



Commission de services
régionaux de Kent

Kent Regional
Service Commission

**Regular meeting of the Board of Directors
Kent Regional Service Commission**

**May 19th, 2022
6 :30pm
Richibucto**

1. CALL TO ORDER

The Chair, Pierrette Robichaud, opens the meeting at 6:35 p.m. by welcoming everyone.

2. ATTENDANCE

- Pierrette Robichaud, President of the KRSC and Mayor of the Village of Rogersville
- Aldéo Saulnier, Mayor of the Town of Bouctouche
- Claude LeBlanc, Vice-President of the KRSC and President of the LSD of Wellington
- Daniel Bourgeois, President of the LSD of Grande-Digue
- Danielle Dugas, Mayor of the Village of Saint-Louis-de-Kent
- Éric Tremblay, President of the LSD of Saint-Ignace
- Gisèle Fontaine, President of the LSD of Saint-Louis
- Jean-Pierre Richard, Mayor of the Village of Saint-Antoine
- Marc Goguen, Mayor of the Rural Community of Cocagne
- Paul Lirette, President of the LSD of Saint-Charles
- Roger Richard, President of the LSD of Acadieville
- Stella Richard, Mayor of the Town of Richibucto
- Tina Beers, President LSD of Harcourt
- Wayne Carpenter, Mayor of the Village of Rexton

ABSENCES

- Docile Cormier, President of the LSD of Carleton
- Jacques Cormier, President LSD of St. Paul
- Kris Morey, President LSD of Weldford

OTHER

- Paul Lang, Executive Director of KRSC
- Isabelle Godin, Assistant Director General of the KRSC
- Francine Arsenault, Administrative Assistant, KRSC Bouctouche
- Francine Babineau, Translator
- Roger Pitre, EMO
- Roger Doiron, Health Committee Chair
- Michel Soucy, Transition Facilitator
- Member of the public

3. CONFLICT OF INTEREST DECLARATIONS

Nothing to declare.

4. ADOPTION OF THE AGENDA

2022-035

It was moved by Gisèle Fontaine, seconded by Paul Lirette, that the agenda be adopted with the change of placing Michel Soucy's presentation at the beginning of the meeting and the addition of 14 a. "Communautés accueillantes francophones".

Motion carried

5. ADOPTION OF THE MINUTES OF THE APRIL 21ST, 2022 MEETING

2022-036

It was moved by Danielle Duguay, seconded by Aldéo Saulnier, that the minutes from the April 21st, 2022 regular/AGM meeting be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Health Committee

The minutes of the March 14 and 22, 2022 Health Committee meetings were circulated.

Roger Doiron, Chairperson of the Health Committee, provides an update to the group before moving on to the proposal.

WHEREAS the Health Committee met with the CEO and the Vice-President of Academic Mission, Performance and Quality of Vitalité Health Network at its last meeting

WHEREAS Vitalité Health Network is offering the Kent Regional Health Centre the opportunity to be part of a process called "Learning Community", of which the Board members received a short document explaining the program

WHEREAS the Kent Health Committee sees an opportunity to collaborate with the Vitalité Health Network by joining this process and that the region would have much to gain if it agreed to participate.

2022-037

Be it therefore resolved that the Kent RSC Board of Directors agrees to participate in the "Learning Community" approach recommended by the RSC Health Committee.

Moved by: Danielle Dugas

Seconded by: Gisèle Fontaine

Motion carried

b. Immigration

Paul Lang gives some explanations before moving on to the proposal.

WHEREAS the Kent Region has a critical housing problem.

WHEREAS it is important to have evidence to demonstrate this lack of housing in the region.

WHEREAS the communities in the region would benefit from receiving reliable data and a report presented by an expert in the field.

WHEREAS the consultant Richard Saillant has already carried out similar studies and that they have been used as a model by CMHC.

WHEREAS the Kent Resiliency Committee has set aside \$5,000 in its budget and the Kent CBDC has shown interest in contributing an amount not exceeding \$9,300 to the initiative.

2022-038

Be it therefore resolved that the Kent RSC hire the consultant Richard Saillant to conduct a study on housing needs and that the cost of this study will be \$15,000 plus taxes.

Moved by : Tina Beers

Seconded by: Éric Tremblay

Motion carried

c. Local Governance Reform

Before moving on to the resolution, Paul Lang gives some explanations.

i. Community Development

WHEREAS as part of the local government reform, the RSCs will be responsible for community development, which includes the social inclusion file.

WHEREAS the activities of the Kent Community Inclusion Network will be transferred to the Kent RSC by July 4, 2022.

WHEREAS the Kent RSC must enter into a partnership with the Economic and Social Inclusion Corporation for the delivery of services and the implementation of poverty reduction initiatives.

WHEREAS RSCs in New Brunswick will be required to sign a Memorandum of Understanding with the Economic and Social Inclusion Corporation that will ensure the transfer of funds for the hiring of staff, as well as the obligations for which the RSC will be responsible.

WHEREAS the proposed agreement is for an interim period until March 31, 2023 and a long-term agreement will be developed by March 31, 2023.

2022-039

Be it therefore resolved that the Kent RSC sign the memorandum of understanding as presented and that the administration pursue the necessary steps for the transfer of funds related to this agreement.

Moved by : Danielle Dugas

Seconded by: Paul Lirette

Motion carried

Paul Lang provides an update on other upcoming services/mandates. Regarding economic development, a structure will be developed. Documents were received explaining the mandates that are requested from the RSCs in terms of economic development. A mandate will be brought to the Board for validation shortly.

Under Economic Development, the following proposal was made:

2022-040

It was moved by Eric Tremblay, seconded by Jean-Pierre Richard, that agriculture be included in the Economic Development strategy that will be developed.

Motion carried.

There are no changes to the Community Transportation and Public Safety components. Everything is going as planned.

For Tourism, this will probably be the last service to be implemented. We are still waiting for the guidelines from the Ministry.

Before concluding, Mr. Lang mentions that a delegation of Mennonites will be arriving in the region in two weeks. They will visit lands in Acadieville. In addition, we have just received word that another delegation will come by bus during the summer. The dates are to be confirmed.

d. Flusher/Sweeper

WHEREAS the Kent RSC has conducted a feasibility study for the purchase of a flusher for the municipalities of Saint-Louis-de-Kent, Richibucto, Bouctouche, Saint-Antoine and Cap-Pelé.

WHEREAS the municipal councils of each of the above-mentioned municipalities request the Kent RSC to proceed with the request to borrow from the Municipal Capital Borrowing Board in the amount of \$611,000

WHEREAS the cost allocation formula will be based on the number of units billed by each participating municipality

WHEREAS an agreement will be prepared by the Kent RSC lawyer for the duration of the loan between the participating municipalities

WHEREAS the Public Works Directors of the participating municipalities, in partnership with Kent RSC will prepare the specifications and tender for the equipment

WHEREAS the estimated budget for the flusher service will be \$143,000 annually which includes loan payments, interest and operational expenses for the service.

WHEREAS the Kent RSC will be required to open a bank account and a chart of accounts for this service as soon as the equipment is ordered.

2022-041

Therefore, be it resolved that Kent Regional Service Commission applies to the Municipal Capital Borrowing Board for authorization to borrow for a capital expense for the following term and amount:

<u>Purpose</u>	<u>Amount (\$)</u>	<u>Term</u>
Public utility (sewers) Sewer flusher truck	\$611,000	10 years

Moved by : Danielle Dugas

Seconded by: Éric Tremblay

Motion carried

2022-042

Be it further resolved that the Kent RSC ask its lawyer to prepare a cost-sharing agreement for the flusher service and that the legal fees be shared between the municipalities of Saint-Louis-de-Kent, Richibucto, Bouctouche, Saint-Antoine and Cap-Pelé based on the previously established cost sharing formula.

Moved by : Danielle Dugas

Seconded by : Paul Lirette

Motion carried

2022-043

Be it further resolved that the Kent RSC ask the public works directors of each of the participating municipalities to prepare the specifications and tender for the purchase of a flusher and that the RSC go to tender if the MCBB accepts the Kent RSC's loan request.

Moved by: Danielle Dugas

Seconded by: Gisèle Fontaine

Motion carried

7. PRESENTATION - Michel Soucy, Facilitator

Michel Soucy, facilitator for the Kent region, gives a presentation to the KRSC Board of Directors, talking about the mandate to be presented to the province, the common points for developing a region, and the challenges and obstacles that will likely be encountered. He mentions that the meetings are going very well so far. He is always available and will ensure transparency in all that concerns the reform and will keep the Board informed of the development of the mandate. A question period follows.

8. CORRESPONDENCE

- May 5, 2022 - Charles Kavanaugh, President, New Brunswick Association of Fire Chiefs
- May 9, 2022 - Daniel Allain, Minister of Local Government and Governance Reform
- - May 12, 2022 - Paul LeBlanc, Chair, Cartier Foundation
- - May 4, 2022 - Glen Savoie, Minister responsible for La Francophonie

9. COMMITTEE REPORTS

a. Finance – Administration – Human resources

The Executive Director goes through the items in the financial report and provides clarification as needed.

2022-044

It was moved by Paul Lirette, seconded by Gisèle Fontaine, that the financial report as of February 28, 2022 be adopted as recommended by the Finance Committee.

Motion carried

Paul Lang explains that the salary grid for employees expires in December 2022 and presents the new grid. The Finance Committee, wanting to maintain stability at both the employee and Board levels, has based itself on the salary grid of the South-East RSC by making adjustments that will allow the KRSC to remain competitive, especially in terms of recruitment and employee retention.

WHEREAS the employee salary policy expires on December 31, 2022.

WHEREAS the employee salary policy is for a period of five years.

WHEREAS, due to inflation, labor shortages and competition among employers, the administration recommends salary adjustments for all positions.

WHEREAS, it is critical to remain competitive in salary in order to attract the best potential candidates.

WHEREAS the administration has conducted a survey of other RSCs to determine the salary ranges for the positions at KRSC.

2022-045

Therefore, be it resolved that the Kent RSC Board of Directors accept the recommendation of the Finance Committee to adopt the 2023-2027 salary grid and that it be effective January 1, 2023.

Moved by: Danielle Dugas

Seconded by: Aldéo Saulnier

Motion carried

1 Nay – Wayne Carpenter

WHEREAS the KRSC Services Policy has been revised according to the revision schedule set by the administration.

WHEREAS some minor changes have been made to the policy to reflect today's reality in the delivery of services.

2022-046

Therefore, be it resolved that policy 19-02 be repealed and replaced by policy 22-01, the Kent RSC Services Policy.

Moved by: Danielle Dugas

Seconded by: Gisèle Fontaine

Motion carried

b. Audit

No report.

c. Kent Community transportation

No report.

10. REPORT ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the March 29th, 2022 Planning Advisory Committee meeting and the construction report for April 2022 are circulated.

Appointment of Austin Fillmore as Building Inspector

WHEREAS Austin Fillmore was hired at the KRSC in January 2022 as a Development Officer and Building Inspector.

WHEREAS the Board of Directors of the Kent Regional Service Commission has the authority, on behalf of the Minister, to appoint a Building Inspector to serve the unincorporated sector.

WHEREAS the appointment will allow the inspector to begin his training and collection of hours in relation to Level 1.

2022-047

It is therefore resolved that the Board of Directors of the Kent Regional Service Commission appoints Austin Fillmore to the position of Building Inspector.

Moved by: Claude LeBlanc

Seconded by: Paul Lirette

Motion carried

b. Solid Waste

The minutes of the March 3rd, 2022 Solid Waste Technical Committee meeting and the Solid Waste Report for April 2022 were circulated.

c. Public Safety

Paul Lang explains before moving on to the motion.

WHEREAS the Kent RSC organized, prior to the pandemic, public safety days with very good public participation.

WHEREAS the RCMP had a partnership with the Amherst Municipal Police in Nova Scotia for the loan of equipment for Public Safety Day.

WHEREAS among the pieces of equipment borrowed was a "go-kart" and goggles used in a virtual drunk driving activity.

WHEREAS it is not possible to have these pieces of equipment for future editions of our public safety days. WHEREAS the public safety budget allows for the purchase of this piece of equipment for the activity and the KRSC would own it.

WHEREAS the supplier of this "kart" is in the United States and the RCMP has checked for a supplier in Canada without success.

2022-048

Be it therefore resolved that the Kent RSC Board of Directors request the administration to proceed with the purchase of a "kart" and "drunk glasses" to be used in community events related to public safety at a cost of \$1,916.11 US plus taxes and customs fees.

Moved by : Claude LeBlanc

Seconded by: Éric Tremblay

Motion carried

d. Emergency measures (Roger Pitre)

Roger says he is relieved that there have been no floods so far this year. However, hurricanes are always a possibility. He informed the group that the director has resigned. In closing, Roger spoke about the Emergency Preparedness course that was offered on May 7. He mentioned that he had not received any materials to prepare and that the course had changed and was extremely heavy as a basic level course. The course will not be offered in English at this time. The Board members asked what could be done to fix the problem. A motion was made.

2022-049

It was moved by Eric Tremblay, seconded by Gisèle Fontaine, that the KRSC send a letter to NB Emergency Measures, including Minister Bill Hogan in cc, advising them that the content of the BEM course does not meet the needs of the participants and must be revised.

Motion carried.

e. Regional community infrastructures

No report.

11. CHAIR REPORT (APRIL 20TH TO MAY 11TH, 2022)

April 20: KSB Reform in Richibucto

April 20: Meeting by the Sackville Health Committee

April 21: KSB Board of Directors meeting in Richibucto

April 28: Richibucto Health Committee

April 28: Reform of the KSB by zoom

April 29: RCMP Hockey Game with Bonar Law students in Richibucto

April 30: Retirement dinner for Vincent Daigle at the Aldouane

May 03: Finance Committee in Richibucto
May 03: Interview for recreation position in Bouctouche
May 11: Aboriginal Cultural Competency in Richibucto

12. EXECUTIVE DIRECTOR'S REPORT (APRIL 13TH TO MAY 12TH, 2022)

April 13 - Zoom meeting for Community Safety Plan
April 14 - Meeting with Black Arcs for Community Transportation budget template
April 14 - Transition Committee meeting with Rogersville by Zoom
April 19 - Meeting with CAOs and Executive Director in Richibucto
April 20 - Facilitator, Chair, Direction and Transition Committee meeting in Richibucto
April 21 – RSCs ED meeting by Zoom
April 21 - Board meeting/AGM in Richibucto
April 25 - Social Pediatrics Board meeting (CPSSE) by Zoom
April 26 - KRSC Community Safety Plan update by Teams
April 27 - Local Government Department and RSCs meeting by Zoom
April 27 - KRSC and CBDC meeting on Reform in Bouctouche
April 28 - CMNCP Board meeting by Zoom
April 28 - Meeting with Michel Soucy and Pierrette Robichaud by Zoom
April 28 - Health Committee meeting in Richibucto
April 29 - Meeting with DeAnna Hill, Assistant Commander RCMP, J Division in Richibucto
April 30 - Retirement party for Vincent Daigle in Aldouane
May 2 - Community Transportation meeting in Richibucto
May 3 - Finance Committee meeting in Richibucto
May 4 - NB Housing Challenge Workshop in Saint John
May 5 – RSCs ED meeting by Zoom
May 5 - Meeting with UMNb by Zoom
May 6 - Meeting with Michel Soucy in Restigouche
May 9 - Presentation for Rural Crime Prevention by Teams
May 10 - KRSC Community Safety Plan Update by Teams
May 11 - Presentation to Kent CAOs by Ryan Donaghy - Local Government by Teams
May 11 - Aboriginal Cultural Competency session in Richibucto
May 12 - Meeting with Upper River Market in Bass River

13. RESOLUTIONS

Nothing on this subject.

14. NEW BUSINESS

a. “Communautés accueillantes francophones”

Pierrette Robichaud informs members that the “Association francophone des municipalités du Nouveau-Brunswick” (AFMNB) has offered municipalities the opportunity to apply for the "Communautés accueillantes francophones" program. This is a program that can help municipalities establish or develop an immigration strategy to welcome newcomers. If a municipality already has a strategy, they may be able to offer other valuable tools, training, etc. Municipalities can apply to the AFMNB and they will select municipalities to participate. It was suggested during their regional tour that a Kent municipality could apply on behalf of the other municipalities, a grouping, which would serve the entire Kent region.

2022-050

It was moved by Aldéo Saulnier, seconded by Danielle Dugas, that the municipality of Rogersville write a letter to the AFMNB to demonstrate the interest of all Kent municipalities to participate in the "Communautés accueillantes francophones" program.

Motion carried

15. QUESTIONS FROM THE PUBLIC

Nothing on this subject.

16. CLOSURE OF THE MEETING

The next meeting will take place on June 16th, 2022.

2022-051

It was moved by Claude LeBlanc, that the adjournment be held at 9:05pm.

CHAIR

Executive Director/Clerk