



Meeting of the Board of directors

Kent Regional Service Commission

May 18th 2017

6:30PM

KRSC RICHIBUCTO OFFICE

1. CALL TO ORDER

The meeting was called to order at 6:30pm by Mr. Maurice Maillet as he welcomes the assembly and the public.

2. ATTENDEES

- **Maurice Maillet, Chairman of the Kent RSC and (LSD of Sainte-Marie)**
- **Tina Beers, Vice chair of the Kent RSC and (LSD of Harcourt)**
- **Randy Warman, Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis**
- **Docile Cormier (LSD of Carleton)**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Roger Richard (LSD of Acadieville)**
- **Kris Morey (LSD of Weldford)**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Ricky Gautreau, Mayor of the Village of Saint-Antoine**
- **Kevin Arseneau (LSD of Rogerville)**
- **Claude LeBlanc (LSD of Wellington)**
- **Roger Després, Deputy Mayor of the Communauté Rurale de Cocagne**
- **Pauline Hébert, Deputy Mayor of the Town of Bouctouche**
- **Paul Lirette (LSD of Saint-Charles)**

ABSENT

- **Marc Henrie, (LSD of Saint-Paul)**
- **Roland Fougère, Mayor of the Town of Bouctouche**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Jean Hébert, Mayor of the Rural Community of Cocagne**
- **Victor Richard (LSD of Cap de Richibucto)**
- **Phil Delorme (LSD of Aldouane)**
- **Arthur Peters, Non-voting member (First Nation)**

OTHER ATTENDEES

- **Paul Lang, Executive director of the Kent RSC**
- **Tanya Collette, Senior administrative assistant /accounting of the Kent RSC**
- **Francine Babineau, Translator**
- **Gisèle Fontaine (LSD of Saint-Louis)**
- **Mike LeBlanc, Regional Emergency Management Coordinator, Region 6 & 7/NB
Emergency Measure Organization**
- **Douglas MacDonald, member of the Solid Waste Committee**

- **Barry Spencer, Chair of the Solid Waste Committee**
- **Mike LeBlanc, member of the Solid Waste Committee**
- **Odette Gallant, Administrative assistant**
- **Vincent Daigle, Building Inspector**
- **Jean Goguen, Planning Director**
- **Elmo Bastarache, Development officer and GIS tech**
- **Jules Léger, Building Inspector**
- **Alexandria Daigle, Development officer**
- **Serge Boucher, Planner**
- **Éric Demers, Solid Waste Director**
- **Others**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2016-001AGM

It was moved by Roger Richard, seconded by Paul Lirette that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF 2016 AGM MINUTES

2017-002AGM

It was moved by Pierrette Robichaud, seconded by Danielle Dugas that the minutes of the 2016 Annual General Meeting be adopted.

Motion carried

2017-003AGM

It was moved by Ricky Gautreau, seconded by Docile Cormier that the minutes of the 2016 Special General Meeting be adopted.

Motion carried

6. PRESENTATION OF THE 2016 AUDITED FINANCIAL STATEMENTS

Mr. Léon Bourque presents the 2016 audited financial statements.

2017-004AGM

It was moved by Ricky Gautreau, seconded by Roger Richard that the 2016 Audited financial statements of the Kent Regional Service Commission be accepted as presented.

Motion carried

2017-005AGM

It was moved by Pierrette Robichaud, seconded by Danielle Dugas that the auditors for the 2017 financial year are L. Bourque & Associates C.P. Inc.

Motion carried

7. PRESENTATION OF OPPORTUNITIES NB

Hon. Roger Melanson, Minister responsible for the New Brunswick Jobs Board and Nora Lacey of Opportunities NB came to do a presentation on the intentions of Opportunities New Brunswick to create 1 position in each RSC in economic development. It is requested that the Kent RSC sign a memorandum of understanding that will explain the roles of Opportunities NB and the Kent RSC in this partnership. The person hired will work in the Kent RSC office.

8. PRESENTATION OF THE ANNUAL REPORT

- a. Corporate**
- b. Planning**
- c. Solid Waste**

Mr. Maurice Maillet presents the 2016 annual report.

2017-006AGM

It was moved by Paul Lirette, seconded by Ricky Gautreau that the 2016 Annual Report of the Kent Regional Service Commission be accepted as presented.

Motion carried

9. MOTIONS AND RESOLUTIONS

a) Election of the Finance Committee

WHEREAS the board of the KRSC elected its members for the Finance Committee in July 2016

WHEREAS the members of the Finance Committee have a 1 year term

WHEREAS the Finance Committee is composed of a maximum of 6 members of the board

2017-007AGM

It is moved by Pierrette Robichaud, seconded by Claude LeBlanc that the call for nomination for a maximum of six (6) positions on the Finance, Administration and Human Resources Committee be held.

Motion carried

Nominations:

Pierrette Robichaud

Roger Doiron

Randy Warman

Tina Beers

Kris Morey

Danielle Dugas

The Chairperson asks for nominations 3 times.

2017-008AGM

It is moved by Roger Richard, seconded by Claude LeBlanc that the nominations cease.

Motion carried

2017-009AGM

It is therefore resolved that the following persons will be nominated to the **Finance, Administration and Human Resources Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

PIERRETTE ROBICHAUD

ROGER DOIRON

RANDY WARMAN

TINA BEERS

KRIS MOREY

DANIELLE DUGAS

Moved by: Paul Lirette

Seconded by: Claude LeBlanc

Motion carried

b) Election of the Audit Committee

WHEREAS the board of the KRSC elected its members for the Audit Committee in July 2016

WHEREAS the members of the Audit Committee have a 1 year term

WHEREAS the Finance Committee is composed of a maximum of (6) members of the board

2017-010AGM

It is moved by Pierrette Robichaud, seconded by Randy Warman that the call for nomination for a maximum of six (6) positions on the Audit Committee be held.

Motion carried

Nominations:

Docile Cormier

Roger Richard

Kevin Arseneau

Claude LeBlanc

Ricky Gautreau

Paul Lirette

The Chairperson asks for nominations 3 times.

2017-011AGM

It is moved by Danielle Dugas, seconded by Pierrette Robichaud that the nominations cease.

Motion carried

2017-012AGM

It is therefore resolved that the following persons will be nominated to the **Audit Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

DOCILE CORMIER

ROGER RICHARD

KEVIN ARSENEAU

CLAUDE LEBLANC

RICKY GAUTREAU

PAUL LIRETTE

Moved by: Pierrette Robichaud

Seconded by: Paul Lirette

Motion carried

c) Election of the Public Safety Committee

WHEREAS the board of the KRSC elected its members for the Public Safety Committee in July 2016

WHEREAS the members of the Public Safety Committee have a 1 year term

WHEREAS the Public Safety Committee is composed of a maximum of (6) members of the board

2017-013AGM

It is moved by Tina Beers, seconded by Randy Warman that the call for nomination for a maximum of six (6) positions on the Public Safety Committee be held.

Motion carried

Nomination:

Ricky Gautreau
Randy Warman
Tina Beers
Claude LeBlanc
Roland Fougère
Paul Lirette

The Chairperson asks for nominations 3 times.

2017-014AGM

It is moved by Tina Beers, seconded by Kevin Arseneau that the nominations cease.

Motion carried

2017-015AGM

It is therefore resolved that the following persons will be nominated to the **Public Safety Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

RICKY GAUTREAU

RANDY WARMAN

TINA BEERS

CLAUDE LEBLANC

ROLAND FOUGÈRE

PAUL LIRETTE

Moved by: Tina Beers

Seconded by: Docile Cormier

Motion carried

d) Election of the Chair and Vice Chair (1 year)

Election chair: Randy Warman

WHEREAS the terms for the Chair and Vice Chair are for a one year renewable four (4) times

WHEREAS the Chair and Vice Chair have terminated their first term.

WHEREAS and election has to be held to choose the Chair and Vice-Chair

2017-016AGM

It is moved by Docile Cormier, seconded by Kevin Arseneau that the nomination process for the position of Vice-Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination:

Tina Beers

The election Chairperson asks for nominations 3 times.

2017-017AGM

It is moved by Roger Doiron, seconded by Paul Lirette that the nominations cease.

Motion carried

2017-018AGM

It is moved by Roger Doiron, seconded by Docile Cormier that the nomination process for the position of Chairperson of the Kent Regional Service Commission begins.

Nomination:
Maurice Maillet

The election Chairperson asks for nominations 3 times.

2017-019AGM

It is moved by Roger Doiron, seconded by Docile Cormier that the nominations cease.

Motion carried

2017-020AGM

It is moved by Roger Doiron, seconded by Docile Cormier that Maurice Maillet be selected as **Chair** and Tina Beers be selected as **Vice-Chair** of the Kent Regional Service Commission for a one year term.

Motion carried

e) Signatories – Bank Account and Instruments

WHEREAS and are the Chair and Vice-Chair of the KRSC

WHEREAS all the instruments of the Caisse Populaire need two signatures out of three being the executive director with the Chair or Vice-Chair, except on the Executive director's cheque, in that case the Chair and Vice-Chair will be able to issue their signatures.

WHEREAS the previous Chairs and Vice-Chairs are no longer the signatories representing the board.

WHEREAS the third signatory is the Executive Director

2017-021AGM

Be it resolved that Maurice Maillet, Tina Beers and the Executive Director, Paul Lang become authorized to sign all cheques, instruments and other official documents of the Kent Regional Service Commission and that and be removed from the signatory list.

Moved by : Roger Doiron
Seconded by : Danielle Dugas

Motion carried

10. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

Recognition

Mr. Jean Goguen thanks Mr. Vincent Daigle for his 15 years of service and Mr. Elmo Bastarache for his 20 years of service with the KRSC.

11. CLOSURE OF MEETING

2017-022AGM

It is moved by Randy Warman that the closure of the meeting is at 8pm.