



**Regular Board of Directors meeting  
Kent Regional Service Commission**

**Motions and resolutions**

**December 21<sup>st</sup>, 2023  
4:00pm  
Beaurivage**

## **1. CALL TO ORDER**

Chairman Aldéo Saulnier opens the meeting at 4:00 pm and welcomes everyone.

## **2. ATTENDANCE**

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Arnold Vautour, Mayor of the Town of Beaurivage
- Jean Hébert, Mayor of the Rural Community of Beausoleil
- Jean-Charles Daigle, President of the Kent Rural District
- Jean-Pierre Richard, Mayor of the Town of Champdoré
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five-Rivers

## **OTHERS**

- Paul Lang, Executive Director - KRSC
- Isabelle Godin, Assistant Executive Director - KRSC
- Francine Arsenault, Administrative Assistant - KRSC (Grand-Bouctouche)
- Lynn Landry Caissie, Finance Director - KRSC
- Stéphanie Caissie, Social Inclusion and Community Development Coordinator - KRSC (Zoom)
- Marie-Paul Robichaud, Economic Development and Tourism Director - KRSC
- Jean Goguen, Planning Director - KRSC
- Yolande Chiasson, Translator (Zoom)
- Daniel Goguen, Manager - Environment and Local Government/Kent Rural District
- Members of the public

## **3. CONFLICT OF INTEREST DECLARATIONS**

Nothing to report.

## **4. ADOPTION OF THE AGENDA**

### 2023-176

It is moved by Jimmy Bourque, seconded by Arnold Vautour, that the agenda be adopted with the addition of 14d. Board meeting times and that 10b be moved to the end of the meeting.

Motion carried

## **5. ADOPTION OF THE MINUTES OF THE NOVEMBER 9<sup>TH</sup> AND NOVEMBER 16<sup>TH</sup>, 2023 MEETINGS**

### 2023-177

It is moved by Jean-Pierre Richard, seconded by Jean Hébert, that the minutes of the Special meeting of November 9<sup>th</sup>, 2023 be adopted as presented.

Motion carried

### 2023-178

It is moved by Jimmy Bourque, seconded by Arnold Vautour, that the minutes of the Regular meeting of November 16<sup>th</sup>, 2023 be adopted as presented.

Motion carried

## **6. BUSINESS ARISING FROM THE MINUTES**

Nothing on this subject.

## **7. PRESENTATION**

Rogers' presentation has been postponed until 2024.

## **8. CORRESPONDENCE**

- November 29<sup>th</sup>, 2023 - Traci Simmons, ONB - Annual Report
- November 30<sup>th</sup>, 2023 - Glen Savoie, Minister of the Environment and Local Government - Assistance Fund
- December 14<sup>th</sup>, 2023 – Krista MacDonald, Lands, Environment and Natural Resources, Indigenous Services Canada Atlantic – Proposed addition to reserve
- December 19<sup>th</sup>, 2023 - Fundraising at Stella-Maris-de-Kent Hospital

## **9. COMMITTEE REPORTS**

### **a. Finances – Administration – Human Resources**

WHEREAS due to the higher-than-anticipated cost of gasoline, the Kent Regional Service Commission has had to make effective its compensation formula with garbage collectors for the reimbursement of additional costs related to collection;

WHEREAS the Kent Regional Service Commission had budgeted \$140,000 for 2023 and this amount is more than sufficient to cover costs this year;

WHEREAS in order to avoid an exaggerated surplus in 2023, the administration recommends transferring the necessary funds from the Solid Waste department's Operational Reserve Fund to replenish the Solid Waste Operational and Capital Reserve Funds;

WHEREAS the sum of \$80,000 was withdrawn from the Operational Reserve and the sum of \$26,769.70 from the Capital Reserve of the Solid Waste fund in 2022.

### 2023-179

Therefore, be it resolved that the Kent Regional Service Commission Board of Directors accepts that the sum of \$150,000 be transferred to the Solid Waste Operational Reserve Fund and \$30,000 to the Solid Waste Capital Reserve Fund to replenish the coffers of these reserves.

Moved by : Tina Beers

Seconded by : Arnold Vautour

Motion carried

### 2023-180

It is moved by Tina Beers, seconded by Arnold Vautour, that the Board of Directors agree to transfer the sum of \$80,000 to the Local Development Department's General Operating Reserve Fund in accordance with Section 101 of the Local Governance Act and its By-law 97-145 and if the Board wishes to withdraw its funds, that a resolution be adopted.

Motion carried

2023-181

It is moved by Jimmy Bourque, seconded by Tina Beers, that the Board of Directors agree to transfer the sum of \$30,800 to the Community Development General Operating Reserve Fund in accordance with Section 101 of the Local Governance Act and its By-law 97-145 and if the Board wishes to withdraw its funds, that a resolution be adopted.

Motion carried

2023-182

It is moved by Jimmy Bourque, seconded by Jean Hébert, that the Board of Directors agree to transfer the sum of \$75,000 to the General Operating Reserve Fund of Regional Transportation in accordance with Section 101 of the Local Governance Act and its By-law 97-145 and if the Board wishes to withdraw its funds, that a resolution be adopted.

Motion carried

2023-183

It is moved by Jean Hébert, seconded by Arnold Vautour, that the Board of Directors agree to transfer the sum of \$15,000 to the Tourism General Operating Reserve Fund in accordance with Section 101 of the Local Governance Act and its By-law 97-145 and if the Board wishes to withdraw its funds, that a resolution be adopted.

Motion carried

**b. Audit**

Nothing on this subject.

**c. Health**

Since there was no quorum at the November 23<sup>rd</sup>, 2023 meeting, the meeting is postponed until winter 2024. The Learning Community Committee is scheduled to meet on January 8<sup>th</sup>, 2024.

**10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES**

**a. Planning**

The minutes of the Planning Review Advisory Committee meeting of November 28<sup>th</sup>, 2023 as well as the construction report for November 2023, are circulated.

**b. Solid Waste (\*moved after item 14)**

**c. Public Safety**

Paul Lang provides some background before moving on to the resolution. Arnold Vautour gives a brief update on the committee, mentioning its importance and the praise received from Maxime Babineau, Officer in Charge Federal Specialized policing, Executive officer to Commanding Officer and Sergeant Major for NB. Many regions in the province are guided by our committee and inspired by our model, which is impressive. Arnold announces that for the first time at the last meeting, three members from Tri County Ground Search and Rescue and two representatives from Elsipogtog were at the table. There are always good discussions between committee members as they try to find solutions to safety issues in Kent.

WHEREAS the Kent Regional Service Commission is responsible for communicating with all citizens of the region concerning its services;

WHEREAS the municipalities of Beaurivage, Champdoré, Grand-Bouctouche, Beausoleil and Five Rivers have asked the Kent Regional Service Commission to look into the possibility of sharing a communication tool called Voyent Alert;

WHEREAS the Executive Directors received a presentation on Voyent Alert on November 15<sup>th</sup>, and the communication tool would be of great use to the municipalities and the Kent Regional Service Commission;

WHEREAS as a result of regional collaboration, municipalities can receive a discount on the annual software license fee;

WHEREAS the Kent Regional Service Commission has submitted a funding request to the Regional Development Corporation to cover a portion of the costs to the municipalities and the Kent Regional Service Commission;

WHEREAS the Kent Regional Service Commission has unallocated funds in its emergency measures budget that could be used to purchase the license for the Kent Regional Service Commission;

WHEREAS the Kent Regional Service Commission would be the main billing contact between the municipalities and Voyent Alert and the contract would be signed between the Kent Regional Service Commission and the company;

WHEREAS the Kent Regional Service Commission's administration sees many uses for this communication software and will allow for greater collaboration between the Kent Regional Service Commission and the municipalities in matters of communication;

WHEREAS the Kent Regional Service Commission's license will allow the Kent Regional Service Commission to communicate with all citizens of the Kent region (municipalities and rural district) for Kent Regional Service Commission's purposes.

#### 2023-186

Therefore, be it resolved that the Board of Directors of the Kent Regional Service Commission agrees to purchase the license for the Voyent Alert communication software at a cost of \$4,999 plus taxes, and that the funds come from the Public Safety Service budget.

Moved by : Arnold Vautour

Seconded by : Jean Hébert

Motion carried

#### 2023-187

Be it further resolved that the Kent Regional Service Commission be the liaison between Voyent Alert and the municipalities for the billing and administration of the contract.

Moved by: Arnold Vautour

Seconded by: Jean-Pierre Richard

Motion carried

### **d. Economic Development**

The minutes of the Economic Development Committee meeting of September 13<sup>th</sup>, 2023 are circulated.

### **e. Tourism Promotion**

WHEREAS as part of the local government reform, the Kent Regional Service Commission will be responsible for the Tourism Development service at the regional level;

WHEREAS the Kent Regional Service Commission has created a tourism committee composed of elected officials and tourism business people;

WHEREAS the Tourism Committee recommends to the Board of Directors of the Kent Regional Service Commission that the agreement between the Kent Regional Service Commission and Destination Southeast be renewed for 2024.

2023-188

Be it therefore resolved that the Board of Directors of the Kent Regional Service Commission agree to renew the tourism promotion agreement between Destination Southeast and the Kent Regional Service Commission.

Moved by: Jean-Charles Daigle

Seconded by: Jean-Pierre Richard

Motion carried

**f. Community Development**

Stéphanie Caissie explains that Linda O'Brien, representative of the associative sector, has had to withdraw from the Community Development Committee, and has nominated Lisa Bastarache, employee of the Kent Violence Prevention Centre, to replace her. We therefore ask the Board of Directors to accept and appoint Lisa Bastarache as a new member of the committee.

2023-189

It is moved by Arnold Vautour, seconded by Jean-Charles Daigle, to remove Linda O'Brien as a member of the Community Development Committee and appoint Lisa Bastarache as her replacement in the associative sector.

Motion carried.

Stéphanie gives a brief update on what's been happening in Community Development over the past few months. She mentions that she has been very busy with grant applications to raise funds. One of these grants is for school food programs. The goal is to equip all schools in the Kent region to offer at least a breakfast or snack at school. The majority of Kent schools already have the program in place, but often equipment is missing or defective and needs to be replaced. Also, the regional plan to overcome poverty will be under review in the new year. This is mandated by the Economic and Social Inclusion Corporation (ESIC), as it is a provincial plan. Public consultations will be held to ascertain the needs and opinions of the people of Kent. The data will be sent to the government, which will prepare a report. Once the report has been submitted by the province, the Kent Regional Service Commission will have to prepare and submit a regional plan on how to overcome poverty and achieve social inclusion in our region. As for the Pro Youth project, several good applications have been received and interviews will be held in January 2024, in hopes that the person selected will be ready to start in February. By late summer or early fall, a Pro Youth program could be in place to offer financial help or access to recreational programs to youth in our region. The name of the program will change, as Pro Youth is mainly for young people aged 0 to 18. Our vision is to make the program more inclusive and include adults and seniors at some point. Stéphanie mentions that a dinner, donated by a local person in partnership with local businesses, will be held at the Saint-Louis-de-Kent Golden Age Club on December 27<sup>th</sup> for people who are alone or families in need in the community. Volunteers from Kent Transportation will provide transportation for people who can't get around. She mentions that Mario Doiron has had a very good year! Above all, she talks about the wonderful collaborative project with the "Association francophone des parents du NB" to work with youth in daycare and kindergarten. The project, entitled "Kit de départ au jardinage" ("Gardening starter kit"), began with the little ones at daycare growing tomato plants from seeds to cultivation. Mario was interviewed on Radio Canada, which was very interesting. A presentation was given at the Étoile de

l'Acadie school in Rogersville to a group of young people in a new physical activity and wellness course. Mario gave a presentation on organic gardening, which was well received by the students. Stéphanie also gave a presentation on economic development as it relates to the determinants of health. There was great participation from the youngsters, who came up with some good points and ideas. Mario also gave a presentation on the environment at École Mont-Carmel in Ste-Marie-de-Kent. He recently applied for funding for a water sheds project to clean up our coasts and rivers.

#### **g. Regional Transportation**

Statistics are appended. Paul Lang gives an update on what's happening. Driver recruitment is ongoing, and the clientele is growing steadily. A pamphlet entitled "Support your community by volunteering with Transport Kent" has been circulated in the residences to encourage people to become volunteers.

#### **h. Recreation Planning**

The position Stéphanie mentioned with Pro Youth will be combined with Physical Literacy for Communities. Work is underway with the "Association acadienne des artistes professionnels du NB" to make an inventory of our cultural assets and also to eventually develop a regional cultural planning policy. The Rural Community of Beausoleil was chosen as the first municipality in the pilot project to carry out the exercise. The Lisa LeBlanc Hall has been nominated for the "Éloizes" award, which is very good for our region.

### **11. CHAIR REPORT (NOVEMBER 9<sup>TH</sup> TO DECEMBER 13<sup>TH</sup>, 2023)**

November 9 - Special Board meeting in Beaurivage  
November 14 - Meeting with KRSC Vice-Chair and CEO in Beaurivage  
November 16 - Regular Board meeting in Beaurivage  
November 20 - Meeting with Dan Austin in Beaurivage  
November 23 – Health meeting in Beaurivage  
December 7 - Meeting with KRSC CEO in Grand-Bouctouche

### **12. EXECUTIVE DIRECTOR REPORT (NOVEMBER 9<sup>TH</sup> TO DECEMBER 13<sup>TH</sup>, 2023)**

November 9 - Meeting with NB Municipal Working Group concerning Circular Materials - Zoom  
November 9 - Meeting of municipal CAOs and KRSC CEO - Beaurivage  
November 9 – KRSC Special BOD meeting - Beaurivage  
November 10 - Meeting with Éric Tremblay - Beaurivage  
November 10 - KRSC and Local Government meeting - Zoom  
November 10 - Meeting Lucie Martin - Beaurivage  
November 14 – Executive Director, Chair and Vice-Chair meeting - Beaurivage  
November 14 - KRSC budget presentation to Five Rivers - Five Rivers  
November 15 - Meeting of municipal CAOs and KRSC CEO - Beaurivage  
November 16 - RSCs CEO meeting - Zoom  
November 16 – CMNCP monthly Board meeting - Teams  
November 16 - AMANB Board of Directors meeting - Zoom  
November 16 - KRSC Board of Directors meeting - Zoom  
November 20 - Meeting with Dan Austin - Beaurivage  
November 20 - Community Transportation Committee meeting - Beaurivage  
November 22 - Meeting with Liahona Security - Zoom  
November 22 - Geoportal meeting - KRSC Asset Management - Teams

November 23 - RSCs CEO meeting - Zoom  
 November 23 - Kent Health Committee meeting - Beaurivage  
 November 24 - 26 - UMNb Conference - Fredericton  
 November 29 – Violence prevention centre presentation  
 November 30 - RSCs CEO meeting - Zoom  
 December 4 - RSCs research project meeting - Moncton  
 December 5 - Meeting KRSC, AFMNB, UMNb - Zoom  
 December 5 - Discussion on projects with ACOA - Teams  
 December 7 - Chair and Executive Director meeting - Grand-Bouctouche  
 December 7 - RSCs CEO meeting - Zoom  
 December 7 – Discussion of ADP of IRCC 2024 - Teams  
 December 7 - Community Transportation meeting - Zoom  
 December 7 - Participation in the Town of Grand-Bouctouche's 5 to 7  
 December 12 - RSCs CEO meeting - Zoom  
 December 12 - Regional Economic Development Executive Working Group Winter 2023 - Fredericton  
 December 13 - ELG and CEO meeting - Fredericton

### **13. RESOLUTIONS**

No resolutions.

### **14. NEW BUSINESS**

#### **a. Cancellation of the January 2024 meeting**

2023-190

It is moved by Arnold Vautour, seconded by Jean Hébert, that the regular meeting of January 18<sup>th</sup>, 2024 be cancelled and if there are any pressing matters that a special meeting be held.

Motion carried

#### **b. Trip to Ottawa**

Every year, the Kent Regional Service Commission tries to meet with the various Federal and Provincial ministers and MPs. Due to their busy schedules, it would be difficult to meet in the near future. It was mentioned that it might be beneficial for the 6 Mayors and the Rural District President to travel to Ottawa to meet with them, and possibly have the chance to meet with other Ministers of Parliament to discuss our region's issues. Expenses would be the responsibility of the municipality sending its elected representative. The trip would be spread over 2 days, with the opportunity to meet with a number of ministers, including the minister responsible for housing, the minister responsible for public safety - Dominique LeBlanc's department for cell phones - and the minister responsible for ACOA. Topics would include housing, infrastructure and development programs, cell phones and other issues affecting our municipalities. In discussions with Dominique LeBlanc's office, the Administrative Assistant offered to help us coordinate meetings as needed. In terms of dates, one possibility would be the week of February 12<sup>th</sup>, 2024. A discussion ensued. Board members see the value of going to Ottawa to meet with a few ministers to discuss regional issues.

#### **c. Activities calendar**

A calendar of activities has been prepared with the dates and times of all Kent Regional Service Commission committee meetings. See appendix.



**d. Board meeting times**

It was suggested that the hours of Board meetings be changed. In order to change the policy, a motion must be passed by the Board of Directors.

2023-191

It was moved by Tina Beers, seconded by Arnold Vautour, to change the Kent Regional Service Commission Board of Directors meeting time to 4:00 p.m. instead of 6:30 p.m. starting in 2024. This will be revised as required.

Motion carried

❖ **10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES**

**b. Solid Waste**

The minutes of the Solid Waste Management Technical Committee meeting of September 21<sup>st</sup>, 2023, as well as the solid waste report for November, are circulated. Isabelle Godin briefly reviews the bulky waste statistics/data to date and gives some explanations. The system is working well and people are using the service and seem to appreciate the fact that they will have collections in December and January. She answers a few questions. She informs the group that the promotion will continue for a few months.

2023-184

It is moved by Jimmy Bourque, seconded by Jean-Charles Daigle, that the Board of Directors go in camera pursuant to Section 68 (1)c) of the Local Governance Act.

Motion carried

2023-185

It is moved by Jean-Pierre Richard, seconded by Jimmy Bourque, that the meeting of the Board of Directors return to open session.

Motion carried

**15. QUESTIONS FROM THE PUBLIC**

- Mario Tardif, Acadie Nouvelle, asks for details of the event scheduled for December 27<sup>th</sup> at Beaurivage. *Arnold Vautour provides the details.*
- Ginette Doiron, Destination Southeast, thanks the KRSC for its partnership.

**16. CLOSURE OF THE MEETING**

2023-192

It is moved by Tina Beers, that the adjournment be held at 6:13pm.

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CHAIR

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Executive Director/Clerk