

Commission de services
régionaux de Kent



Kent Regional
Service Commission

**Regular Board of Directors meeting
Kent Regional Service Commission**

**April 20th, 2023
6 :30pm
Richibucto**

1. CALL TO ORDER

Mr. Aldéo Saulnier opens the meeting at 6:32 p.m. by welcoming everyone.

2. ATTENDANCE

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Jean Hébert, Mayor of the Rural Community of Beausoleil
- Jean-Charles Daigle, Representative of the Kent Rural District
- Jean-Pierre Richard, Mayor of the Town of Champdoré
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Paul Lirette, Deputy Mayor of the Town of Beaurivage
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Village of Five-Rivers

ABSENCE

- Arnold Vautour, Mayor of the Town of Beaurivage

OTHER

- Paul Lang, CEO of the KRSC
- Isabelle Godin, Assistant Executive Director of the KRSC
- Francine Arsenault, Administrative Assistant at KRSC
- Marie-Paul Robichaud, Director of Economic Development and Tourism - KRSC
- Claudie Ringuette, Recreation Planning Coordinator - KRSC
- Stéphanie Caissie, Social Inclusion and Community Development Coordinator - KRSC
- Lynn Landry Caissie, Director of Finance - KRSC
- Yolande Chiasson, Translator (Zoom)
- Daniel Goguen, Manager - Kent Rural District and South East Rural District
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

Nothing to declare.

4. ADOPTION OF THE AGENDA

2023-088

It is moved by Jean Hébert, seconded by Jean-Pierre Richard, that the agenda be adopted with the addition to 15b. Petition concerning the condition of roads in Beaurivage.

Motion carried

5. IN CAMERA - CORRESPONDENCE (PROCEDURAL)

This topic will be discussed after item 16.

This item is a procedural matter for the October 20, 2022 meeting.

2023-098

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, that the Board of Directors go in camera pursuant to Section 68 (2)(a) of the Local Government Act.

Motion carried

2023-099

It is moved by Jean-Pierre Richard, seconded by Paul Lirette, that the Board of Directors meeting return to open session.

Motion carried

6. ADOPTION OF THE MINUTES OF THE MARCH 16TH AND MARCH 21ST, 2023 MEETINGS

2023-089

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, that the minutes of the Regular meeting of March 16th, 2023 be adopted as presented.

Motion carried

2023-090

It is moved by Jimmy Bourque, seconded by Jean-Charles Daigle, that the minutes of the Special meeting of March 21st, 2023 be adopted as presented.

Motion carried

7. BUSINESS ARISING FROM THE MINUTES

Nothing on this subject.

8. PRESENTATION

No presentation.

9. CORRESPONDENCE

March 21, 2023 - Tina Beers, Mayor of the Village of Five Rivers - letter to the Honourable Blaine Higgs

April 3, 2023 - Vida Cropas - letter regarding public health

April 11, 2023 – “Bien vieillir chez soi Cocagne” - letter to the Honourable Dorothy Shephard

April 5, 2023 - Paulyn Nicodemus - thank you letter for internship with KRSC

March 29, 2023 - Bev Hendry, CAMA President - Awards Program

March 15, 2023 - Clément-Cormier School Alumni Committee - Scholarships

10. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

Mrs. Lynn Landry Caissie, Director of Finance, briefly reviewed the financial report.

2023-091

It is moved by Jean-Charles Daigle, seconded by Paul Lirette, that the financial report, as of March 31, 2023, be adopted as recommended by the Finance Committee.

Motion carried

WHEREAS the staff regularly review the policies and by-laws of the Kent RSC and make the recommendations to the committees;

WHEREAS the Regional Transportation Service has been provided by the KRSC since July 2022;

WHEREAS the policy on the appreciation of staff and members of the Board of directors does not contain a volunteer appreciation component;

WHEREAS a staff member will reach 35 years of service in 2023 and the policy scales ended at 30 years of service;

WHEREAS the Finance, Administration and Human Resources Committee recommends to the KRSC Board of Directors the adoption of its amended policy.

2023-092

Be it therefore resolved that the KRSC Board of directors adopt the amended Policy 23-03: Policy on the appreciation of staff, members of the Board of directors and volunteers as recommended by the Finance, Administration and Human Resources Committee.

Moved by: Jean Hébert

Seconded by: Tina Beers

Motion carried

b. Audit

The preparation of the financial statements is underway and they will be presented at the May 18 Board of Directors meeting. The Audit Committee will meet on May 16.

c. Health

WHEREAS the Kent RSC has a Health Committee and has a partnership with Vitalité for the Learning Community Committee;

WHEREAS the communities are represented on this committee;

WHEREAS the community of Nouvelle-Arcadie no longer had a representative;

WHEREAS the Executive Director has received an application from Nouvelle-Arcadie.

2023-093

Be it therefore resolved that the Board of Directors accept the nomination of Guylaine Roy-Goguen as the Nouvelle-Arcadie community representative on the Health Committee.

Moved by : Jimmy Bourque

Seconded by: Paul Lirette

Motion carried

11. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review Advisory Committee meeting of February 28th, 2023 as well as the construction report for March 2023 are circulated.

b. Solid Waste

The solid waste report for March 2023 is circulated.

c. Public Safety

Nothing on this subject.

d. Economic Development

Nothing on this subject.

e. Tourism Promotion

WHEREAS as part of the local government reform, the Kent RSC will be responsible for the tourism development department at the regional level;
WHEREAS the Kent RSC has created a tourism committee composed of elected officials and tourism business people;
WHEREAS the Board of the Kent RSC is in favour of working with Destination Southeast to achieve its mandate;
WHEREAS Kent RSC staff have developed terms of reference for a Request for Proposal to create a service agreement with Destination Sud-Est;
WHEREAS Aldéo Saulnier, Arnold Vautour and the Director of Economic Development and Tourism of the Kent RSC, have evaluated the proposal received from Destination Southeast.

2023-094

Be it therefore resolved that the Kent CSR Board of Directors accept the proposal received from Destination Southeast and that a service agreement be established between Kent CSR and Destination Southeast.

Moved by: Jean Hébert

Seconded by: Jean-Pierre Richard

Motion carried

f. Community Development

REGIONAL INITIATIVE FOR NATIONAL VOLUNTEER WEEK 2024

WHEREAS one of the roles of the community development and recreation sectors is to promote volunteerism;
WHEREAS the KRSC staff have been carrying out small-scale actions to mark National Volunteer Week which takes place from April 16 to 22, 2023;
WHEREAS the KRSC staff is interested in undertaking exploratory work to develop a larger regional initiative for the next and subsequent years;
WHEREAS this exploratory work can be done in collaboration with the staff of the municipalities of the region as well as different sectors of activity of the KRSC.

2023-095

Be it therefore resolved that the Board of Directors of the KRSC allow the KRSC staff to undertake exploratory work in order to develop a larger regional initiative for the next edition of the National Volunteer Week and subsequent ones.

Proposed by: Paul Lirette

Seconded by: Tina Beers

Motion carried

g. Regional Transportation

The committee will be meeting soon. Recruitment is going well and some new drivers have shown interest.

h. Recreation Planning

WHEREAS the KRSC has created a Recreation, Sport and Culture Committee, composed of elected officials and people from the community representing the different sectors of recreation activities;

WHEREAS as per the composition of the Committee, there is, among others, a position for a volunteer involved in a recreational field;

WHEREAS the KRSC has received the name of Natalie Léger from Beaurivage to fill this position.

2023-096

Be it therefore resolved that Natalie Leger be appointed as a volunteer involved in a recreational field on the **Recreation, Sport and Culture Committee** for a term of office to be determined at the next meeting of the Committee and that her mandate be determined as adopted by the KRSC Board of Directors.

Moved by: Tina Beers

Seconded by: Paul Lirette

Motion carried

12. CHAIR REPORT (MARCH 9TH – APRIL 12TH, 2023)

March 15 - Meeting with CEO and Vice-Chair of the Board by Zoom

March 16 - Board of Directors meeting in Richibucto

March 21 - Special Board meeting by Zoom

March 23 - Zoom meeting with RCMP

March 29 – Consultation on priorities with RCMP by Teams

April 3 - Meeting with KRSC CEO in Bouctouche

13. CHIEF EXECUTIVE OFFICER REPORT (MARCH 9TH – APRIL 12TH, 2023)

March 13 - Virtual presentation for ADPU6080 course.

March 13 - CEO meeting with DG of Municipalities in Richibucto

March 14 - Staff meeting in Richibucto

March 14 – Planning meeting for Learning Community by Teams

March 15 - CEO, Chair and Vice-Chair of KRSC meeting in Richibucto

March 15 - RSC Performance Measures meeting - Session 1 by Teams

March 16 - RSC CEO meeting by Zoom

March 16 - Board meeting in Richibucto

March 20 - RSC Manual discussion by Teams

March 21 - Special Board meeting by Zoom

March 21 - Meeting with ELG regarding Solid Waste Strategic Plan by Teams

March 22-23 - Transportation Symposium in Fredericton

March 27 - Dalhousie University and AMANB meeting by Teams

March 28 - Teams to review draft RSC manual

March 28 - RSC Performance Measures meeting - Session 2 by Teams

March 29-30 - HR Legal Training with Cox and Palmer in Fredericton

March 31 - DELG Training in Fredericton

April 3 - RSC Manual discussion by Teams

April 3 - Sigtic presentation with RSC Acadian Peninsula by Zoom

April 3 - Meeting with CEO and Chair of KRSC in Bouctouche

April 4 - Meeting regarding the Kent book launch

April 4 – Meeting regarding public safety with RSC Miramichi by Teams

April 4 - Regional Transportation meeting preparation by Teams

April 4 - RSC Performance Measures meeting - Session 3 by Teams

April 11 - Discussion - Kent Region Transportation Services by Teams
April 12 – KRSC meeting - Rural Urban Rides - Sigtic by Zoom
April 12 - Learning Community Committee in Richibucto

14. RESOLUTIONS

a. Street Cleaning Service (Votes by Grand-Bouctouche, Champdoré and Beaurivage only)

WHEREAS the Kent RSC has issued a call for tenders for the cleaning of municipal streets in the former municipalities of Bouctouche, Saint-Antoine, Richibucto and Saint-Louis-de-Kent;
WHEREAS the contract is for two years, 2023 and 2024;
WHEREAS the Kent RSC received two bids, from Philips Bros and VJ Services;
WHEREAS the price of the bids was \$77,700 for Philips Bros and \$90,780 for VJ Services.

2023-097

Be it therefore resolved that the Kent RSC accept the lowest bidder, Philips Bros., for the amount of \$77,700 and that the contract be awarded to this bidder.

Moved by : Jean-Pierre Richard
Seconded by: Paul Lirette

Motion carried

15. NEW BUSINESS

a. Update - Regional Strategy

The consultants hired for the regional strategy appreciate the participation of the Board members in the April 15 exercise. Everything went very well and even exceeded their expectations. The work continues and the next exercises will take place with sectors such as economic development, community development, etc. Everything is on schedule with the planning exercise and going well.

b. Petition concerning the condition of the roads in Beaurivage

Paul Lirette talks about the petition that will be circulated in Beaurivage regarding the condition of the roads in their area. He mentions the “Whereas” that have been developed to support their request. Among others, the dangers for the traffic of the emergency vehicles, the school buses which transport our children, etc. The petition will be sent to the Honourable Blaine Higgs, the Honourable Jeff Carr and the Honourable Daniel Allain. Paul provides a copy to the Board members for their inspiration if they wish. He hopes that several names will be submitted to the government.

16. QUESTIONS FROM THE PUBLIC

- ❖ A member of the public wonders if the figures, which were given in percentage, reflects the budget for only 1 month? *Mr. Paul Lang clarifies that the financial report is presented every quarter, therefore every 3 months and that everything is on track for a balanced budget. The official budget is on the website if the public wants to see it.*

17. CLOSURE OF THE MEETING

2023-100

It was moved by Jimmy Bourque, that the adjournment be held at 7:44pm.

CHAIR

Chief Executive Officer/Clerk