



**Regular meeting of the Board of Directors
Kent Regional Service Commission**

**September 23rd, 2021
6 :30pm
Richibucto**

1. CALL TO ORDER

The Vice-Chair, Claude LeBlanc, called the meeting to order at 6:34 pm and welcomed everyone.

2. ATTENDANCE

- Claude LeBlanc, Vice-President of the KRSC and President of the LSD of Wellington
- Jacques Cormier, President of the LSD of Saint-Paul
- Paul Lirette, President of the LSD of Saint-Charles
- Wayne Carpenter, Mayor of the Town of Rexton
- Tina Beers, President LSD of Harcourt
- Daniel Bourgeois, President of the LSD of Grande-Digue
- Marc Goguen, Mayor of the Rural Community of Cocagne
- Gisèle Fontaine, President of the LSD of Saint-Louis
- Éric Tremblay, President of the LSD of Saint-Ignace
- Aldéo Saulnier, Mayor of the Town of Bouctouche
- Stella Richard, Mayor of the Town of Richibucto
- Danielle Dugas, Mayor of the Town of Saint-Louis-de-Kent
- Jean-Pierre Richard, Mayor of the Village of Saint-Antoine
- Roger Richard, President of the LSD of Acadieville
- Docile Cormier, President of the LSD of Carleton

ABSENCES

- Kris Morey, President of the LSD of Weldford
- Pierrette Robichaud, Chair of the KRSC and Mayor of the Village of Rogersville

OTHERS

- Paul Lang, Executive Director of the KRSC
- Isabelle Godin, Assistant Executive Director of the KRSC
- Francine Arsenault, Administrative Assistant of the KRSC
- Julie Payer-Lafrance, Coordinator for the implementation of the recreation master plan
- Francine Babineau, Translator
- Roger Pitre, EMO
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

No declarations reported.

4. ADOPTION OF THE AGENDA

2021-078

It was moved by Aldéo Saulnier, seconded by Paul Lirette, that the agenda be adopted with the addition of 14. b. Day of Truth and Reconciliation.

Motion carried

5. ADOPTION OF THE MINUTES OF JULY 15TH, 2021 AND SEPTEMBER 2ND, 2021

2021-079

It was moved by Jacques Cormier, seconded by Danielle Dugas, that the minutes of the regular meeting of July 15, 2021 be adopted as presented.

Motion carried

2021-080

It was moved by Paul Lirette, seconded by Jean-Pierre Richard, that the minutes of the Special meeting of September 2, 2021 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Amish project

Paul Lang informed the group of what happened when two Amish families visited in early September. They visited Acadieville and Cails Mills and would like to move in the spring of 2022. A Menonite group was supposed to visit this fall but will not be able to come because they are not vaccinated. A visit to Ontario is planned to go recruiting.

b. Health Reform

WHEREAS the Kent RSC Board of Directors has accepted the mandate of a Regional Health Committee on July 15, 2021.

WHEREAS the Regional Health Committee is composed of one citizen representing each of the six sub-regions of Kent, the First Nations and three members of the Kent RSC Board of Directors.

WHEREAS the RSC has received nominations from the following people to sit on the Regional Health Committee:

Martine McIntyre - Cocagne
Roger Doiron - Richibucto
Gisèle Fontaine – BOD member

2021-081

Be it therefore resolved that the Kent RSC Board of Directors accept the candidacies of Martine McIntyre and Roger Doiron as solicited at the July 15th meeting and that the committee choose a person to chair the committee.

Proposed by: Aldéo Saulnier
Seconded by : Roger Richard

Motion carried

2021-082

Be it further resolved that the vacant positions (citizens) be filled by the Regional Health Committee and that their names be submitted to the Kent RHC Board for ratification.

Moved by : Éric Tremblay
Seconded by : Paul Lirette

Motion carried

2021-083

It was moved by Danielle Dugas, seconded by Eric Tremblay, that nominations for up to 3 positions for Board members on the Regional Health Committee be made.

Motion carried

Nominations: Gisèle Fontaine, Aldéo Saulnier, Wayne Carpenter.

The Vice President asked for 3 nominations.

2021-084

It was moved by Paul Lirette and seconded by Jean-Pierre Richard that the nominations cease.

Motion carried.

2021-085

Be it resolved that the following persons be appointed to the Regional Health Committee for a period of four years, and that their terms of office be determined as presented in the committee's terms of reference adopted by the Board.

GISÈLE FONTAINE, ALDÉO SAULNIER, WAYNE CARPENTER

Proposed by : Paul Lirette

Seconded by : Éric Tremblay

Motion carried

c. Immigration

Nothing to report.

7. PRESENTATION

Julie Payer Lafrance made a presentation to the group on the Recreation Master Plan. She explained what has been done and what remains to be done. She reviewed and explained the 20 recommendations that were made and mentioned that in 2020, 7 recommendations were merged into 5 priority recommendations.

8. CORRESPONDENCE

- July 29, 2021 - The Honourable Gary Crossman - Ministry of Environment and Climate Change
- August 23, 2021 - Minister Daniel Allain - Local Government and Governance Reform
- August 26, 2021 - Frank LeBlanc, Recycle NB

9. COMMITTEE REPORTS

a) Finance – Administration – Human Resources

2021-086

It was moved by Gisèle Fontaine and seconded by Danielle Dugas that the minutes of the August 5, 2021 meeting be accepted as circulated.

Motion carried

Paul Lang briefly reviewed the unaudited report and gave some explanations before proceeding with the vote.

2021-087

It was moved by Paul Lirette and seconded by Aldéo Saulnier that the unaudited financial report as of June 30, 2021 be accepted as presented.

Motion carried

WHEREAS the budget of the Kent RSC is now 4.5 million.

WHEREAS Kent RSC has added additional responsibilities to its organization.

WHEREAS the external auditors of Kent RSC recommend the hiring of a consultant to ensure better control of the accounting and accounting processes of the RSC.

WHEREAS the external auditors recommend CPA Yanik Savoie to perform the suggested tasks.

WHEREAS CPA Yanik Savoie is familiar with the municipal sector.

2021-088

Be it therefore resolved that the Kent RSC accept the offer of service from Yanik Savoie CPA for a maximum amount of \$20,000 annually.

Moved by : Gisèle Fontaine

Seconded by : Jacques Cormier

Motion carried

WHEREAS the Kent RSC reviews its policies according to a pre-determined schedule.

WHEREAS the local purchasing and activities policies were part of the policies to be revised.

WHEREAS the Finance Committee has reviewed the policies and makes the recommendation.

2021-089

Be it resolved that the Kent RSC Board of Directors adopt the Local Purchasing Policy (revised) as recommended by the Finance Committee.

Moved by : Éric Tremblay

Seconded by : Jean-Pierre Richard

Motion carried

2021-090

It was moved by Eric Tremblay and seconded by Jean-Pierre Richard that the \$5,000 threshold be increased to \$10,000 in item 6 (restrictions) to benefit the people of Kent.

Motion carried.

2021-091

Be it resolved that the Kent RSC Board of Directors adopt the activities policy as recommended by the Finance Committee.

Moved by : Danielle Dugas

Seconded by : Gisèle Fontaine

Motion carried

b) Ad hoc committee – Kent Community Transportation

Nothing to report.

10. REPORT ON COLLABORATIVE SERVICES ACTIVITIES

a) Planning

The July 19, 2021 and August 16, 2021 Planning Review Advisory Committee minutes and the Construction Report for August 2021 were circulated.

b) Solid waste

The solid waste report for August 2021 is circulated.

c) Public safety

The Public Safety Committee met last night, Wednesday, September 22, 2021.

d) Emergency measures (Roger Pitre)

In his report, Roger Pitre mentioned that they are in the middle of hurricane season. He also mentioned that the regulations for Covid change often and that he doesn't know about upcoming changes until they are announced. Roger stressed again that community emergency plans should be reviewed regularly and that a 72 hour emergency plan for people is also very important. He is pleased to announce that there will be emergency preparedness training offered in Kent. He will send all information as soon as he receives confirmation.

Regarding the proposal made in June 2021 for a recommendation to form a regional and sub-regional committee for emergency plans, this will be discussed soon.

e) Regional community infrastructures (Julie Payer Lafrance)

See presentation.

11. CHAIR/VICE-CHAIR REPORT

No reports were submitted due to unforeseen circumstances.

12. EXECUTIVE DIRECTOR'S REPORT (JULY 8 TO SEPTEMBER 15, 2021)

JULY 12 - Municipal orientation session with the RCMP in Saint-Antoine

JULY 13 - ED meeting with CSRK in Richibucto

JULY 13 - CPSSE Executive meeting by Zoom

JULY 13 - KRSC and Imperial meeting in Bouctouche

JULY 14 - Municipal Orientation 2021 debriefing & KRSC presentations by Teams

JULY 14 - On the Road to Green by Teams

JULY 14 - NBMC Kent by phone

JULY 14 - Meeting with Tourism, Heritage and Culture by Teams

JULY 15 - Meeting with President and ED in Richibucto

JULY 15 - Board of Directors meeting in Richibucto

JULY 16 - Cocagne RC meeting in Cocagne

JULY 20 TO 23 - Regional Development Society

JULY 26 - CPSSE Board meeting

AUGUST 3 - Meeting with Cloudpermit by Zoom

AUGUST 4 - Meeting for Amish project

AUGUST 4 - Meeting between KRSC LSD committee chairs and Minister Allain by Teams
AUGUST 5 - Finance Committee meeting in Richibucto
AUGUST 5 - Discussion regarding housing issues by Zoom
AUGUST 6 - Meeting regarding Voluntary Services with Local Governments by Teams
AUGUST 23 - Meeting for Amish project
AUGUST 23 - CPSSE Board meeting
AUGUST 24 - Meeting with President, Vice President and ED
AUGUST 24 - Meeting with Pierrette Robichaud and Dominic LeBlanc
AUGUST 25 - Meeting with Minister Holland and KRSC by Zoom
AUGUST 25 - Meeting with Yanik Savoie CPA in Moncton
AUGUST 25 - Meeting with Department of Transportation in Moncton
AUGUST 26 - Bi-monthly ED meeting by Teams
AUGUST 26 - Newly Elected Orientation - Regional Collaboration in Richibucto
AUGUST 27 – Adapted transportation project in Bouctouche
AUGUST 30 - Economic and Social Inclusion Society Meeting
AUGUST 31 - ED and KRSC meeting in Richibucto
AUGUST 31 - Discussion ONB and KRSC in Bouctouche
SEPTEMBER 1 - Zoom Municipal Management Training Program meeting
SEPTEMBER 1 - Presentation on immigration with Richard Saillant in Richibucto
SEPTEMBER 2 - Zone 9 ED (AMANB) meeting in Memramcook
SEPTEMBER 7 - Meeting with KRSC and Robert Gauvin in Dieppe
SEPTEMBER 7 - KRSC meeting with Benoit Bourque in Bouctouche
SEPTEMBER 8 - Meeting with Max Babineau (RCMP) in Richibucto
SEPTEMBER 8 - Meeting with Kevin Arseneau in Aldouane
SEPTEMBER 9 - Bi-monthly ED meeting by Teams
SEPTEMBER 10 - Municipal Advisory Corporation Meeting
SEPTEMBER 13 - Meeting with Le Moniteur Acadien newspaper in Dieppe
SEPTEMBER 13 - Kent-Sud Grande-Digue elected officials meeting in Saint-Antoine
SEPTEMBER 14 - Meeting RSN Kent in Richibucto
SEPTEMBER 14 - Trails meeting in Bouctouche
SEPTEMBER 15 - Regional Emergency Plan in Richibucto

13. RESOLUTIONS

WHEREAS, the Department of Justice and Public Safety's mandatory order for the pandemic expired at the end of July 2021.

WHEREAS, the Kent Regional Services Commission's Procedural Order does not allow meetings to be held in a virtual format.

WHEREAS some meetings may be cancelled due to weather if changes to the procedural by-law are not amended to allow meetings in virtual format.

2021-092

Be it therefore resolved that the changes to the procedural by-law, as recommended by the administration, be adopted by the Kent RSC Board of Directors.

Moved by : Paul Lirette

Seconded by : Docile Cormier

Motion carried

14. NEW BUSINESS

a. Le Moniteur Acadien newspaper

Paul Lang reported on what has happened to date for the newspaper in Kent. A survey was circulated this summer and data was collected. Some data is still missing to see if this project is viable. A presentation will be made shortly to present the results of the study.

b. Day of Truth and Reconciliation

Paul Lang explained to the group that September 30 has been designated as a federal holiday. However, the decision remains with the Board of Directors as to whether or not to close the KRSC offices.

2021-093

It was moved by Eric Tremblay, seconded by Aldéo Saulnier, to give the employees of the KRSC a holiday for the day of September 30.

Motion carried

2021-094

It was moved by Gisèle Fontaine and Jacques Cormier to find a way, in the next year, to commemorate the First Nations on September 30th in the future.

Motion carried

2021-095

It was moved by Éric Tremblay, seconded by Jean-Pierre Richard, to send a letter to the First Nations to let them know that the KRSC supports them on September 30th and invites them to make suggestions on how to celebrate their day.

Motion carried

Paul Lang informed the BOD that meetings were held with Minister Holland and MP Dominic LeBlanc to discuss issues proposed by the BOD. The purpose of the meetings was to inform and update them on what the KRSC does and the priorities.

15. QUESTIONS FROM THE PUBLIC

- A member of the public asked if you had to be registered to attend the presentation with the Minister on September 29? Yes, you have to be registered.

- Paul Lang gave a reminder for the orientation session with the Ministry of Tourism, Heritage and Culture on October 7th. He also mentioned the cancelled sessions and those moved to later dates.

16. CLOSURE OF THE MEETING

2021-096

It was moved by Paul Lirette, that the adjournment be held at 8:55pm.

VICE-CHAIR

Executive Director/Clerk