



Meeting of the Board of directors

Kent Regional Service Commission

NOVEMBER 15TH 2018

6:30PM

Richibucto

1. CALL TO ORDER

The chairman, Mr. Maurice Maillet, calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Maurice Maillet, chair of the KRSC and (LSD of Sainte-Marie)**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Paul Lirette (LSD of Saint-Charles)**
- **Docile Cormier (LSD of Carleton)**
- **Randy Warman, Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis-de-Kent**
- **Roger Richard (LSD of Acadieville)**
- **Gisèle Fontaine (LSD of Saint-Louis)**
- **Claude LeBlanc (LSD of Wellington)**
- **Jean Hébert, Mayor of the Communauté Rurale de Cocagne**
- **Pierre LeBlanc, LSD of Grande-Digue**
- **Kris Morey (LSD of Weldford)**
- **Pauline Hébert, Deputy Mayor of the Town of Bouctouche**
- **Eugère Cormier, Deputy Mayor of the Village of Saint-Antoine**
- **Bruno Doucette (LSD of Collette)**
- **Victor Richard (LSD of Cap de Richibucto)**

ABSENT

- **Arnold Peters, Non-voting member (First Nation)**
- **Roland Fougère, Mayor of the Town of Bouctouche**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Tina Beers (LSD of Harcourt)**
- **Ricky Gautreau, Mayor of the Village of Saint-Antoine**
- **Marc Henrie (LSD of Saint-Paul)**

OTHERS

- **Paul Lang, Executive director of the KRSC**
- **Tanya Collette, administrative assistant/ accounting clerk of the KRSC**
- **Francine Babineau, Translator**
- **Lise Babineau, Community Economic Development Executive, Government Relations**
- **Julie Payer LaFrance, Recreational master plan implementation Coordinator**
- **Éric Demers, Solid Waste Director**
- **Francine Arsenaault, Administrative Assistant**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2018-088

It was moved by Paul Lirette, seconded by Gisèle Fontaine that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF THE MINUTES – MEETINGS – SPECIAL BOARD MEETING, SEPTEMBER 20TH , REGULAR BOARD MEETING (SEPTEMBER 20TH), SPECIAL BOARD MEETING (OCTOBER 18TH)

2018-089

It was moved by Randy Warman, seconded by Gisèle Fontaine that the minutes of the September 20th 2018 special board meeting be accepted as presented.

Motion carried

2018-090

It was moved by Docile Cormier, seconded by Pierrette Robichaud that the minutes of the September 20th 2018 regular board meeting be accepted as presented.

Motion carried

2018-091

It was moved by Paul Lirette, seconded by Docile Cormier that the minutes of the October 18th 2018 special board meeting be accepted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Strategic planning

The file is moving along with numerous meetings.

b. Opportunities NB

Lise is working on coordinating meetings, the file is moving along nicely. Should be able to meet at the end of November.

c. Policing Costs

Policing costs has increased 1% in our area. There will be a meeting in mid-December with the AFMNB pursuing the discussion on the said file.

d. History Project

The historic project is moving along nicely with all meetings finished. There will be a meeting in the spring for a review of all data. The book will be launched at the 'Congrès mondiale'.

A meeting was held last Tuesday on the Cultural Coast file, on our pro-active role in the future.

PRESENTATIONS

No presentations.

7. CORRESPONDENCE

- September 13th, 2018 – PNB (Paul Jordan)
- October 15th, 2018 – TIANB (Carol Alderdice)
- Kevin Arseneau – Letter of resignation
- August 15th 2018 – Village of Rexton (Randy Warman)
- October 29th, 2018 – Recycle NB (Pat McCarthy)
- Thank you note (Debbie Hopper)

8. COMMITTEES REPORT

a) Finance

2018-092

It is moved by Pierrette Robichaud, seconded by Gisèle Fontaine that the financial report of September 30th 2018 be adopted as presented.

Motion carried

2018-093

It is moved by Pierrette Robichaud, seconded by Danielle Dugas that the minutes of the finance committee meeting of November 7th 2018 be accepted as circulated.

Motion carried

Mr. Maillet welcomes Mrs. Francine Arsenault to our KRSC family. Mrs Arsenault will be working at our Bouctouche location as Administrative Assistant.

2018-094

It was moved by Danielle Dugas, seconded by Paul Lirette that the meeting goes in camera as per section 68 (1) j of the Local Governance Act.

Motion carried

2018-095

It was moved by Paul Lirette, seconded by Docile Cormier that the assembly returns to the regular meeting.

Motion carried

Contract attribution for the collection of residential solid waste: K2 collection territory.

WHEREAS the Board of Directors of the Kent Regional Service Commission Kent adopted the 2015-065 motion to move forward with the optimized collection system;

WHEREAS the Commission received the approval of the participating communities in the optimized collection system through the 2015-066 motion;

WHEREAS the Commission initiated tenders for two (2) collection territories (K2 and K3 on October 12th) for the intended services;

WHEREAS a total of two (2) proposals were received in accordance with the different requirements requested;

WHEREAS a total of one (1) proposal received did not respect the different requirements requested and was considered void;

Fero Waste & Recycling Inc. for the sum of \$741,292.08 for four (4) years excluding HST;

- \$140,007.55 for year one (1) of the contract
- \$165,012.90 for year two (2) of the contract
- \$200,985.71 for year three (3) of the contract
- \$235,285.93 for year four (4) of the contract

Miller Waste Systems Inc. for the sum of \$ 811,120.17 for four (4) years excluding HST;

- \$196,797.02 for year one (1) of the contract
- \$200,732.96 for year two (2) of the contract
- \$204,747.62 for year three (3) of the contract
- \$208,842.57 for year four (4) of the contract

WHEREAS following the analysis of the bids received, it is recommended to award the contract for the K2 collection territory to the lowest bidder;

2018-096

IT IS THEREFORE RESOLVED THAT the Board of Directors of the Kent Regional Service Commission awards the contract #2018-10-12-K2 at Fero Waste and Recycling Inc. for the amount of \$741,292.08 for a period of four (4) years (excluding HST).

Moved by : Pierrette Robichaud

Seconded by : Paul Lirette

1 vote against: Eugère Cormier

Motion carried

Contract attribution for the collection of residential solid waste: K3 collection territory.

WHEREAS the Board of Directors of the Kent Regional Service Commission Kent adopted the 2015-065 motion to move forward with the optimized collection system;

WHEREAS the Commission received the approval of the participating communities in the optimized collection system through the 2015-066 motion;

WHEREAS the Commission initiated tenders for two (2) collection territories (K2 and K3 on October 12th) for the intended services;

WHEREAS a total of two (2) proposals were received in accordance with the different requirements requested;

WHEREAS a total of one (1) proposal received did not respect the different requirements requested and was considered void;

Fero Waste & Recycling Inc. for the sum of \$1,475,190.88 for four (4) years excluding HST;

- \$300,000.72 for year one (1) of the contract
- \$340,000.12 for year two (2) of the contract
- \$390,000.53 for year three (3) of the contract
- \$445,189.51 for year four (4) of the contract

Miller Waste Systems Inc. for the sum of \$1,536,609.62 for four (4) years excluding HST;

- \$372,817.99 for year one (1) of the contract
- \$380,274.35 for year two (2) of the contract
- \$387,879.84 for year three (3) of the contract
- \$395,637.44 for year four (4) of the contract

WHEREAS following the analysis of the bids received, it is recommended to award the contract for the K3 collection territory to the lowest bidder;

2018-097

IT IS THEREFORE RESOLVED THAT the Board of Directors of the Kent Regional Service Commission awards the contract #2018-10-12-K3 at Fero Waste and Recycling Inc. for the amount of \$1,475,190.88 for a period of four (4) years (excluding HST).

Moved by : Pierrette Robichaud

Seconded by : Gisèle Fontaine

1 vote against: Eugère Cormier

Motion carried

2018-098

It is resolved that the board of directors of the Kent Regional Service Commission accepts that the tipping fee be 119\$ a ton in 2019 consisting of 80\$ to the Southeast Regional Service Commission and 39\$ to the Kent Regional Service Commission.

Moved by: Roger Doiron

Seconded by: Eugère Cormier

Motion carried

2018-099

It is resolved that the board of the Kent Regional Service Commission board accepts that the tipping fee be 10\$ a ton in 2019 for the ICI and 6\$ a ton for the C&D waste.

Moved by: Roger Doiron

Seconded by: Eugère Cormier

Motion carried

2018-100

It is moved by Pierrette Robichaud, seconded by Danielle Dugas that the board of the Kent Regional Service Commission resolves that the total operating budget for the Regional Service Commission for 2019 calendar year would consist of total Revenue of \$3,917,679.00 and total expenditures of \$3,917,679.00 and that the capital budget would consist of total expenditures of 0\$.

b) Audit

N/A

c) Economic Development

N/A

d) Kent Community Transportation

The committee met in October, and will meet again on November 22nd. Mr. Paul Lang will be going to Montréal in December to meet with 2 MRC's that already have public transportation in the rural area. The Province is showing interest in the Community Transportation as a pilot project.

9. REPORT ON COLLABORATIVE SERVICES ACTIVITY

a) Planning

Minutes of the PRAC and construction report circulated

b) Solid Waste

Minutes of the Solid Waste Technical Committee circulated

c) Policing services

The public safety committee will be meeting on December 12th, 2018.

d) Emergency measures

The door knocker project will be on the next committee's agenda either in December or January.

e) Regional leisure and community infrastructure

Mrs. Payer Lafrance is always occupied with 3 congress, one in Quebec, Wellness committee, Dialogue NB etc.

The official opening of the Kent Nord center will be on December 8th, 2018, all are welcome.

10. REPORT FROM THE CHAIR / VICE CHAIR

Réunions (14 juin – 19 sept 2018)

Meetings (June 14 – Sept 19 2018)

• Réunion immigration	June 18 juin Richibucto	• Meeting on Immigration
• Réunion du CA de la CSR	June 21 juin Richibucto	• KRSC's Board meeting
• Rencontre avec ministre Wilfred Roussel	July 4 juillet Fredericton	• Meeting on Minister Wilfred Roussel
• Réunion avec consultant au sujet de l'étude RH et Comité de Finance	July 5 juillet Richibucto	• Meeting with Consultant on HR Study and Finance Committee
• Réunion de planification avec le DG	July 24 juillet Sainte-Marie	• Planning meeting with ED
• Rencontre avec David Coon et Kevin Arseneau	July 20 juillet Richibucto	• Meeting with David Coon and Kevin Arseneau
• Réunion avec un agent du bureau de Dominic LeBlanc au sujet de service sans fil	Aug 1 août Shédiac	• Meeting with officer in Dominic LeBlanc Office regarding wireless service
• Réunion de planification avec le DG	Aug 7 août Richibucto	• Planning meeting with Executive Director
• Réunion Comité Finance	Aug 27 août Richibucto	• Finance Committee Meeting
• Réunion Immigration	Aug 29 août Richibucto	• Meeting on Immigration
• Rencontre avec Émery Comeau	Aug 30 août Richibucto	• Meeting with Émery Comeau
• Réseautage avec La Récolte de Chez-Nous	Sept 11 sept Moncton	• Networking with Really Local Harvest
• Réunion de planification avec le DG	Sept 12 sept Sainte-Marie	• Planning meeting with Executive Director
• Signature	Sept 13 sept Bouctouche	• Signature
• Comité ad hoc des déchets solides	Sept 13 sept Richibucto	• Ad-hoc Committee on Solid Waste
• Comité de la sécurité publique	Sept 13 sept Richibucto	• Public Safety Committee
• Débat des candidats – Développement durable	June 13 juin Cocagne	• Candidate debate – Sustainable Development
• AGA Chambre de commerce Kent-Sud	Sept 19 sept Bouctouche	• Kent-South Chamber of Commerce AGM

Réunions (20 sept – 8 nov 2018)

Meetings (Sept 20 – Nov 8 2018)

<ul style="list-style-type: none"> • Réunion du CA de la CSR 	<p>Sept 20 sept Richibucto</p>	<ul style="list-style-type: none"> • RSC BOD Meeting
<ul style="list-style-type: none"> • Meeting on Housing (Immigration) 	<p>Sept 25 sept Richibucto</p>	<ul style="list-style-type: none"> • Meeting on Housing (Immigration)
<ul style="list-style-type: none"> • AGA Union des Municipalités 	<p>Sept 28 -29 sept Fredericton</p>	<ul style="list-style-type: none"> • Union of Municipalities AGM
<ul style="list-style-type: none"> • Journée publique de la sécurité publique 	<p>Oct 6 oct Cocagne</p>	<ul style="list-style-type: none"> • Public Safety Day
<ul style="list-style-type: none"> • Rencontre avec Nicolas Carrière de Éducation postsecondaire, formation et Travail – immigration 	<p>Oct 9 oct Richibucto</p>	<ul style="list-style-type: none"> • Meeting with Nicolas Carrière of PETL - immigration
<ul style="list-style-type: none"> • Dévoilement du Mur des commanditaires – clinique cardiologie 	<p>Oct 11 oct Sainte-Anne</p>	<ul style="list-style-type: none"> • Unveiling of Wall of Sponsors - Cardiology Clinic
<ul style="list-style-type: none"> • Rencontre avec Connie Courcy – coût de la police 	<p>Oct 15 oct Fredericton</p>	<ul style="list-style-type: none"> • Meeting with Connie Courcy – police cost
<ul style="list-style-type: none"> • Réunion du CA de la CSR 	<p>Oct 18 oct Richibucto</p>	<ul style="list-style-type: none"> • RSC BOD Meeting
<ul style="list-style-type: none"> • Signature 	<p>Sept 13 sept Bouctouche</p>	<ul style="list-style-type: none"> • Signature
<ul style="list-style-type: none"> • Équipe de travail – ressources naturelles 	<p>Oct 29 oct Richibucto</p>	<ul style="list-style-type: none"> • Working Team – Natural Resources
<ul style="list-style-type: none"> • Signature et rencontre avec Paul Lang 	<p>Nov 2 nov Bouctouche</p>	<ul style="list-style-type: none"> • Signature and Meeting with Paul Lang
<ul style="list-style-type: none"> • Réunion du Comité de finance 	<p>Nov 7 nov Richibucto</p>	<ul style="list-style-type: none"> • Finance Committee Meeting
<ul style="list-style-type: none"> • Rencontre avec agents d'agriculture et Agroalimentaire Canada 	<p>Nov 7 Bouctouche</p>	<ul style="list-style-type: none"> • Meetings with officials of Agriculture and Agri-Food Canada

11. REPORT OF THE EXECUTIVE DIRECTOR

(SEPTEMBER 15TH – NOVEMBER 9TH)

SEPTEMBER 17TH – Meeting to discuss about the new format for Mayor for a Day
SEPTEMBER 17TH – Meeting with the Greater Miramichi RSC to discuss about the Rogersville Rural Community project
SEPTEMBER 18TH – Meeting with Ashley Jones of the Village of Rexton to discuss about the role of a rural community
SEPTEMBER 21ST – Association of Municipal Administrators of New Brunswick Board meeting.
SEPTEMBER 22ND – Public Safety Day in Rogersville
SEPTEMBER 24TH – Meeting on the challenges of lodging in Richibucto
SEPTEMBER 25TH – 26TH – Participation at the Econous Conference in Moncton
SEPTEMBER 27TH – COMAQ Training in Longueuil
SEPTEMBER 28TH – Meeting with Mallette on the implementation of the HR restructuring plan
OCTOBER 2ND – Meeting with the Community Transportation Adhoc Committee
OCTOBER 2ND – Meeting with municipal CAO's for the presentation of the 2019 Kent RSC Budget
OCTOBER 2ND – Meeting with the Kent-North Center Committee
OCTOBER 3RD – AMANB Education Committee meeting in New Maryland
OCTOBER 3RD – Rogersville Rural Community Working Committee meeting
OCTOBER 3RD – Rogersville Rural Community Regional Study Committee meeting
OCTOBER 4TH – Regional emergency action committee meeting in Dieppe
OCTOBER 6TH – Public Safety Day Participation in Cocagne
OCTOBER 9TH – 11TH – ICS 300 Training
OCTOBER 12TH- 13TH – Participation at the AFMNB Conference in Balmoral
OCTOBER 15TH – Meeting with the Department of Public Safety on the cost of policing
OCTOBER 16TH – Meeting with Ambulance NB regarding transportation
OCTOBER 16TH – Meeting with ECO 360 for the implementation of the Eco-depots
OCTOBER 16TH – Meeting with the Cocagne municipal council to discuss about strategic planning
OCTOBER 18TH – Kent RSC Regular Board Meeting
OCTOBER 19TH – Municipal Advisory Corporation Education Day in Shediac
OCTOBER 22ND – Presentation from Homewood Health to the staff
OCTOBER 23RD – Meeting with the Mayor for a Day Committee
OCTOBER 23RD – Meeting with MAGMA to discuss about the possibility of offering more services
OCTOBER 23RD – Regional Advisory Committee Meeting in Saint-Charles
OCTOBER 25TH – Participation in the Atlantic Planning Institute Conference in Moncton
OCTOBER 26TH – Conference Call with the AMANB Board of Directors
OCTOBER 27TH – Participation at the CDR Acadie Annual Forum in Moncton
OCTOBER 29TH – Natural Resource Committee Meeting in Richibucto
OCTOBER 29TH – Public Meeting for the Rogersville Rural Community Project in Acadieville
OCTOBER 30TH – Conference call with the ATRCQ to discuss about community transportation
OCTOBER 30TH – Meeting with Ginette Doiron to discuss tourism
OCTOBER 31ST – Meeting with Mathieu Wade to discuss about the Kent Historical Project
OCTOBER 31ST – Meeting with the Department of Agriculture to discuss about the possibility of hosting an agriculture forum in the Spring of 2019.

NOVEMBER 1ST – Meeting with Julie Guillemot of the Université de Moncton
NOVEMBER 1ST – Public Meeting for the Rogersville Rural Community Project in Collette
NOVEMBER 5TH – Presentation to Geography students at l’Université de Moncton
NOVEMBER 5TH – Meeting with Southeast RSC to discuss about a Time management software they have in place
NOVEMBER 5TH – Public Meeting for the Rogersville Rural Community Project in Pleasant Ridge
NOVEMBER 6TH – Interviews for the position of Administrative Assistant in Bouctouche
NOVEMBER 7TH – Finance Committee Meeting in Richibucto
NOVEMBER 7TH – Meeting with Agriculture Canada to discuss about possible funding programs

12. RESOLUTIONS

Not applicable

13. NEW BUSINESS

Not applicable

14. QUESTIONS FROM THE PUBLIC

No questions.

15. CLOSURE OF MEETING

2018-101

It is moved by Docile Cormier that the closure of the meeting is at 8:30pm.

Chairperson

Executive Director / Clerk