



Annual General Meeting
Kent Regional Service Commission

May 17th, 2018

6:30PM

KRSC RICHIBUCTO OFFICE

1. CALL TO ORDER

Mr. Maurice Maillet calls the meeting to order at 6:30pm and welcomes the assembly.

2. ATTENDEES

- **Maurice Maillet, chair of the KRSC and (LSD of Sainte-Marie)**
- **Pierrette Robichaud, Mayor of the Village of Rogersville**
- **Roland Fougère, Mayor of the Town of Bouctouche**
- **Roger Doiron, Mayor of the Town of Richibucto**
- **Kris Morey (LSD of Weldford)**
- **Roland Richard (LSD of Pointe-Sapin)**
- **Ricky Gautreau, Mayor of the Village of Saint-Antoine**
- **Paul Lirette (LSD of Saint-Charles)**
- **Kevin Arseneau (LSD of Rogersville)**
- **Docile Cormier (LSD of Carleton)**
- **Randy Warman, Mayor of the Village of Rexton**
- **Danielle Dugas, Mayor of the Village of Saint-Louis-de-Kent**
- **Roger Richard (LSD of Acadieville)**
- **Claude LeBlanc (LSD of Wellington)**
- **Jean Hébert, Mayor of the Communauté Rurale de Cocagne**
- **Gisèle Fontaine (LSD of Saint-Louis)**

ABSENT

- **Arnold Peters, Non-voting member (First Nation)**
- **Marc Henrie (LSD of Saint-Paul)**
- **Tina Beers, vice chair of the KRSC and (LSD of Harcourt)**

OTHERS

- **Paul Lang, Executive director of the KRSC**
- **Tanya Collette, administrative assistant/ accounting clerk of the KRSC**
- **Francine Babineau, Translator**
- **Léon Bourque, L. Bourque & Assoc.**
- **Christine Johnson, Deputy Mayor of Saint-Louis-de-Kent**
- **Barry Spencer, chairman of the Solid Waste committee**
- **Douglas MacDonald, member of the Solid Waste committee**
- **Rachelle Richard Collette, chair of the Kent CIN**
- **Julie Payer LaFrance, Recreational master plan implementation Coordinator**
- **Lise Babineau, Community Economic Development Executive, Government Relations**
- **Éric Demers, Solid Waste Director**
- **Jean Goguen, Planning Director**

- **Isabelle Godin, Public Education and Awareness Coordinator**
- **Odette Gallant, Administrative assistant**
- **Elmo Bastarache, Development officer (GIS Tech)**
- **Vincent Daigle, Building Inspector**
- **Serge Boucher, Planner**
- **Alexandria Daigle, Development officer**

3. CONFLICT OF INTEREST DECLARATIONS

No declaration of conflict of interest.

4. ADOPTION OF THE AGENDA

2018-001AGM

It was moved by Roger Richard, seconded by Danielle Dugas that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF 2017 AGM MINUTES (May 18th, 2017)

2018-002AGM

It was moved by Pierrette Robichaud, seconded by Danielle Dugas that the minutes of the 2017 Annual General Meeting be adopted.

Motion carried

6. PRESENTATION OF THE ANNUAL REPORT

Maurice Maillet reads the chairman's message.

- a. Corporate** – Paul Lang goes through the annual report
- b. Planning**
- c. Solid Waste-** Éric gives a brief overview of 2017

2018-003AGM

It was moved by Roland Fougère, seconded by Randy Warman that the 2017 Annual Report of the Kent Regional Service Commission be accepted as presented.

Motion carried

7. PRESENTATION OF THE 2017 AUDITED FINANCIAL STATEMENTS

2018-004AGM

It was moved by Kevin Arseneau, seconded by Paul Lirette that the 2017 Audited financial statements of the Kent Regional Service Commission be accepted as presented.

Motion carried

2018-005AGM

It was moved by Kevin Arseneau, seconded by Paul Lirette that the auditors for the 2017 financial year are L. Bourque & Associates C.P. Inc

Motion carried

8. MOTIONS AND RESOLUTIONS

a) Election of the Finance Committee

WHEREAS the board of the KRSC elected its members for the Finance Committee in May 2017

WHEREAS the members of the Finance Committee have a 1 year term

WHEREAS the Finance Committee is composed of a maximum of 6 members of the board

2018-006AGM

It is moved by Ricky Gautreau, seconded by Docile Cormier that the call for nomination for a maximum of six (6) positions on the Finance, Administration and Human Resources Committee be held.

Motion carried

Nominations: Pierrette Robichaud, Randy Warman, Roger Doiron, Kris Morey, Danielle Dugas, Gisèle Fontaine

The Chairperson asks for nominations 3 times

2018-007AGM

It is moved by Roger Doiron, seconded by Roger Richard that the nominations cease.

Motion carried

2018-008AGM

It is therefore resolved that the following persons will be nominated to the **Finance, Administration and Human Resources Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

PIERRETTE ROBICHAUD
RANDY WARMAN
ROGER DOIRON
KRIS MOREY
DANIELLE DUGAS
GISÈLE FONTAINE

Moved by: Paul Lirette
Seconded by: Roland Richard

Motion carried

b) Election of the Audit Committee

WHEREAS the board of the KRSC elected its members for the Audit Committee in May 2017
WHEREAS the members of the Audit Committee have a 1 year term
WHEREAS the Finance Committee is composed of a maximum of 6 members of the board

2018-009AGM

It is moved by Docile Cormier, seconded by Danielle Dugas that the call for nomination for a maximum of six positions on the Audit Committee be held.

Motion carried

Nominations: Docile Cormier, Kevin Arseneau, Paul Lirette, Claude LeBlanc, Ricky Gautreau, Roger Richard

The Chairperson asks for nominations 3 times

2018-010AGM

It is moved by Paul Lirette, seconded by Gisèle Fontaine that the nominations cease.

Motion carried

2018-011AGM

It is therefore resolved that the following persons will be nominated to the **Audit Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

Moved by: Randy Warman

Seconded by: Ricky Gautreau

Motion carried

c) Election of the Public Safety Committee

WHEREAS the board of the KRSC elected its members for the Public Safety Committee in May 2017

WHEREAS the members of the Public Safety Committee have a 1 year term

WHEREAS the Public Safety Committee is composed of a maximum of 6 members of the board

2018-012AGM

It is moved by Kevin Arseneau, seconded by Gisèle Fontaine that the call for nomination for a maximum of six (6) positions on the Public Safety Committee be held.

Motion carried

Nomination: Roland Fougère, Ricky Gautreau, Tina Beers, Paul Lirette, Roland Richard, Jean Hébert

The Chairperson asks for nominations 3 times

2018-013AGM

It is moved by Roland Fougère, seconded by Gisèle Fontaine that the nominations cease.

Motion carried

2018-014AGM

It is therefore resolved that the following persons will be nominated to the **Public Safety Committee** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

ROLAND FOUGÈRE

RICKY GAUTREAU

TINA BEERS

PAUL LIRETTE
ROLAND RICHARD
JEAN HÉBERT

Moved by: Roger Richard
Seconded by: Paul Lirette

Motion carried

d) Solid Waste Committee

WHEREAS the board of the KRSC elected 3 members for its Solid Waste Committee in March 2016
WHEREAS the term of the other committee members is due in 2019 for a 4 year term
WHEREAS the Solid Waste Committee is composed of a maximum of 6 members of the public
WHEREAS the 3 members chosen tonight will have a term of 4 years.

2018-015AGM

It is moved by Docile Cormier, seconded by Roger Doiron that the call for nomination for a maximum of three (3) positions on the Solid Waste Committee be held.

Motion carried

Nomination: Eugène Cormier, Douglas MacDonald, Kevin Arsenault (DSL de Saint-Charles)

The Chairperson asks for nominations 3 times

2018-016AGM

It is moved by Pierrette Robichaud, seconded by Roger Doiron that the nominations cease.

Motion carried

2018-017AGM

It is therefore resolved that the following persons will be nominated to the **Solid Waste Committee** for a 4 year term and that their roles and responsibilities be determined as per the administrative bylaws of the KRSC.

EUGÈRE CORMIER
DOUGLAS MACDONALD
KEVIN ARSENAULT

Moved by: Pierrette Robichaud
Seconded by: Roger Doiron

Motion carried

e) Conseil d'administration de la Côte Culturelle

WHEREAS the board of the Kent RSC adopted a memorandum of understanding with the New Brunswick Cultural Coast on March 7th, 2018

WHEREAS the MOU stipulates that two (2) Kent RSC board members or 2 individuals it wishes to delegate will sit on the New Brunswick Cultural Coast board of directors

WHEREAS the two members chosen tonight will have a term of 1 year.

2018-018AGM

It is moved by Roland Richard, seconded by Paul Lirette that the call for nomination for a maximum of two (2) positions on the Solid Waste Committee be held.

Motion carried

Nomination: Kevin Arseneau, Paul Lirette

The Chairperson asks for nominations 3 times.

2018-019AGM

It is moved by Roger Doiron, seconded by Gisèle Fontaine that the nominations cease.

Motion carried

2018-020AGM

It is therefore resolved that the following persons will be nominated to the **New Brunswick Cultural Coast Board of Directors** for a 1 year term and that their roles and responsibilities be determined as per the administrative bylaws of the New Brunswick Cultural Coast.

KEVIN ARSENEAU

PAUL LIRETTE

Moved by: Roland Fougère
Seconded by: Claude LeBlanc

Motion carried

f) Election of the Chair and Vice Chair (1 year)

Election chair: Randy Warman

WHEREAS the terms for the Chair and Vice-Chair are for a one year renewable four (4) times

WHEREAS the Chair and Vice-Chair have terminated their second term.

WHEREAS an election has to be held to choose the Chair and Vice-Chair

2018-021AGM

It is moved by Ricky Gautreau, seconded by Kevin Arseneau that the nomination process for the position of Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination: MAURICE MAILLET

The election Chairperson asks for nominations 3 times.

2018-022AGM

It is moved by Danielle Dugas, seconded by Roland Fougère that nominations ceases.

Motion carried

2018-023AGM

It is moved by Ricky Gautreau, seconded by Roland Fougère that the nomination process for the position of Vice-Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination: PIERRETTE ROBICHAUD

The election Chairperson asks for nominations 3 times.

2018-024AGM

It is moved by Kevin Arseneau, seconded by Roger Doiron that nominations ceases, and that MAURICE MAILLET be selected as **Chair** and PIERRETTE ROBICHAUD be selected as **Vice-Chair** of the Kent Regional Service Commission for a one year term.

Motion carried

g) Signatories – Bank Account and Instruments

WHEREAS MAURICE MAILLET and PIERRETTE ROBICHAUD are the Chair and Vice-Chair of the KRSC
WHEREAS all the instruments of the Caisse Populaire need two signatures out of three being the
Executive Director with the Chair or Vice-Chair, except on the Executive Director's cheque, in that case
the Chair and Vice-Chair will be able to issue their signatures.

WHEREAS the previous Vice-Chair is no longer the signatory representing the board.

WHEREAS the third signatory is the Executive Director

2018-025AGM

Be it resolved that MAURICE MAILLET and PIERRETTE ROBICHAUD become authorized to sign all
cheques, instruments and other official documents of the Kent Regional Service Commission and that
TINA BEERS be removed from the signatory list.

Moved by: Randy Warman

Seconded by: Roger Richard

Motion carried

9. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

Employee Recognitions

Mr. Jean Goguen presents M. Serge Boucher and thanks him for his 15 years of service.

10. CLOSURE OF MEETING

2018-026AGM

It is moved by Roger Richard that the closure of the meeting is at 7:50pm.

CHAIRMAN

EXECUTIVE DIRECTOR/SECRETARY