



**Annual General Meeting
Kent Regional Service Commission**

**May 16th 2019
6:30PM
KENT REGIONAL SERVICE COMMISSION RICHIBUCTO OFFICE**

1. CALL TO ORDER

Maurice Maillet opens the Annual General Meeting at 6:45pm and welcomes everyone.

2. ATTENDEES

- Maurice Maillet – President of the KRSC – LSD of Sainte-Marie
- Pierrette Robichaud – Vice-president of the KRSC– Mayor of Village of Rogersville
- Roger Doiron – Mayor Town of Richibucto
- Eugène Cormier – Deputy Mayor of the Village of Saint-Antoine
- Kris Morey – LSD of Weldford
- Docile Cormier – LSD of Carleton
- Gisèle Fontaine – LSD of Saint-Louis
- Randy Warman – Mayor of the Town of Rexton
- Paul Lirette – LSD of Saint-Charles
- Tina Beers – LSD of Harcourt
- Pierre LeBlanc – LSD of Grande-Digue
- Roger Richard – LSD of Acadieville
- Claude LeBlanc – LSD of Wellington
- Danielle Dugas – Mayor of the Village of Saint-Louis-de-Kent
- Roland Fougère – Mayor of the Town of Bouctouche
- Bruno Doucette – LSD of Collette
- Jean Hébert – Mayor of the Rural Community of Cocagne
- Jean-Charles Daigle – LSD of Pointe-Sapin

ABSENCES

- Arnold Peters – Member non-voting (First Nations)
- Ricky Gautreau – Mayor of the Village of Saint-Antoine

OTHERS

- Paul Lang – Executive Director of the KRSC
- Francine Arsenault – Administrative Assistant for the KRSC
- Julie Payer LaFrance – Recreational master plan implementation Coordinator for the KRSC
- Francine Babineau - Translator
- Léon Bourque - L. Bourque & Associates
- Tanya Collette – Accounting Clerk of the KRSC
- Elmo Bastarache – GIS Technician/Development officer of the KRSC
- Jules Léger – Building Inspector for the KRSC
- Isabelle Godin – Project Coordinator for the KRSC
- Serge Boucher – Planner of the KRSC
- François Houde - Manager MAGMA Kent
- Daniel Goguen – Local Services Manager – Environment and Local Government
- Jean Goguen – Planning Director of the KRSC
- Éric Demers – Solid Waste Director for the KRSC
- Douglas MacDonald – Member of the Solid Waste Management Technical Committee
- Roger Pitre - EMO
- Barry Spencer – President of the Solid Waste Management Technical Committee

3. CONFLICT OF INTEREST DECLARATIONS

No conflict of interest declarations reported.

4. ADOPTION OF THE AGENDA

2019-001AGM

It was moved by Paul Lirette, seconded by Claude LeBlanc that the agenda be accepted as presented.

Motion carried

5. ADOPTION OF 2018 ANNUAL GENERAL MEETING MINUTES

2019-002AGM

It was moved by Roland Fougère, seconded by Docile Cormier that the minutes of the 2018 Annual General Meeting be adopted.

Motion carried

6. PRESENTATION OF THE ANNUAL REPORT

Maurice Maillet reads the President's message.

a) Corporate

Paul Lang broadly explains the annual corporate report.

b) Planning

Jean Goguen gives a summary of his planning report.

c) Solid Waste

Éric Demers presents his report of solid waste management.

d) Recreation

Julie Payer Lafrance talks about the recreational master plan projects.

2019-003AGM

It was moved by Pierre LeBlanc, seconded by Roland Fougère that the 2018 Annual Report of the Kent Regional Service Commission be accepted as presented.

Motion carried

Nay: 1 (Mrs. Docile Cormier)

7. PRESENTATION OF THE 2017 AUDITED FINANCIAL STATEMENTS

Mr. Léon Bourque presents the audited financial statements.

2019-004AGM

It was moved by Claude LeBlanc, seconded by Paul Lirette that the 2018 Audited financial statements of the Kent Regional Service Commission be accepted as presented.

Motion carried

2019-005AGM

It was moved by Claude LeBlanc, seconded by Paul Lirette that the auditors for the 2019 financial year are L. Bourque & Associates C.P. Inc.

Motion carried

8. MOTIONS AND RESOLUTIONS

a) Election of the Finance Committee

WHEREAS the board of the Kent Regional Service Commission elected its members for the Finance Committee in May 2017.

WHEREAS the Finance Committee is composed of a maximum of 6 members of the board.

2019-006AGM

It is moved by Pierrette Robichaud, seconded by Paul Lirette that the call for nomination for a maximum of six (6) positions on the Finance, Administration and Human Resources Committee be held.

Motion carried

Nominations: Roger Doiron, Gisèle Fontaine, Paul Lirette, Tina Beers, Kris Morey

The Chairperson asks for nominations 3 times.

2019-007AGM

It is moved by Claude LeBlanc, seconded by Docile Cormier that the nominations cease.

Motion carried

2019-008AGM

It is therefore resolved that the following persons will be nominated to the **Finance, Administration and Human Resources Committee** for a 1-year term and that their roles and responsibilities be determined as per the administrative bylaws of the Kent Regional Service Commission.

ROGER DOIRON; GISÈLE FONTAINE; PAUL LIRETTE; TINA BEERS AND KRIS MOREY

Moved by: Danielle Dugas

Seconded by: Roland Fougère

Motion carried

b) Election of the Audit Committee

WHEREAS the board of the Kent Regional Service Commission elected its members for the Audit Committee in May 2018.

WHEREAS the members of the Audit Committee have a 1-year term.

WHEREAS the Finance Committee is composed of a maximum of 6 members of the Board.

2019-009AGM

It is moved by Claude LeBlanc, seconded by Paul Lirette that the call for nomination for a maximum of six (6) positions on the Audit Committee be held.

Motion carried

Nominations: Claude LeBlanc, Docile Cormier, Maurice Maillet, Roger Richard, Randy Warman, Danielle Dugas

The Chairperson asks for nominations 3 times.

2019-010AGM

It is moved by Gisèle Fontaine, seconded by Pierrette Robichaud that the nominations cease.

Motion carried

2019-011AGM

It is therefore resolved that the following persons will be nominated to the **Audit Committee** for a 1-year term and that their roles and responsibilities be determined as per the administrative bylaws of the Kent Regional Service Commission.

CLAUDE LEBLANC; DOCILE CORMIER; MAURICE MAILLET; ROGER RICHARD; RANDY WARMAN AND DANIELLE DUGAS

Moved by: Paul Lirette

Seconded by: Eugène Cormier

Motion carried

c) Election of the Public Safety Committee

WHEREAS the board of the Kent Regional Service Commission elected its members for the Public Safety Committee in May 2018.

WHEREAS the members of the Public Safety Committee have a 1-year term.

WHEREAS the Public Safety Committee is composed of a maximum of 6 members of the Board of directors.

2019-012AGM

It is moved by Claude LeBlanc, seconded by Paul Lirette that the call for nomination for a maximum of six (6) positions on the Public Safety Committee be held.

Motion carried

Nomination: Maurice Maillet, Claude LeBlanc, Jean Hébert, Tina Beers, Ricky Gautreau, Roland Fougère

The Chairperson asks for nominations 3 times.

2019-013AGM

It is moved by Roger Doiron, seconded by Gisèle Fontaine that the nominations cease.

Motion carried

2019-014AGM

It is therefore resolved that the following persons will be nominated to the **Public Safety Committee** for a 1-year term and that their roles and responsibilities be determined as per the administrative bylaws of the Kent Regional Service Commission.

MAURICE MAILLET; CLAUDE LEBLANC; JEAN HÉBERT; TINA BEERS; RICKY GAUTREAU AND ROLAND FOUGÈRE

Moved by: Roger Richard

Seconded by: Gisèle Fontaine

Motion carried

d) Election of the Economic Development Committee

WHEREAS the President of the Kent RSC elected 6 members of the Board of directors to the Economic Development Committee.

WHEREAS the Economic Development Committee is composed of a maximum of 6 members of the Board with stakeholders in the field in support.

WHEREAS the six members chosen tonight will have a term of 1 year.

2019-015AGM

It is moved by Paul Lirette, seconded by Docile Cormier that the call for nomination for a maximum of 6 positions on the Economic Development Committee be held.

Motion carried

Nomination: Maurice Maillet, Kris Morey, Docile Cormier, Roger Richard, Jean-Charles Daigle

The Chairperson asks for nominations 3 times

2019-016AGM

It is moved by Claude LeBlanc, seconded by Roland Fougère that the nominations cease.

Motion carried

2019-017AGM

It is therefore resolved that the following persons will be nominated to the **Economic Development Committee** for a 1-year term and that their roles and responsibilities be determined as per the administrative bylaws of the Kent Regional Service Commission.

MAURICE MAILLET; KRIS MOREY; DOCILE CORMIER; ROGER RICHARD AND JEAN-CHARLES DAIGLE

Moved by: Pierrette Robichaud

Seconded by: Randy Warman

Motion carried

e) New Brunswick Cultural Coast Board of Directors

WHEREAS the board of the Kent RSC adopted a memorandum of understanding with the New Brunswick Cultural Coast on March 7th 2018.

WHEREAS the MOU stipulates that two (2) Kent RSC board members or 2 individuals it wishes to delegate will sit on the New Brunswick Cultural Coast board of directors.

WHEREAS the two members chosen tonight will have a term of 1 year.

2019-018AGM

It is moved by Claude LeBlanc, seconded by Gisèle Fontaine that the call for nomination for a maximum of 2 positions on the **New Brunswick Cultural Coast Board of Directors** be held.

Motion carried

Nomination: Tina Beers, Paul Lirette

The Chairperson asks for nominations 3 times.

2019-019AGM

It is moved by Pierrette Robichaud, seconded by Roger Doiron that the nominations cease.

Motion carried

2019-020AGM

It is therefore resolved that the following persons will be nominated to the **New Brunswick Cultural Coast Board of Directors** for a 1-year term and that their roles and responsibilities be determined as per the administrative bylaws of the New Brunswick Cultural Coast.

TINA BEERS AND PAUL LIRETTE

Moved by: Jean-Charles Daigle

Seconded by: Roger Doiron

Motion carried

f) Election of the Chair and Vice Chair (1 year)

WHEREAS the terms for the Chair and Vice Chair are for a one year renewable four (4) times.

WHEREAS the Chair and Vice Chair have terminated their second term.

WHEREAS and election has to be held to choose the Chair and Vice-Chair

2019-021AGM

It is moved by Paul Lirette, seconded by Jean Hébert that the nomination process for the position of Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination: Pierrette Robichaud

The election Chairperson asks for nominations 3 times.

2019-022AGM

It is moved by Claude LeBlanc, seconded by Gisèle Fontaine that nominations cease.

Motion carried

2019-023AGM

It is moved by Gisèle Fontaine, seconded by Roland Fougère that the nomination process for the position of Vice-Chairperson of the Kent Regional Service Commission begins.

Motion carried

Nomination: Roger Doiron and Claude LeBlanc

The election Chairperson asks for nominations 3 times.

2019-024AGM

It is moved by Pierrette Robichaud, seconded by Paul Lirette that the nominations cease.

Motion carried

2019-025GM

It is therefore resolved that Pierrette Robichaud be selected as **Chair** and Claude LeBlanc as **Vice-Chair** of the Kent Regional Service Commission for a one-year term.

Moved by: Paul Lirette

Seconded by: Randy Warman

Motion carried

2019-026AGM

It is moved by Docile Cormier, seconded by Gisèle Fontaine that the voting ballots be destroyed.

Motion carried

g) Signatories – Bank Account and Instruments

WHEREAS **Pierrette Robichaud** and **Claude LeBlanc** are the Chair and Vice-Chair of the KENT REGIONAL SERVICE COMMISSION.

WHEREAS all the instruments of the Caisse Populaire need two signatures out of three being the Executive Director with the Chair or Vice-Chair, except on the Executive Director's cheque, in that case the Chair and Vice-Chair will be able to issue their signatures.

WHEREAS the previous Chairs and Vice-Chairs are no longer the signatories representing the board.

WHEREAS the third signatory is the Executive Director.

WHEREAS the administrative bylaw of the Kent RSC allows to add an additional person as signatory to facilitate the signing of cheques and any other instruments.

2019-027AGM

Be it resolved that **Claude LeBlanc, Pierrette Robichaud, Paul Lang and Maurice Maillet** become authorized to sign all cheques, instruments and other official documents of the Kent Regional Service Commission.

Moved by : Randy Warman

Seconded by : Gisèle Fontaine

Motion carried

9. QUESTIONS FROM THE PUBLIC / PRESENTATIONS

a) Employee recognitions

Mr. Jean Goguen presents Mr. Jules Léger and thanks him for his 10 years of service with the Kent Regional Service Commission.

10. CLOSURE OF MEETING

2019-028AGM

It is moved by Randy Warman that the closure of the meeting is at 7:55pm.

PRESIDENT

EXECUTIVE DIRECTOR/CLERK