



Commission de services  
régionaux de Kent

Kent Regional  
Service Commission

**Regular Board of Directors meeting  
Kent Regional Service Commission**

**March 16th, 2023  
6 :30pm  
Richibucto**

**1. CALL TO ORDER**

Aldéo Saulnier opens the meeting at 6:30 pm and welcomes everyone.

**2. ATTENDANCE**

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Jean Hébert, Mayor of the Rural Community of Beausoleil
- Jean-Charles Daigle, Representative of the Kent Rural District
- Jean-Pierre Richard, Mayor of the Town of Champdoré
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Village of Five-Rivers

**ABSENCE**

- Arnold Vautour, Mayor of the Town of Beaurivage

**OTHER**

- Paul Lang, KRSC Chief Executive Officer
- Francine Arsenault, Administrative Assistant at the KRSC
- Marie-Paul Robichaud, Director of Economic Development and Tourism
- Micheline Léger, Regional Development Coordinator
- Yolande Chiasson, Translator
- Roger Pitre, EMONB
- Daniel Goguen, Manager Kent Rural District and Southeast Rural District
- Members of the public

**3. CONFLICT OF INTEREST DECLARATIONS**

Nothing to declare.

**4. ADOPTION OF THE AGENDA**

2023-067

It is moved by Jimmy Bourque, seconded by Jean Hébert, that the agenda be adopted with the following additions to 14 New Business: a. Electoral District Revisions; b. Feasibility study for professional services; c. Street sweeper; d. Cellular and Internet reception; e. Department of Health and PEDL agreements; f. Per diems.

Motion carried

**5. ADOPTION OF THE MINUTES OF THE FEBRUARY 16<sup>TH</sup> AND FEBRUARY 27<sup>TH</sup>, 2023 MEETINGS**

2023-068

It is moved by Jean Hébert, seconded by Jean-Charles Daigle, that the minutes of the Regular meeting of February 16<sup>th</sup>, 2023 be adopted as presented.

Motion carried

2023-069

It is moved by Jimmy Bourque, seconded by Tina Beers, that the minutes of the Special meeting of February 27<sup>th</sup>, 2023 be adopted as presented.

Motion carried

**6. BUSINESS ARISING FROM THE MINUTES**

Nothing on this subject.

**7. PRESENTATION**

No presentation.

**8. CORRESPONDENCE**

No correspondence.

**9. COMMITTEE REPORTS**

**a. Finances – Administration – Human Resources**

Paul Lang explains that the KRSC had requested a loan for the purchase of a flusher truck for the former municipalities of Saint-Louis-de-Kent, Richibucto, Bouctouche and Saint-Antoine. Two bids were received during the tender for a truck - Joe Johnson Equipment for \$780,506.15 and Saunders Equipment for \$790,337.50. At the time of the loan request, the identical model from the City of Fredericton was followed as they had tendered the previous year and received a price of \$611,000. Therefore, the KRSC had applied for a loan for \$611,000 but the price of the trucks is significantly higher in the amount of \$175,000. The KRSC contacted the municipalities impacted by the project to ask if they were willing to cover the additional costs to make up the difference. Confirmations were received from Beaurivage, Cap-Pelé and Bouctouche. An unofficial confirmation has been received from Saint-Antoine and the official confirmation will come after their March 27th meeting. Only the participating municipalities can vote as they are the ones impacted. Everything is conditional on Saint-Antoine accepting on March 27th.

WHEREAS the municipal councils of Saint-Louis-de-Kent, Richibucto, Bouctouche, Saint-Antoine and Cap-Pelé had asked the Kent RSC to proceed with the request for a loan from the Municipal Capital Borrowing Corporation in the amount of \$611,000.00 but the bids received exceeded this budgeted amount.

2023-070

Be it therefore resolved that the Kent RSC request from the Municipal Capital Borrowing Board, the authorization to borrow the following additional amount, to cover the difference between the original loan request (\$611,000) and the amount of the bids received:

<u>Purpose</u>	<u>Amount (\$)</u>	<u>Term</u>
Public utility (sewer)		
Sewer truck (Flusher Truck)	\$175,000	10 years

Moved by : Aldéo Saulnier  
Seconded by : Jean-Pierre Richard

Motion carried

**b. Audit**

The audit will begin next week and everything should be ready by April 20th. If not, everything will be presented at the May 2023 meeting.

**c. Health**

The Health Committee did not meet this year. However, a meeting is scheduled for April 12th.

**10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES**

**a. Planning**

The minutes of the Planning Review Advisory Committee meeting of January 31<sup>st</sup>, 2023 as well as the construction report for February 2023 are circulated.

**b. Solid Waste**

As an information item, Paul Lang announces that the NB Government has agreed to fund 100% of the implementation of the bulky waste reservation platform that was voted on at the last Board meeting. The promotion has just started and the platform will be up and running in April.

**c. Public Safety**

Roger Pitre, EMONB, says he is very pleased with the interest in ICS training courses. Courses will be offered in the near future. Roger is always committed to working with communities on their emergency plans whether it be for advice or anything else. Currently, he and his colleague Melissa are working on an initiative for newcomers. They are going to make presentations in different languages to talk about the services offered such as the police, fire department, Ambulance NB, emergency measures - 72-hour preparations, etc. It is a great project and he is anxious to get started. River watch has begun, especially on the Saint John River but always while keeping a close eye on the rest of the province.

**d. Economic Development**

Micheline Léger has been hired as the Economic Development Coordinator and will begin her employment on April 24, 2023. The committee will have its first meeting in late April, early May.

**e. Tourism Promotion**

Marie-Paul Robichaud provides some background before moving on to the proposals. Some questions are asked, concerns are expressed and answers and clarifications are given.

**New terms of reference Tourism Committee**

WHEREAS, as part of the Local Government Reform, the Kent RSC will be responsible for the tourism development department at the regional level;

WHEREAS the mandate of the Tourism Committee has been adjusted in accordance with New Brunswick Regulation 2022-84 of the Regional Service Delivery Act (D.C. 2022-317);

WHEREAS the tourism development department will have to set up an advisory committee to support the economic development and tourism department in the implementation of the various initiatives under its responsibility;

WHEREAS the Terms of Reference of the Tourism Committee are amended to reflect the foregoing.

**2023-071**

It is therefore resolved that the Kent RSC Board of Directors adopt the new terms of reference for the Tourism Development Committee.

Moved by: Jean Hébert

Seconded by: Jean-Pierre Richard

Motion carried

### **Election of the Tourism Committee**

WHEREAS the Kent RSC has created a tourism committee composed of elected officials and tourism business people;

WHEREAS the Tourism Committee is composed of 2 members of the Board of Directors with stakeholders in the field;

WHEREAS the 2 members of the Board of Directors chosen at this meeting will know the duration of their term following the first meeting of the Committee where an election for the Chair of the Committee will be held and the determination of the terms of each member;

WHEREAS the Board of Directors may nominate other persons according to the sectors identified in the terms of reference of the Committee and that an election would be held for the coveted positions.

#### **2023-072**

It was moved by Jimmy Bourque, seconded by Jean-Pierre Richard, that nominations for two positions on the Tourism Committee should take place.

Motion carried

Nominations: Arnold Vautour, Aldéo Saulnier

The Election Chair asks 3 times for nominations.

#### **2023-073**

It was moved by Jean-Charles Daigle, seconded by Jimmy Bourque, that the nominations cease.

Motion carried

#### **2023-074**

Be it therefore resolved that Aldéo Saulnier and Arnold Vautour be appointed to the **Tourism Committee** for a fixed term at the first meeting of the Committee and that their terms of reference be determined as adopted by the Kent Regional Service Commission Board of Directors.

Moved by: Jean Hébert

Seconded by: Jean-Pierre Richard

Motion carried

### **Tourism – Reference Term - Request for Proposal**

WHEREAS as part of the local government reform, the Kent RSC will be responsible for the tourism development department at the regional level;

WHEREAS the Kent RSC has created a tourism committee composed of elected officials and tourism business people;

WHEREAS Destination Sud-Est's "raison d'être" is to promote the authenticity of our region;

WHEREAS Destination Sud-Est's vision is to be a united, diverse and inclusive region for first-class authentic experiences;

WHEREAS Destination Sud-Est's mission is to inspire, engage and equip ambassadors in order to amplify the region's influence;

WHEREAS the Kent RSC Board supports working with Destination Sud-Est to achieve its mandate;

WHEREAS Kent RSC staff have developed terms of reference for a Request for Proposal to create a service agreement with Destination Sud-Est;

2023-075

Be it therefore resolved that the Kent RSC Board of Directors accept the terms of reference as proposed and request the administration to submit the document to Destination Sud-Est.

Moved by: Jean-Charles Daigle  
Seconded by: Jean-Pierre Richard

Motion carried

**Tourism – Evaluation of the proposal**

WHEREAS as part of the local government reform, the Kent RSC will be responsible for the tourism development department at the regional level;

WHEREAS the Kent RSC has created a tourism committee composed of elected officials and tourism business people;

WHEREAS the Board of the Kent RSC is in favour of working with Destination Sud-Est to achieve its mandate;

WHEREAS Kent RSC staff have developed terms of reference for a Request for Proposal to create a service agreement with Destination Sud-Est;

2023-076

Be it therefore resolved that the Kent RSC Board of Directors agree that the proposed service agreement be evaluated by the Kent RSC Board members nominated to the Tourism and Tourism Management Committee.

Moved by: Jean-Pierre Richard  
Seconded by: Jean-Charles Daigle

Motion carried

**f. Community Development**

Funding was received from the Economic and Social Inclusion Corporation in the amount of \$50,000 which will help develop 3 initiatives - one related to mental health; one for community gardens (so food resiliency) and one to set up a new program called “P.R.O. Jeunesse”, a program to help families who have children who wish to enroll in recreational activities and who do not have the means. The funding will cover these 3 initiatives for the next year.

**g. Regional Transportation**

Nothing on this subject.

**h. Recreation Planning**

Some explanations are given before moving on to the proposal.

WHEREAS the KRSC has created a Recreation, Sport and Culture Committee, composed of elected officials and people from the community representing the different sectors of recreation activities;

WHEREAS as per the composition of the Committee, there is, among others, a position for representation of golden age clubs or seniors, as well a for the representation of motorized trail users (snowmobile and ATV).

WHEREAS the RKSC has received the name of Elaine Warren from Five Rivers to represent seniors and Fernand Pellerin from Champdoré to represent motorized trail users.

2023-077

Be it therefore resolved that Elaine Warren be appointed as representative of golden age clubs and seniors, and that Fernand Pellerin be appointed as representative users of motorized trails on the **Recreation, Sport and Culture Committee** for a term of office to be determined at the first meeting of the Committee and that their mandate be determined as adopted by the KRSC Board of Directors.

Moved by: Tina Beers

Seconded by: Jimmy Bourque

Motion carried

**11. CHAIR REPORT (FEBRUARY 9<sup>TH</sup> TO MARCH 8<sup>TH</sup>, 2023)**

February 15 - Chair, Vice-Chair and CEO meeting in Richibucto

February 15 - Occupational Health and Safety Committee meeting in Richibucto

February 16 - Board of Directors meeting in Richibucto

February 25 – Elected officials orientation session in Richibucto

February 27 - Special Board meeting in Richibucto

February 28 - Meeting with CEO in Bouctouche

March 1 - Regional Strategy meeting in Richibucto

**12. CHIEF EXECUTIVE OFFICER REPORT (FEBRUARY 9<sup>TH</sup> TO MARCH 8<sup>TH</sup>, 2023)**

February 9 – RSC ED meeting by Zoom

February 13 - Zoom meeting with YHC Environment for transportation

February 14 - Municipal CAO meeting with KRSC CEO in Richibucto

February 15 - Chair, Vice-Chair and CEO meeting in Richibucto

February 16 – KRSC meeting with consultant regarding process improvement by Zoom

February 16 - RSC ED meeting by Zoom

February 16 - Housing Workshop with Department of Service NB by Zoom

February 16 - Board meeting in Richibucto

February 21 - Regional Strategy Ad Hoc Committee meeting in Richibucto

February 23 - RSC ED meeting by Zoom

February 23 - CMNCP monthly Board meeting by Zoom

February 24 - Vitalité NB Recruitment meeting by Teams

February 25 - Elected officials orientation in Richibucto

February 27 - Aging at Home and Transportation meeting in Cocagne

February 27 - Meeting with the firm Corbo regarding affordable housing in Richibucto

February 27 - Special Board meeting in Richibucto

February 28 - Chair and CEO meeting in Bouctouche

February 28 - Meeting update on the launch of the book on Kent by Teams

March 1st - Regional Strategy meeting in Richibucto

March 1st - KSRC and Kent Family Resource Centre meeting in Bouctouche

**13. RESOLUTIONS**

Nothing on this subject.

**14. NEW BUSINESS**

**a. Electoral District Revisions**

Paul Lang explains that the final report of the Electoral Boundaries and Representation Commission was presented last Monday. The KRSC's proposal was not accepted, which means that Champdoré is left with a riding that includes Irishtown.

Jean-Pierre Richard, Mayor of Champdoré, took the floor to put Champdoré's dilemma into context and to ask for the Board's support if they decide to go ahead and ask the Electoral Boundaries Commission to review their decision. He will get back to us with the decision made by his council after their meeting tonight.

**b. Feasibility study for professional services**

It had been discussed at an earlier meeting the possibility of having professional engineering and legal services at the KRSC that could serve the Kent municipalities. A study would be done to determine what the job descriptions would be for these services. A cost-sharing procedure will have to be done to establish a formula that would be representative for the municipalities impacted.

2023-078

It is moved by Jimmy Bourque, seconded by Jean-Pierre Richard, to mandate the administration of the Kent Regional Services Commission to proceed with a feasibility study to obtain professional services in engineering and legal services that would serve the municipalities of Kent.

Motion carried

**c. Street sweeper**

The municipalities of Champdoré, Beaurivage and Grand-Bouctouche had asked the KRSC to prepare a tender for collective street sweeping. Two bids were received: Phillips Brothers Escavating Ltd for \$37,000 the first year and \$40,700 the second year and V.J. Services Inc. for \$44,500 the first year and \$46,280 the second year. The lowest bid was from Phillips Brothers at \$77,700 for a 2-year contract. However, since the Beaurivage representative is not here tonight, the tender cannot be voted on.

2023-079

It is moved by Jean-Pierre Richard, seconded by Jean Hébert, to table this proposal to the next regular KRSC Board meeting.

Motion carried

**d. Cellular and Internet reception**

Jean-Pierre Richard, Mayor of the Town of Champdoré, expresses his concern about the lack of reliable cell phone and internet reception in many communities in Kent. In terms of public safety, something must be done to improve reception, especially in case of emergency. It is suggested that the KRSC repeat the exercise done in 2017.

2023-080

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, that the KRSC schedule a meeting with the concerned authorities to start the process of having a reliable and accessible reception system for cell phones and internet in Kent.

Motion carried



**e. Department of Health and PEDL Agreement**

Marie-Paul Robichaud gives some explanations on the agreement, announces that the revised budget had just been sent out and expresses that she needs a proposal from the Board to get permission to sign the contract with PEDL.

2023-081

It is moved by Jimmy Bourque, seconded by Jean-Charles Daigle, that the KRSC Board of Directors give permission to Marie-Paul Robichaud to sign the contract with PEDL.

Motion carried

In terms of health, Paul Lang mentions that the Department of Health will contribute \$100,000 the first year and \$50,000 for the following 4 years to help the health networks in the recruitment of health professionals in the region. Funds will be used to develop marketing tools to promote that the region is attractive to health professionals, as well as to participate in recruitment missions with the health networks.

2023-082

It is moved by Jean-Pierre Richard, seconded by Jean Hébert, that the Kent Regional Services Commission accept the funds from the Department of Health in the amount of \$300,000 for 5 years.

Motion carried

**f. Board of Directors Per Diem**

Tina Beers asks that the per diems for the Chair and Vice-Chair of the KRSC be reviewed as they do not adequately reflect today's reality. Since the Board has been reduced from 17 members to 7 members, the latter have to sit on several committees, therefore several meetings per month.

2023-083

It is moved by Tina Beers, seconded by Jimmy Bourque, that the administration of KRSC review the per diems for the positions of Chair and Vice-Chair of the Board.

Motion carried

**15. QUESTIONS FROM THE PUBLIC**

No questions from the public.

**16. CLOSURE OF THE MEETING**

2023-084

It was moved by Jean-Pierre Richard, that the adjournment be held at 8:07pm.

---

CHAIR

---

Chief Executive Officer/Clerk