

Commission de services
régionaux de Kent



Kent Regional
Service Commission

**Regular Board of Directors meeting
Kent Regional Service Commission**

**May 18th, 2023
6 :30pm
Beaurivage**

1. CALL TO ORDER

The Chair, Aldéo Saulnier, opens the meeting at 6:30 p.m. by welcoming everyone present.

2. ATTENDANCE

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Arnold Vautour, Mayor of the Town of Beaurivage
- Jean Hébert, Mayor of the Rural Community of Beausoleil
- Jean-Charles Daigle, President of the Kent Rural District
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Marc Babineau, Deputy Mayor of the Town of Champdoré
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Village of Five-Rivers

ABSENCE

- Jean-Pierre Richard, Mayor of the Town of Champdoré

OTHER

- Paul Lang, CEO - KRSC
- Isabelle Godin, Assistant Executive Director - KRSC
- Francine Arsenault, Administrative Assistant – KRSC (Grand-Bouctouche)
- Marie-Paul Robichaud, Director of Economic Development and Tourism - KRSC
- Claudie Ringuette, Recreation Planning Coordinator - KRSC
- Stéphanie Caissie, Social Inclusion and Community Development Coordinator - KRSC
- Lynn Landry Caissie, Director of Finance – KRSC
- Jean Goguen, Planning Director – KRSC
- Elmo Bastarache, Development Officer/GIS Technician - KRSC
- Austin Fillmore, Development Officer/Building Inspector – KRSC (Beaurivage)
- Caroline Roy, Development Officer/Building Inspector – KRSC (Grand-Bouctouche)
- Hilaire Kabula, Planner – KRSC
- Miguel Allain, Community Safety Coordinator – KRSC
- Alexandria Arsenault, Public Relations Coordinator – KRSC
- Odette Gallant, Administrative Assistant – KRSC (Beaurivage)
- Louise Girouard, Administrative Assistant – KRSC (Grand-Bouctouche)
- Roger Doiron, Chair of the KRSC Health Committee
- Roger Pitre, NBEMO
- Yolande Chiasson, Translator (Zoom)
- Jessica Boutot, Accountant at Bourque, Richard, Boutot CP Inc.
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

No declarations.

4. ADOPTION OF THE AGENDA

2023-101

It is moved by Jean Hébert, seconded by Marc Babineau, that the agenda be adopted with the addition to 14 a. Civic numbers.

Motion carried

5. ADOPTION OF THE MINUTES OF THE APRIL 20TH, 2023 MEETING

2023-102

It is moved by Jimmy Bourque, seconded by Jean-Charles Daigle, that the minutes of the Regular meeting of April 20th, 2023 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. Regional Strategy

Several consultations have taken place with various committees and other partners. A draft should be ready by June 12, and the final report delivered by June 29, 2023.

7. PRESENTATIONS

a. Annual Report 2022

Each department director presents their part of the report.

2023-103

It is moved by Jean Hébert, seconded by Arnold Vautour, that the Kent Regional Service Commission's Annual Report for 2022 be adopted as presented.

Motion carried

b. Years of Service

Kent Regional Services Commission staff members who have reached milestones are recognized and thanked for their years of service.

Alexandria Arsenault - 5 years

Paul Lang - 10 years (and a 15-year medal at the municipal level)

Serge Boucher - 20 years

Jean Goguen - 35 years

8. CORRESPONDENCE

- April 19, 2023 - Stéphane Leclair, DG - Economic and Social Inclusion Corporation - thanks
- May 9, 2023 - Minister Glen Savoie, responsible for La Francophonie - funding application
- May 10, 2023 - Scott Poupart, President of the ACPNB - Youth Fire Safety Journal

9. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

Vaccination Policy – Repeal

WHEREAS the KRSC Board of Directors adopted *Policy 21-06 - Policy on COVID-19 Vaccination Requirements* on December 16, 2021;

WHEREAS the health crisis caused by COVID-19 no longer imposes restrictions in public spaces and workplaces;

WHEREAS guidelines as to what constitutes a desirable level of immunization against COVID-19 are not clearly established by Public Health.

2023-104

Therefore, be it resolved that the KRSC Board of Directors repeals *Policy 21-06 - Policy on COVID-19 Vaccination Requirements* effective immediately.

Moved by: Jean-Charles Daigle

Seconded by: Arnold Vautour

Motion carried

b. Audit

WHEREAS the Audit Committee received the 2022 Financial Statement presentation on May 16, 2023

2023-105

It is moved by Jean Hébert, seconded by Arnold Vautour, that the audited financial statements of the Kent Regional Services Commission for the year 2022 be adopted as presented.

Motion carried

WHEREAS, the firm of Bourque, Richard, Boutot C.P. Inc. has been auditing the accounting of the Kent RSC since 2013;

WHEREAS the administration has an excellent business relationship with this auditing firm;

WHEREAS the Audit Committee recommends that the firm of Bourque, Richard, Boutot C.P. Inc. be appointed to perform the audit for the year 2023.

2023-106

It is moved by Jean Hébert, seconded by Jimmy Bourque, that the auditors for the year 2023 be the firm of Bourque, Richard, Boutot C.P. Inc.

Motion carried

c. Health

The notes of the Learning Community meeting of April 12th, 2023 are circulated.

Mr. Roger Doiron, Chairman of the KRSC Health Committee, gives a summary of the meeting held on May 3 with the CEO of the Vitalité NB Health Authority. They discussed issues identified as health needs in Kent communities - homecare services for seniors, the addition of ambulatory clinics, improved mental health services and addiction, to name but a few. Mr. Doiron mentions the forthcoming report on community health needs assessment, which will at least offer some possible solutions. There needs to be open and transparent communication between the KRSC, the Kent Health Committee and Vitalité NB. As for staff recruitment and retention, a committee has been formed with Vitalité to see how the community

can participate in recruitment and retention. In closing, Mr. Doiron also mentions that the Stella-Maris Hospital needs a lot of improvement to its infrastructure in order to be able to offer and maintain adequate services.

10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review Advisory Committee meeting of March 28th, 2023 as well as the construction report for April 2023 are circulated.

b. Solid Waste

The January 12th, 2023 Solid Waste Management Technical Committee minutes and the Solid Waste Report for April 2023 are circulated.

c. Public Safety

A Public Safety Day will be held on Saturday, June 3, 2023 from 10 a.m. to 1 p.m. at the Town of Champdoré (Saint-Antoine). The next meeting of the Public Safety Committee will be held on June 14, 2023.

In his report, Roger Pitre, NBEMO, mentions that he is working with municipalities to help them with their emergency plans. He gave a presentation to newly elected officials, which went very well. The Regional Emergency Measures Committee met in Moncton and a presentation was given by RADCOM on radio communication as a disaster communications resource. NBEMO is also working on developing a new disaster exercise bank. Roger talks about training for emergency operations centers, which are being reorganized. ICS courses are also being re-evaluated. NBEMO has made presentations to new arrivals in Kent, in various languages, which have been very well received. Roger is always ready to give training to interested groups.

d. Economic Development

On May 2, Paul Lang took part in a housing symposium in Saint John, where various New Brunswick sector partners tried to find solutions to the housing shortage. There were various discussion groups and a world café. Two days later, Paul and Aldéo Saulnier met with Ministers Allain and Green and all the RSCs. Minister Green asked what the main challenges were in each region? Minister Green would like to know the cost of land and the cost of engineering to put in place the services needed to build new housing in our communities. So, if there are vacant lots that can be purchased to build housing, or if there are streets that need to be renovated, please send the engineering costs to Paul Lang, who can pass them on to the appropriate authorities.

e. Tourism Promotion

Nothing new to report.

f. Community Development

With food access a major challenge in Kent, a food resilience position has just been posted. The person hired will be able to support communities in the development of community gardens, work with schools for breakfasts and more.

g. Regional Transportation

A few new drivers have been added to the list, so the service will be able to accommodate more customers in all areas of Kent. A new project in partnership with the MFR high school has just been developed to transport at-risk young people, who are not in school but have tutoring or special accommodations, so that they can complete their academic curriculum and find a job or even further their education.

h. Recreation Planning

The minutes of the October 12, 2022 Recreation, Sports and Culture Committee meeting are circulated.

11. CHAIR REPORT (APRIL 12TH TO MAY 4TH, 2023)

April 12 - Meeting with Vitalité Health Network for Learning Community in Richibucto
April 13 - Orientation with CBDC Kent, SDR-RDC, ONB, RDÉE NB by Zoom
April 15 - Meeting regarding the regional strategy
April 17 - Consultation with RCMP
April 18 - Meeting with Paul Lang and Roger Doiron on health in Kent in Grand-Bouctouche
April 19 - Meeting with Chair, Vice-Chair and CEO in Beaurivage
April 20 - KRSC Board of Directors meeting in Beaurivage
April 27 - Orientation session with Department of Tourism, Heritage and Culture in Beaurivage
May 3 - KRSC meeting with VitalitéNB CEO in Moncton
May 4 - RSC Strategy Development meeting in Fredericton

12. CHIEF EXECUTIVE OFFICER REPORT (APRIL 13TH TO MAY 10TH, 2023)

April 13 – Follow-up discussion with Dalhousie University by Teams
April 13 – NB Municipal Working Group regarding PPPs by Zoom
April 13 – Greater Miramichi RSC Public Safety Committee meeting in Chatham
April 15 – Meeting on Regional strategy in Beaurivage
April 17 – Meeting with Docile Cormier in Beaurivage
April 17 – Follow-up ESIC and RSC by Teams
April 17 – Regional Services Support Fund meeting by Teams
April 18 – CAO and KRSC CEO meeting in Beaurivage
April 18 – RSCs CEO Engagement with ONB by Zoom
April 18 - Meeting with Aldéo Saulnier and Roger Doiron regarding health in Kent in Grand-Bouctouche
April 19 – Chair, Vice-Chair and CEO meeting in Beaurivage
April 20 – RSCs CEO meeting by Zoom
April 20 – RSCs CEO meeting with Service NB by Zoom
April 20 – KRSC BOD meeting in Beaurivage
April 24 – Kent Resiliency meeting in Beaurivage
April 25 – Emergency Measures meeting in Moncton
April 26 – Transportation meeting with MFR high school in Beaurivage
April 27 – RSCs CEO meeting by Zoom
April 27 – CMNCP monthly Board meeting by Zoom
April 27 – AMANB certification meeting 1 by Zoom
April 28 – MAC Education Day in Moncton
May 1 – Meeting on the book of the History of Kent by Teams
May 1 – Kent trails initiative meeting by Teams
May 1 – Regional strategy consultants and KRSC meeting by Teams

May 1 - Evaluation Report – Kent CHNA by Teams
May 2 – Housing Summit in Saint John
May 3 – KRSC meeting with VitalitéNB CEO in Moncton
May 4 – Development of strategies of the RSC in Fredericton
May 10 – AMANB Certification meeting 2 by Zoom
May 10 - Learning Community Subcommittee - Kent: Recruitment and Retention in Beaurivage

13. RESOLUTIONS

Nothing to report.

14. NEW BUSINESS

a. Civic numbers

Tina Beers, Mayor of the Village of Five Rivers, has questions about civic numbers and street signs in municipalities. Paul Lang explains that the assignment of civic numbers in municipalities has always been the responsibility of the municipality. Since amalgamation, municipalities are also responsible for the newly incorporated regions. As for street plates, everything is sent to NB911. For civic numbers in the Kent Rural District, it's the client who contacts NB911 to obtain a number. Tina asks if it wouldn't be better for KRSC to take care of this, since it's part of the planning department? Paul Lang explains that he and Elmo Bastarache met with the CAOs of the municipalities and they mentioned that they wanted this to become the responsibility of the KRSC. Right now, we don't have the tools, the expertise, the methodology or even the training to offer this service. What's more, it's not a service imposed on us, so we don't have the authority to do it. On the other hand, if each municipality puts forward a motion to the effect that it wishes KRSC to take over this service, we'll go ahead. Jean Goguen gives his point of view on planning. He states that there is a certain responsibility associated with this task. Since NB911 has never shared their methodology or mapping, we don't have the training or tools to do the work.

15. QUESTIONS FROM THE PUBLIC

A member of the public asks why there are no more employees at the Saint-Louis-de-Kent municipal office? *Arnold Vautour, Mayor of the Town of Beaurivage, asks that this person come and meet him at his office to discuss the matter.*

16. CLOSURE OF THE MEETING

2023-107

It is moved by Jimmy Bourque, that the adjournment be held at 8:50pm.

CHAIR

Chief Executive Officer/Clerk