



**Regular Board of Directors meeting
Kent Regional Service Commission**

**February 19, 2026
4:00pm
KRSC - Beaurivage**

1. CALL TO ORDER

Aldéo Saulnier, Chair, opens the meeting by welcoming everyone gathered.

2. ATTENDANCE

- Aldéo Saulnier, Chair of the KRSC and Mayor of the Town of Grand-Bouctouche
- Jean-Charles Daigle, President of the Kent Rural District
- Marc Babineau, Acting Mayor of the Town of Champdoré
- Paul Lirette, Deputy Mayor of the Town of Beaurivage
- Roméo Bourque, Mayor of the Rural Community of Beausoleil
- Tina Beers, Vice-Chair of the KRSC and Mayor of the Municipality of Five Rivers

ABSENCES:

- Arnold Vautour, Mayor of the Town of Beaurivage
- Jimmy Bourque, Mayor of the Village of Nouvelle-Arcadie

OTHERS:

- Paul Lang, Chief Executive Officer – KRSC
- Francine Arsenault, Administrative Assistant – KRSC (Grand-Bouctouche)
- Lynn Landry Caissie, Director of Finance – KRSC
- Monique Boucher, Francophone Immigration Promotion Coordinator – KRSC
- Marie-Paul Robichaud, Director of Economic Development and Tourism – KRSC (Zoom)
- Micheline Léger, Regional Development Coordinator– KRSC (Zoom)
- Daniel Goguen, Manager – Kent Rural District – Environment and Local Government
- Yolande Chiasson, Interpreter
- Members of the public

3. CONFLICT OF INTEREST DECLARATIONS

Nothing to report.

4. ADOPTION OF THE AGENDA

2026-006

It is moved by Roméo Bourque, seconded by Tina Beers, that the agenda be adopted with the addition to 14. a. Procedural by-law.

Motion carried

5. ADOPTION OF THE MINUTES OF THE DECEMBER 18, 2025 AND JANUARY 22, 2026 MEETINGS

2026-007

It is moved by Marc Babineau, seconded by Jean-Charles Daigle, that the minutes of the Regular meeting of December 18, 2025 be adopted as presented.

Motion carried

2026-008

It is moved by Tina Beers, seconded by Marc Babineau, that the minutes of the Special meeting of January 22, 2026 be adopted as presented.

Motion carried

6. BUSINESS ARISING FROM THE MINUTES

Nothing on this subject.

7. PRESENTATION

No presentation.

8. CORRESPONDENCE

January 7, 2026 – Leona Bernard, Coordinator – Étoile du Nord Campaign, Friends of Stella-Maris-de-Kent Hospital

9. COMMITTEE REPORTS

a. Finances – Administration – Human Resources

The minutes of the Finance Committee dated October 23, 2025 as well as the unaudited financial statements dated December 31, 2025 were circulated.

2026-009

It is moved by Marc Babineau, seconded by Paul Lirette, that the unaudited financial statements as of December 31, 2025 be adopted as presented.

Motion carried

Analysis of Travel Expense Reimbursement

WHEREAS the Finance Committee asked the administration to conduct an analysis of travel expense reimbursement, including volunteer drivers of Transport Kent;
WHEREAS, during the review of the Expenses and Travel Policy, the Board of Directors agreed to freeze the reimbursement rate established for 2025 for an indefinite period;
WHEREAS this freeze also applies to Transport Kent drivers;
WHEREAS the Finance Committee recommends that this report be circulated to the Board of Directors;
WHEREAS the recommendations made as part of this analysis have already been approved by the Board of Directors in the fall of 2025.

2026-010

It is therefore resolved that the Board of Directors of the Kent RSC acknowledges receipt of the mileage analysis report as submitted by the Finance Committee.

Moved by: Jean-Charles Daigle

Seconded by: Marc Babineau

Motion carried

b. Audit

The audit is underway and everything is in order for the presentation to the Board of Directors on April 16, 2026.

c. Health

The minutes of the Health Committee in Kent dated October 20, 2025 were circulated.

10. REPORTS ON COLLABORATIVE SERVICES ACTIVITIES

a. Planning

The minutes of the Planning Review Committee meeting held on December 11, 2025, as well as the construction reports dated December 31, 2025 and January 31, 2026, were circulated. Paul Lang mentions that the year 2025 was a record year.

b. Solid Waste

The solid waste reports for December 2025 and January 2026 have been circulated.

c. Public Safety

A Public Safety Day is scheduled for May 23, 2026, in Beaurivage, and in the fall it will be held in the Town of Champdoré — date to be determined.

d. Economic Development and Tourism

Adoption of the Joint Action Plan – IRCC Project 2025–2028 of the Regional Immigration Committee

WHEREAS the “Association francophone des parents du Nouveau-Brunswick (AFPNB)” and the Regional Immigration Committee of the Kent Regional Service Commission (KRSC) have developed a joint action plan as part of a funding application to Immigration, Refugees and Citizenship Canada (IRCC), covering the period from July 2025 to March 2028;

WHEREAS the initiatives proposed under this action plan align with the strategic objectives of the regional strategy, as well as its implementation plan for the immigration sector;

WHEREAS this action plan aims to strengthen regional collaboration to support the reception, inclusion, and integration of Francophone immigrant families in the Greater Kent region;

WHEREAS the Regional Immigration Committee recommends that the Board of Directors of the KRSC adopt this action plan.

2026-011

Therefore, it is resolved that the Board of Directors of the Kent Regional Service Commission (KRSC) accept the recommendation of the Immigration Committee and adopt the Joint Action Plan – IRCC Project 2025–2028, as presented by the Regional Immigration Committee, and authorize its implementation in collaboration with the “Association francophone des parents du Nouveau-Brunswick”.

Moved by: Marc Babineau

Seconded by: Paul Lirette

Motion carried

Transfer from reserve to general operating fund 2026

Paul Lang provides additional information before proceeding to the motions.

WHEREAS the Kent Regional Service Commission has a mandate to support regional economic development in collaboration with community partners;

WHEREAS the Kent Regional Service Commission has completed the feasibility study initiative for the creation of a regional chamber of commerce;

WHEREAS the funds associated with this initiative were budgeted, but since the initiative is on hold due to a lack of interest from local chambers of commerce, these funds have been transferred to the reserve fund in the amount of \$12,179.00, and the initiative is now considered complete;

WHEREAS the Kent RSC Board of Directors may reallocate funds set aside to support other regional strategy initiatives under the regional economic development mandate;

WHEREAS the administration recommends these amounts may be reallocated to support ongoing operations and the implementation of the regional economic development mandate — namely the objective of coordinating and consolidating the information required to guide new regional economic development opportunities, including the support and attraction of farmers;

WHEREAS these funds originate from the Regional Services Support Fund (RSSF) and we are required to spend them in accordance with our strategic plan.

2026-012

It is moved by Tina Beers, seconded by Jean-Charles Daigle, to transfer the unused balance of \$12,179.00 from the reserve fund to the 2026 general operating fund.

Motion carried

Allocation of surplus amount to the 2026 general operating budget

WHEREAS the Kent Regional Service Commission has a mandate to support regional economic development in collaboration with local partners;

WHEREAS the amount of \$2,734.00 (2024 entrepreneurial gala initiative) is recognized in the budget item surplus from the year before last;

WHEREAS these amounts may be reallocated to support ongoing operations and the implementation of the regional economic development mandate—the objective of coordinating and consolidating the information necessary to support new regional economic development opportunities— supporting and attracting farmers;

WHEREAS these funds originate from the Regional Services Support Fund (RSSF) and we are required to spend them in accordance with our strategic plan.

2026-013

It is moved by Tina Beers, seconded by Roméo Bourque, to allocate the amount of \$2,734.00 to the supporting and attracting farmers initiative.

Motion carried

e. Social Inclusion and Community Development

The minutes of the Social Inclusion and Community Development Committee meetings of October 30 and December 10, 2025, as well as the Regional Resiliency progression report have been circulated.

f. Regional Transportation

Regional Transportation - Regional Strategy Update

WHEREAS the Board of Directors adopted the implementation plan for its regional strategy on August 10, 2023, by Motion 2023-128;

WHEREAS the actions in the implementation plan for the Regional Transportation Service included the development of a Transportation Study as required by the province;

WHEREAS the Study was conducted and the Regional Transportation Plan was adopted by the Board of Directors on November 19, 2025, by Motion 2025-113;

WHEREAS the Regional Transportation Plan includes an implementation plan for the period 2026-2030; WHEREAS the objectives and actions scheduled for 2028 to 2030 will be incorporated into the new 2028-2032 Regional Strategy;

WHEREAS the actions in the Regional Transportation Plan cannot be carried out with funding from the Regional Services Support Fund (RSSF) unless they are included in the Regional Strategy by way of resolution.

2026-014

It is therefore resolved that the Board of Directors of the KRSC agrees to amend the implementation plan of the Regional Transportation Service by adding the actions “Hiring an additional employee to the

transportation service”, “Hire an occasional driver for the mobility van” and “Cap the cost related to the approach distance”, under the strategic objective “Making the KRSC a focal point where the specific needs of users are addressed, with a common focus on accessibility and affordability.”

Moved by: Roméo Bourque

Seconded by: Paul Lirette

Motion carried

g. Recreation Planning

Nothing on this subject.

11. CHAIR REPORT (DECEMBER 11, 2025 TO FEBRUARY 6, 2026)

December 18 – KRSC Board of Directors meeting – Beaurivage

December 18 – KRSC Board of Directors Christmas supper – Beaurivage

January 21 – Social Inclusion and Community Development Committee meeting – Beaurivage

January 21 – Meeting with the Vice-Chair and the CAO of the KRSC – Beaurivage

January 22 – Special meeting of the KRSC Board of Directors – Beaurivage

12. EXECUTIVE DIRECTOR REPORT (DECEMBER 11, 2025 TO FEBRUARY 6, 2026)

December 11 – Meeting with the CPANB Board of Directors – Teams

December 11 – Meeting of RSC CAOs – Zoom

December 11 – Pay Equity Workshop – Beaurivage

December 11 – Participation in the 5 to 7 in Champdoré

December 12 – Discussion with the Municipal Advisory Corporation – Teams

December 12 – Discussion with UMNb on the review of RSC mandates – Teams

December 15 – Meeting to plan the arrival of the Mennonites

December 15 – Forest Fire Community Readiness meeting – Google

December 15 – Meeting regarding a volunteerism forum with CLNB – Zoom

December 16 – Meeting with Wayne Carpenter regarding planning – Beaurivage

December 16 – Meeting of Kent Municipal CAOs with the Kent RSC CAO – Beaurivage

December 16 – Teams meeting regarding protocols with African countries

December 16 – Meeting with Marc Tremblay (RCMP) regarding the arrival of the Mennonites – Beaurivage

December 16 – Dinner with Transport Kent drivers – La Riva Grill

December 18 – Meeting of RSC CAOs – Zoom

December 18 – Kent RSC Board of Directors meeting – Beaurivage

December 18 – Dinner with the Kent RSC Board of Directors – Beaurivage

January 13 – Meeting with Stéphane Godin of Vitalité – Beaurivage

January 14 – Meeting with consultants for the economic plan – Shediac

January 15 – Vitalité and RSC meeting – Zoom

January 15 – Meeting of RSC CAOs – Zoom

January 15 – Meeting between KRSC and the Filipino Association – Beaurivage

January 21 – Public Health and KRSC meeting regarding Mennonites – Beaurivage

January 22 – Francophone RSCs and CLNB meeting – Zoom

January 22 – Meeting of RSC CAOs – Zoom

January 22 – Governance Committee of the Canadian Centre for Safer Communities (CCFSC) – Teams

January 22 – KRSC and ESIC meeting – Teams

January 22 – Special meeting of the Kent RSC Board of Directors – Beaurivage

January 26 – Meeting between Kent RSC and the Department of Intergovernmental Affairs regarding partnership with Congo – Zoom
January 27 – Kent RSC and Southeast RSC with OMUNB meeting – Teams
January 27 – Meeting with the Department of Health regarding health insurance for Mennonites – Teams
January 27 – Discussion between Kent RSC and CHNA
January 28 – Discussion regarding Mennonite parking at the Bouctouche Farmers’ Market – Bouctouche
January 28 – Meeting between Kent RSC and Vitalité Board – Teams
January 29 – Meeting of RSC CAOs – Zoom
January 30 – Discussion with Department of Transportation and Infrastructure regarding Mennonites
February 2 – CPANB Awards Ceremony – Fredericton
February 3 – Robot Mower presentation – Beaurivage
February 4 – Pay Equity training discussion with Coalition – Bouctouche
February 5 – Meeting of RSC CAOs – Zoom
February 5 – Upstream presentation – Beaurivage
February 5 – Meeting with Rexton Curling Club – Rexton
February 6 – Local Governance Orientation Planning Committee meeting – Zoom

13. RESOLUTIONS

a. Partnership with the City of Kasumbalesa, Democratic Republic of Congo

WHEREAS New Brunswick hosted an international conference on the development of African countries in November 2025, held in Moncton, and our planner, Hilaire Kabula, participated in order to explore opportunities for international collaboration between the Kent RSC and certain African cities;

WHEREAS several cities expressed interest in sharing expertise with the Kent Region in the areas of land-use planning and economic development;

WHEREAS among the African cities interested in collaborating was the City of Kasumbalesa, in the province of Haut-Katanga in the Democratic Republic of Congo;

WHEREAS this city is seeking expertise in land-use planning and the planning staff is interested in exploring possibilities for collaboration;

WHEREAS the New Brunswick Department of Intergovernmental Affairs is aware of the potential partnership and has held several meetings with Kent RSC staff to better understand the needs of the Congolese city and the possibilities for support on our end;

WHEREAS the City of Kasumbalesa is aware of the financial and human resource limitations of the Kent RSC to carry out a land-use planning project as desired; however, it is open to contributing financially so that we may hire consultants to complete the work under the supervision of our staff;

WHEREAS this type of project would allow the Kent RSC to further open itself to the world and contribute to creating healthier and better-planned municipalities.

2026-015

It is therefore resolved that the BOD of the Kent RSC agrees that the administration continue exploring the possibility of collaborating on a land-use planning project with the City of Kasumbalesa in the Democratic Republic of Congo, with the assistance of the Government of New Brunswick, and that it be informed of any progress on this project, and that should the project prove successful, a decision of approval shall be brought back to the BOD of the Kent RSC.

Moved by: Paul Lirette

Seconded by: Marc Babineau

Motion carried

b. Postponement of the Kent RSC Board of Directors meeting of March 19, 2026

2026-016

It is moved by Marc Babineau, seconded by Roméo Bourque, that the regular March meeting be postponed by one week, to March 26, 2026, due to the AFMNB Mayors' Table being held on March 19, 2026.

Motion carried

14. NEW BUSINESS

a. Procedural by-law

WHEREAS Mayor Tina Beers explains that having a three-person Finance Committee is not optimal, considering that the current committee structure requires all members to be present in order to allow a vote on recommendations;

WHEREAS the Finance Committee was created in 2013 in a different context when there were 17 members on the Board of Directors and the Finance Committee had 6 members;

WHEREAS some municipalities operate under a committee of the whole model, which allows for greater opportunities for discussion among elected officials;

WHEREAS the committee structure as currently known, or a committee of the whole, involves both advantages and disadvantages.

2026-017

It is therefore resolved that the Board of Directors request the administration to prepare a presentation regarding the possibilities of changing the current standing committee model (Finance and Audit) to a committee of the whole model, as well as the necessary amendments to the procedural by-law to allow for these changes. That this presentation take place at the regular meeting in March.

Moved by: Marc Babineau

Seconded by: Tina Beers

Motion carried

15. QUESTIONS FROM THE PUBLIC

No questions from the public.

16. CLOSURE OF THE MEETING

2026-018

It is moved by Roméo Bourque, that the adjournment be held at 4:46pm.

CHAIR

Chief Executive Officer/Clerk