

GENERAL POLICY
25-02
SERVICES OFFERED BY THE KENT REGIONAL SERVICE COMMISSION

1. SCOPE

The objective of this policy is to establish the products and services that have a cost for clients and that are offered by the Kent Regional Service Commission.

For interpretation purposes of this policy, the masculine includes feminine, and the singular includes plural, according to the text requirements.

2. DEFINITIONS

2.1. “KRSC” means the Kent Regional Service Commission;

2.2. “Client” means the individual or the organization that acquires a service.

3. SERVICES OFFERED BY THE CORPORATE SERVICES

3.1. Photocopies

3.1.1. Colour copies—\$0.50 per copy

3.1.2. Black and white—\$0.25 per copy

3.2. Facsimile (fax)

3.2.1. Local—\$1.00

3.2.2. Document sent outside the local calling area—\$2.00

3.3. Commission of Oath Stamps—\$10.00

3.4. Interpretation Equipment Rental

3.4.1. Subject to the interpreting service to the organization renting the equipment being provided by one of the interpreters retained by the KRSC.

3.4.2. \$50.00 per meeting

3.4.2.1. Kent region municipalities and the Kent Rural District to be exempt from rental fees.

3.4.3. Page in the “Let’s Talk Kent!” Newsletter

3.4.3.1. \$900.00 for half a page.

3.4.3.2. \$1,500.00 for a full page.

4. SERVICES OFFERED BY THE SOLID WASTE DEPARTMENT

4.1. Sale of Composters: The KRSC sells residential composters and digesters to its population at a reduced cost.

4.1.1. Cost:

4.1.1.1. \$30.00 per composter

4.1.1.2. \$50.00 per digester

4.2. Rental of 3 Stream Bins for Community Activities

4.2.1. No charge.

4.2.2. The Client is responsible for the transportation and cleaning of the equipment.

4.2.3. In order to respect the agreement, the Client agrees to ensure the best possible sorting of waste during the event and that the bags are sent to the Southeast Eco360 sorting facilities to ensure the diversion of organic and recyclable materials from landfills.

4.2.4. The Client is responsible for any damage to KRSC equipment caused by negligence on the part of the Client, its members, or guests.

4.3. Rental of Equipment for Community Clean-ups

4.3.1. No charge.

4.3.2. Available equipment:

4.3.2.1. Donation of clear bags

4.3.2.2. Donation of cotton/polyester gloves—small, medium or large

4.3.2.3. Donation of promotional products to be awarded as prizes to participants

4.3.2.4. Rental of litter pickers

4.3.2.5. Rental of needle box

4.3.3. The Client is responsible for picking up and returning the equipment (litter picker and needle box only).

4.3.4. The Client is responsible for any damage to KRSC equipment caused by negligence on the part of the Client, its members or guests.

4.3.5. The Client is responsible for disposing of products collected in any of the following ways:

4.3.5.1. In the case of an organization/municipality, the bags may be added to their commercial dumpster.

4.3.5.2. In the case of one or a few individuals, small quantities of bags may be placed at the curb for collection during clear bags collection day (maximum limit of 15 bags per residence).

4.3.5.3. For large quantities where a commercial dumpster cannot be used, the KRSC will offer reimbursement of mileage and tipping fees to the Client upon presentation of a receipt and details of the trip, i.e., point of departure and arrival.

5. SERVICES OFFERED BY THE PLANNING DEPARTMENT

Subdivision fees	\$200 + \$25/lot or parcel on a public road \$500 + \$25/lot or parcel on a private road \$100 for approval or exemption of documents \$25 for a waiver
Building permit fees	\$25 + \$5/\$1,000 of assessment
Variance fees	\$250
Printing of a GIS map	\$5/linear foot with 36-inch paper \$6/linear foot with 48-inch paper
Fees to change the zoning in non-incorporated areas	\$1,500 to cover costs of the public notices
Fees to hold a special PRAC meeting when there is an urgent request for a variance	\$2,000 to cover the costs to have a special meeting.
Fees to scan documents on the plotter: This includes subdivision and surveyor plans. The document will be scanned and sent directly to the client within 2 business days. The client must leave the document at reception.	\$25/document