

Commission de services
régionaux de Kent



Kent Regional
Service Commission

**Regular Board of Directors meeting
Kent Regional Service Commission**

**September 18, 2025
4:00pm
KRSC - Beaurivage**

1. CALL TO ORDER

Aldéo Saulnier opens the meeting at 4:00 p.m., welcoming everyone.

2. ATTENDANCE

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Arnold Vautour, Mayor of the Town of Beaurivage
- Jean-Charles Daigle, President of the Kent Rural District
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie
- Marc Babineau, Deputy Mayor of the Town of Champdoré
- Roméo Bourque, Mayor of the Rural Community of Beausoleil
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five Rivers

OTHERS

- Paul Lang, Executive Director – KRSC
- Isabelle Godin, Assistant Executive Director – KRSC
- Francine Arsenault, Administrative Assistant – KRSC (Grand-Bouctouche)
- Lynn Landry Caissie, Director of Finance – KRSC
- Marie-Paul Robichaud, Director of Economic Development and Tourism – KRSC
- Claudie Ringuette, Director of Community Services – KRSC
- Mario Doiron, Food and Environmental Resilience Coordinator – KRSC
- Stéphanie Caissie, Social Inclusion and Community Development Coordinator – KRSC
- Monique Boucher, Francophone Immigration Promotion Coordinator – KRSC
- Phylomène Zangio, Consultant
- Maurice Maillet, Consultant
- Serge Arsenault, Chief Administrative Officer of the Town of Grand-Bouctouche (Zoom)
- Yolande Chiasson, Interpreter (Zoom)
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

Nothing to declare.

4. ADOPTION OF THE AGENDA

2025-080

It is moved by Jean-Charles Daigle, seconded by Jimmy Bourque, that the agenda be adopted as presented.

Motion carried

5. ADOPTION OF THE MINUTES OF THE JUNE 19 AND SEPTEMBER 4, 2025 MEETINGS

2025-081

It is moved by Jimmy Bourque, seconded by Roméo Bourque, that the minutes of the Regular meeting of June 19, 2025 be adopted as presented.

Motion carried

2025-082

It is moved by Arnold Vautour, seconded by Jean-Charles Daigle, that the minutes of the Special meeting of September 4, 2025 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

a. RSC study – Message from the MELG

Paul Lang indicated that the Department of Local Government is planning to launch a study on the RSCs in the near future. Although consultants have not yet been hired, their recruitment is expected soon. In the coming months, consultations will be held with members of the Board as well as representatives from rural districts, as the study concerns them as well. The purpose of this initiative is to assess how RSCs can enhance their services and improve governance. The consultants will submit a report to the department in time for the spring session of the Legislative Assembly. This report may include recommendations with potential legislative impacts. Paul will keep members informed as the file progresses.

7. PRESENTATIONS

a. Presentation on racism (Phylomène Zangio)

Ms. Phylomène Zangio gave a presentation to the group on the topic of racism and discrimination. She proposed various ways for municipalities and the Kent RSC to get involved and actively contribute to addressing these issues, emphasizing the importance of “building bridges” between communities to foster better understanding and coexistence. She also spoke about the Karibu Project, an initiative supported by the Kent Regional Service Commission and led by the New Brunswick Provincial Council of People of African Descent. The project aims to promote the rights, inclusion, and recognition of Afro-descendant communities in the province. Furthermore, Ms. Zangio encouraged municipalities to join the Canadian Coalition of Municipalities Against Racism and Discrimination. This network of cities and municipalities shares experiences and best practices to improve local policies in the fight against racism, discrimination, exclusion, and intolerance. Membership offers several benefits, including access to tools, resources, workshops, and opportunities to engage with other member municipalities. She stressed the need to take concrete action at the local level.

b. Presentation of the report on food resilience (Maurice Maillet)

Mr. Maurice Maillet, consultant, presented the report on food resilience, which addresses issues related to food insecurity, social inclusion, and both community and economic development. He outlined the project’s vision: to ensure equitable access to healthy food for all. He then reviewed the strategic objectives, structured around five key intervention priorities. He also presented the action plan, highlighting the roles of various partners and the resources involved. Finally, he went over the expected results, providing explanations for each.

8. CORRESPONDENCE

- July 2, 2025 – Hon. Aaron Kennedy, Minister of Environment and Local Government – Conference with CEOs and RSC presidents.
- August 12, 2025 – Hon. Gilles LePage, Minister responsible for the Regional Development Corporation – Letter of support submitted for the municipality of Beaurivage received.
- August 25, 2025 – Léona Bernard, Étoile du Nord Campaign Manager, Kent region – Donation from Les Ami.e.s de l’Hôpital Stella-Marie-de-Kent Foundation.
- September 17, 2025 – Janice LeBlanc, Administrative and Finance Assistant, Town of Champdoré – Solid waste resolution.

9. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

The minutes of the Finance Committee meeting held on April 17, 2025, and the unaudited financial statements as of June 30, 2025, have been circulated.

Lynn Landry Caissie briefly reviews the financial statements as of June 30, 2025, and provides explanations as needed.

2025-083

It is moved by Arnold Vautour, seconded by Jimmy Bourque, that the unaudited financial statements as of June 30, 2025, be adopted as presented.

Motion carried

Membership to Community Organizations and Participation at Events Policy

WHEREAS the staff regularly review the policies and by-laws of the KRSC and make the recommendations to committees and to the Board of Directors;

WHEREAS the Membership to Community Organizations and Participation at Events Policy was on the schedule in 2025 for review;

WHEREAS the staff asked the Finance Committee to read the policy and to propose additional changes if necessary;

WHEREAS the Finance Committee recommends to the Board of Directors the adoption of its amended policy;

WHEREAS the Finance Committee and the Board received an explanatory sheet providing a summary of the changes made to the policy, to facilitate analysis and explain the reasoning behind the changes.

2025-084

Be it therefore resolved that the Kent Regional Service Commission's Board of Directors adopt the amended Policy 25-01 - Membership to Community Organizations and Participation at Events Policy as recommended by the Finance Committee.

Moved by: Jean-Charles Daigle

Seconded by: Jimmy Bourque

Motion carried

Services Offered by the KRSC Policy

WHEREAS the staff regularly review the policies and by-laws of the KRSC and make the recommendations to committees and to the Board of Directors;

WHEREAS the Services Offered by the KRSC Policy was on the schedule in 2025 for review;

WHEREAS the staff asked the Finance Committee to read the policy and to propose additional changes if necessary;

WHEREAS the Finance Committee recommends to the Board of Directors the adoption of its amended policy;

WHEREAS the Finance Committee and the Board received an explanatory sheet providing a summary of the changes made to the policy, to facilitate analysis and explain the reasoning behind the changes.

2025-085

Be it therefore resolved that the Kent Regional Service Commission's Board of Directors adopt the amended Policy 25-02 – Service Offered by the KRSC Policy as recommended by the Finance Committee.

Moved by: Arnold Vautour

Seconded by: Marc Babineau

Motion carried

Expenses Policy

WHEREAS the staff regularly review the policies and by-laws of the KRSC and make the recommendations to committees and to the Board of Directors;

WHEREAS the Expenses Policy was NOT on the schedule in 2025 for review, but changes had to be made to help balancing future budgets;

WHEREAS the staff asked the Finance Committee to read the policy and to propose additional changes if necessary;

WHEREAS the Finance Committee recommends to the Board of Directors the adoption of its amended policy;

WHEREAS the Finance Committee and the Board received an explanatory sheet providing a summary of the changes made to the policy, to facilitate analysis and explain the reasoning behind the changes.

2025-086

Be it therefore resolved that the Kent Regional Service Commission's Board of Directors adopt the amended Policy 25-03 – Expenses Policy as recommended by the Finance Committee.

Moved by: Roméo Bourque

Seconded by: Tina Beers

Motion carried

b. Audit

No updates.

c. Health

No updates.

10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review Committee of May 27, June 24 and July 29, 2025 as well as the construction report for August 2025 were circulated.

b. Solid Waste

The minutes of the Solid Waste Management Technical Committee dated May 22, 2025, and the August 2025 solid waste report have been circulated.

Optimized collection system – Saint-Antoine

Isabelle explains that contact has been made with the two collection companies to begin negotiations for the extension year in the K2, K3, K4 and K6 contracts. One of the companies agreed to a meeting on Friday, September 12th, to discuss this matter. During this meeting, the discussion switched on the clauses allowing for early termination of the contract.

A written correspondence was received confirming that McAction Enterprises Inc. is invoking the 90-day clause in its contract, which means that the operations provided for in the K4 contract will end on Saturday December 13, 2025. The administration has therefore prepared a call for tenders, which will be issued as early as tomorrow, Friday, September 19, to find a company to provide collection services in this territory.

This company also provided residential waste collection services in the former village of Saint-Antoine. Consequently, a request has been received from the Town of Champdorée for this territory to join the

optimized collection system as of December 14, 2025. Isabelle points out that adding this territory to her call for tenders won't cause any problems for the administration.

WHEREAS the optimized collection system was unanimously adopted by the Board of Directors (the Board) of the Kent Regional Service Commission (KRSC) on May 21, 2015;

WHEREAS the municipalities of Bouctouche and Saint-Antoine did not join the optimized collection system in 2015, but Bouctouche voted unanimously to join the optimized collection system in 2022;

WHEREAS the 90-day clause has been invoked for the K4 contract and, as a result, the KRSC must issue a call for tenders for this contract as soon as possible;

WHEREAS the municipal council of Champdoré voted unanimously for the territory of the former Village of Saint-Antoine to join the optimized collection system on December 14, 2025, ensuring that its entire territory is covered by the KRSC's collection contracts (see correspondence);

WHEREAS, by joining the optimized collection system, the territory of the former Village of Saint-Antoine will be served by the KRSC for weekly residential waste collection as well as bulky waste collection;

WHEREAS the K4 contract is currently a three (3) day weekly collection contract allowing for the addition of the former territory of Saint-Antoine to the call for tenders;

WHEREAS the collection of bulky waste in the former Village of Saint-Antoine will be added to the K6 contract as permitted by clause 3.22 thereof;

WHEREAS the sharing of collection costs will be based on the percentage of residences in the various communities in the Greater Kent Region, and the addition of a community will have an impact on the distribution of costs;

WHEREAS the sharing of unloading costs will be based on the percentage of population of the various communities in the Greater Kent Region for the total tonnage produced, and the addition of a community will have an impact on the distribution of costs.

2025-087

Be it therefore resolved that the Kent Regional Service Commission's Board of Directors accept the extension of the optimized collection system in the territory of the former Village of Saint-Antoine as of December 14, 2025.

Moved by: Marc Babineau

Seconded by: Tina Beers

Motion carried

c. Public Safety

The minutes of the Public Safety Committee meeting of June 5, 2025 have been circulated. The next Public Safety Day will be held in Baie-Ste-Anne on Saturday, October 18. Details to follow.

d. Economic Development and Tourism

Marie-Paul Robichaud will present a report at the upcoming special meeting on October 15, 2025.

e. Social Inclusion and Community Development

The minutes of the Social Inclusion and Community Development Committee meeting held on April 24, 2025, have been circulated.

Adoption of the 2025 Regional Food Resilience Strategy

WHEREAS the KRSC issued a request for proposals by invitation on November 29, 2024, to initiate the development of a Regional Food Resilience Strategy;

WHEREAS the proposal submitted by consultant Maurice Maillet was selected by the KRSC Board of Directors, in accordance with resolution 2025-004, to carry out the food resilience strategy;

WHEREAS the development of the strategy began in February 2025, including a literature and data review, an online survey, as well as public and targeted consultations with key sectors, with the aim of analyzing the current food situation in the region;

WHEREAS an ad hoc advisory committee was formed, allowing all its members to provide comments and feedback throughout the process, notably on the intervention areas recommended by the consultant;

WHEREAS the strategy presented by consultant Maurice Maillet provides a guiding framework for KRSC's food resilience initiatives, and also serves to guide KRSC and its partners in a collaborative approach toward concrete, feasible, and sustainable actions aimed at improving the food resilience of our communities;

WHEREAS an implementation plan will be developed internally and in collaboration with Maurice Maillet following the adoption of the strategy;

WHEREAS according to resolution **2025-009CD**, the Social Inclusion and Community Development Committee has acknowledged receipt of the regional food resilience strategy report, prepared by consultant Maurice Maillet, and recommends that the KRSC's Board of Directors adopt said strategy at its regular meeting on September 18, 2025.

2025-088

Be it resolved that the KRSC's Board of Directors accepts the recommendation of the Social Inclusion and Community Development Committee and adopts the 2025 Regional Food Resilience Strategy, as presented by consultant Maurice Maillet.

Moved by : Jimmy Bourque

Seconded by : Arnold Vautour

Motion carried

f. Regional Transportation

The minutes of the Regional Transportation Committee meeting held on May 5, 2025, and the statistics dated June 30, 2025, have been circulated.

g. Recreation Planning

Claudie Ringuette provides some context before moving on to the motions.

Appointment and renewal of terms on the Recreation, Sports, and Culture Committee

WHEREAS the Kent Regional Service Commission (KRSC) has established a Recreation, Sports and Culture Committee composed of elected officials and community members representing various sectors of the recreation field;

WHEREAS the composition of the committee, pursuant to the *Regional Service Delivery Act* (O.C. 2022-317), includes a seat designated for a representative from a local government (specifically, a municipal Chief Administrative Officer);

WHEREAS Ms. Tina Bitcon previously held this position as CAO of the municipality of Champdoré, but has since resigned from her role, leaving the seat vacant;

WHEREAS the KRSC's Board of Directors has received one (1) nomination, and nominations from the floor may be accepted if the nominee is present.

2025-089

It is moved by Jean-Charles Daigle, seconded by Tina Beers, that nominations be opened for the position of local government representative on the Recreation, Sport and Culture Committee.

Motion carried

Nominations: Mathieu G. Caissie (Chief Administrative Officer of the Municipality of Nouvelle-Arcadie) withdrew his candidacy. Serge Arsenault (Chief Administrative Officer of the Municipality of Grand-Bouctouche) was nominated and accepted the nomination.

The Chair calls three (3) times for further nominations.

2025-090

It is moved by Marc Babineau, seconded by Jimmy Bourque, that nominations cease.

Motion carried

2025-091

Be it therefore resolved that **SERGE ARSENAULT** be appointed as the representative of a local government (municipal CAO) to the Recreation, Sports and Culture Committee for a term of three (3) years.

Moved by: Arnold Vautour

Seconded by: Roméo Bourque

Motion carried

WHEREAS five (5) members of the Recreation, Sport and Culture Committee are elected for a term of two (2) years;

WHEREAS the KRSC's Board of Directors elected four (4) members in 2023;

WHEREAS the outgoing members of the Recreation Committee were officially notified at the beginning of 2025 of the end of their mandate;

WHEREAS the Terms of Reference of the Recreation Committee do not state that the term is non-renewable, thus allowing outgoing members to be reappointed to the Committee;

WHEREAS Lucie Martin (representative of the Rural District), Daniel Castonguay (employee of a cultural organization), Elaine Warren (representative of seniors) and Natalie Légère (volunteer active in the sector) have all expressed their willingness to renew their mandate;

WHEREAS the KRSC's Board of Directors has received four (4) nominations, and nominations from the floor may be accepted if the nominee is present.

2025-092

It is moved by Tina Beers, seconded by Jimmy Bourque, that nominations for the four (4) positions on the Recreation, Sport and Culture Committee be opened.

Motion carried

Nominations: Lucie Martin (Rural District), Daniel Castonguay (Grand-Bouctouche/Kent-South) Elaine Warren (Five Rivers), Natalie Légère (Beaurivage)

The Chair calls three (3) times for further nominations.

2025-093

It is moved by Marc Babineau, seconded by Roméo Bourque, that nominations cease.

Motion carried

2025-094

Be it therefore resolved that the following individuals **LUCIE MARTIN, DANIEL CASTONGUAY, ELAINE WARREN AND NATALIE LÉGER** be appointed to the Recreation, Sports and Culture Committee for a term ending in September 2027.

Moved by: Marc Babineau

Seconded by: Jean-Charles Daigle

Motion carried

11. CHAIR REPORT (JUNE 12 TO SEPTEMBER 10, 2025)

June 19 – KRSC Board meeting – Beaurivage

August 26 – Meeting of the Chair, Vice-Chair and CEO – Beaurivage

September 4 – Launch of the Kent Champion Program – Beaurivage

September 4 – Special KRSC Board meeting – Beaurivage

September 11 – AMANB Conference – Grand-Bouctouche

12. EXECUTIVE DIRECTOR REPORT (JUNE 12 TO SEPTEMBER 10, 2025)

June 12 – Housing project “Le Voisinage” – Grand-Bouctouche

June 12 – CEOs of RSCs meeting – Zoom

June 12 – Strategy update with the Board of Directors – Beaurivage

June 13 – Interviews with the Town of Champdoré – Champdoré

June 16 – CSRPA meeting regarding solid waste collection

June 17 – Meeting with the organizing committee for the 2025 AMANB annual conference – Zoom

June 17 – Meeting with KRSC and Beaurivage regarding solid waste – Beaurivage

June 19 – Meeting of the tax reform working group (ELG)

June 19 – CEOs of RSCs meeting – Zoom

June 19 – KRSC’s Board meeting – Beaurivage

June 23 – MOU ESIC/KRSC review – Teams

June 23 – NBMC meeting – Beaurivage

June 23 – 2026 project discussion meeting between Working NB and KRSC – Beaurivage

June 25 – Meeting with the Town of Champdoré – Champdoré

July 21 – Meeting with the Department of Agriculture (DAAF) – Bouctouche

July 22 – Meeting with Léo-Paul Pinet and Barbara Losier regarding the CLNB convention – Beaurivage

July 22 – Meeting with Stéphane Godin from Vitalité – Beaurivage

July 23 – Meeting with Micheline Boucher regarding health – Beaurivage

July 24 – Meeting with Michel Querry (CEO Champdoré) – Champdoré

July 24 – Afternoon activities with KRSC staff – Grand-Bouctouche

July 24 – Property tax reform – Regional service commissions – Teams

August 11 – Meeting with Pamela Robichaud (ELG) – Beaurivage

August 12 – Meeting with Gérard Thébeau – land identification project – Grand-Bouctouche

August 12 – Public Health and KRSC (Mennonites) meeting – Teams

August 13 – Meeting of RSC CEOs with ELG – Teams

August 13 – Meeting with Denis Poirier and Michel Querry – Zoom

August 13 – Community Fund – Review of applications and communication plan with MAC – Teams

August 14 – Meeting with KRSC and Gaspésie regarding solid waste – Zoom
 August 25 – KRSC collection information with Portneuf Intermunicipal Waste Management Board – Teams
 August 26 – Meeting – Land identification project with DAAF – Beaurivage
 August 26 – Meeting with KRSC Chair, Vice-Chair and CEO – Beaurivage
 August 26 – Meeting with Robert Gauvin – Beaurivage
 August 27 – KRSC and Lévis meeting regarding solid waste – Teams
 August 28 – Meeting with Alain Lamarre and KRSC regarding housing – Zoom
 August 28 – Special meeting of the Finance Committee – Beaurivage
 September 2 – Update and other discussion points with Vitalité NB – Teams
 September 2 – Meeting with the organizing committee for the 2025 AMANB annual conference – Zoom
 September 2 – Meeting between municipal CEOs and KRSC CEO – Beaurivage
 September 2 – Meeting between KRSC and Miramichi RSC regarding agriculture – Zoom
 September 4 – 2025 RSC CEOs meetings – Zoom
 September 4 – Champion Kent launch – Beaurivage
 September 4 – KRSC’s Board meeting – Beaurivage
 September 8 – Agricultural engagement with RSCs and local governments (DAAF) – Teams
 September 9 to 12 – AMANB Conference – Grand-Bouctouche
 September 9 – MAC renewal meeting – Finance Committee, GCFS, and Assumption Life – Moncton

13. RESOLUTIONS

No resolutions.

14. NEW BUSINESS

a. Date change – October regular meeting

WHEREAS the regional transportation plan is currently being drafted;
 WHEREAS consultant Danik Savoie had initially planned to present his report to the Board of Directors in October, but the presentation of the transportation plan has now been postponed to November;
 WHEREAS, since the consultant will not be presenting in October, the Board meeting is rescheduled to Thursday, October 23, 2025, instead of Wednesday, October 22, 2025.

2025-095

Be it resolved that the Kent RSC Board of Directors agrees to change the date of the regular October Board meeting from Wednesday, October 22, 2025, to Thursday, October 23, 2025.

Moved by: Marc Babineau

Seconded by: Jimmy Bourque

Motion carried

15. QUESTIONS FROM THE PUBLIC

No questions from the public.

16. CLOSURE OF THE MEETING

2025-096

It is moved by Roméo Bourque, that the adjournment be held at 5:49pm.

CHAIR

Executive Director/Clerk