of the Kent RSC  
NOVEMBER 27<sup>TH</sup> – Public meeting for the Rogersville Rural Community Project  
NOVEMBER 30<sup>TH</sup> – Meeting of the provincial community transportation committee in Fredericton  
DECEMBER 5<sup>th</sup>-6<sup>th</sup> – Training on change management in Terrebonne  
DECEMBER 7<sup>TH</sup> – Meetings with Community transportation organizations in Louiseville and Bécancour  
DECEMBER 10<sup>TH</sup> – Kent County Learning Journey  
DECEMBER 10<sup>TH</sup> - Meeting with the Community Transportation Committee in Richibucto  
DECEMBER 11<sup>TH</sup> – Meeting of the Economic Development Committee in Richibucto  
DECEMBER 12<sup>TH</sup> – Regional Emergency Action Committee at CCNB Dieppe  
DECEMBER 12<sup>TH</sup> – Meeting with the Natural Resources Committee in Richibucto  
DECEMBER 12<sup>TH</sup> – Bi-monthly meeting with Chairperson of the Kent RSC  
DECEMBER 12<sup>TH</sup> – Meeting of the Public Security Committee in Richibucto  
DECEMBER 13<sup>TH</sup> – Meeting “réunion du projet Kent” at UdeM Moncton.  
DECEMBER 13<sup>TH</sup> - Kent RSC Board meeting in Richibucto  
DECEMBER 14<sup>TH</sup> – Open house CBDC Kent  
DECEMBER 18<sup>TH</sup> – Meeting “élus Route 11” in Richibucto  
DECEMBER 19<sup>TH</sup> – Meeting of “Comité CR de Rogersville”  
JANUARY 7<sup>TH</sup> – Meeting with the Chairperson of the Kent RSC in Richibucto  
JANUARY 7<sup>th</sup> – Kent RSC Board meeting in Richibucto  
JANUARY 8<sup>th</sup> – Meeting with the Cultural Coast in Memramcook  
JANUARY 9<sup>th</sup> – CMNCP National Meeting  
JANUARY 10<sup>th</sup> – Trails NB meeting in Bouctouche  
JANUARY 10<sup>th</sup> – Rogersville CR committee in Rogersville

JANUARY 11<sup>th</sup> – Public Transportation Innovation Lab re-cap meeting  
JANUARY 14<sup>th</sup> – Meeting with Mallette in Richibucto  
JANUARY 15<sup>th</sup> – Finance committee in Richibucto  
JANUARY 16<sup>th</sup> – Community transport committee in Richibucto  
JANUARY 16<sup>th</sup> – Tourism committee meeting in Richibucto  
JANUARY 16<sup>th</sup> – Meeting for procedural bylaws of the cultural coast in Shediac  
JANUARY 17<sup>th</sup> – Meeting with Dialogue NB in Bouctouche  
JANUARY 18<sup>th</sup> – Meeting with Village de Saint-Antoine  
JANUARY 22<sup>nd</sup> – Meeting with the Chairperson of the Kent RSC in Sainte-Marie  
JANUARY 22<sup>ND</sup> – Meeting with Maurice Maillet and Lise Babineau in Moncton regarding the Agricultural Forum  
JANUARY 23<sup>RD</sup> – Solid waste CSRPA meeting in Neguac  
JANUARY 24<sup>TH</sup> – Finance committee meeting in Bouctouche  
JANUARY 25<sup>TH</sup> – Community transport Skype meeting  
JANUARY 27<sup>TH</sup> – CR public meeting in Rogersville  
JANUARY 28<sup>TH</sup> – Meeting with Richard Saillant in Moncton concerning the Route 11 file  
JANUARY 31<sup>ST</sup> – Natural resources committee meeting in Richibucto  
FEBRUARY 4<sup>TH</sup> – Team meeting in Bouctouche  
FEBRUARY 5<sup>TH</sup> – 7<sup>TH</sup> – COMAQ workshop in Sainte-Hyacinthe  
FEBRUARY 8<sup>TH</sup> - AMANB meeting in New Maryland  
FEBRUARY 8<sup>TH</sup> – Innovation Team Meeting – Ste-Anne Community Center  
FEBRUARY 12<sup>TH</sup> – Cultural Coast meeting in Memramcook  
FEBRUARY 12<sup>TH</sup> – Route 11 meeting in Bathurst  
FEBRUARY 13<sup>TH</sup> – Homewood workshop in Richibucto  
FEBRUARY 12<sup>TH</sup> – CMNCP conversation: Harm Reduction & Community Safety – conference call

### **13. RESOLUTIONS**

### **14. NEW BUSINESS**

**a.**

**b.**

**c.**

**15. QUESTIONS FROM THE PUBLIC**

**16. CLOSURE OF MEETING**

2019-016

It is moved by Roland Fougère that the closure of the meeting is at 9 :13pm.

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CHAIRPERSON

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EXECUTIVE DIRECTOR/CLERK